

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - SEPTEMBER 26, 2017
CAUCUS/EXECUTIVE SESSION 4:30 PM
MEETING TO COMMENCE 7:00 PM

THE ORDINANCES FOR INTRODUCTION ARE FOR DISCUSSION
PURPOSES AND ARE SUBJECT TO CHANGE. ITEMS MAY BE
ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

APPROVAL OF MINUTES

Resolution approving the minutes of the Regular Meetings of July 25, 2017, August 22, 2017, September 12, 2017 and the Special Meeting of August 2, 2017

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

PAYMENT OF CLAIMS

BINGO/RAFFLE APPLICATIONS

- 1) Application for an On-Premise 50/50 to be held on October 27, 2017, sponsored by Friends of the Secaucus Animal Shelter
- 2) Application for an On-Premise Draw Raffle to be held on October 27, 2017, sponsored by Friends of the Secaucus Animal Shelter

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

- 1) Request by Secaucus Martial Arts to use the Nutrition Center on October 28 from 1pm to 6pm for a Halloween party
- 2) Request by American Cancer to use Buchmuller Park on October 11, (Rain Date October 12)
- 3) Request by Mary Garcia to use the Basketball Courts at the Recreation Center on September 30 for a multi-vendor fundraiser for St. Jude's Hospital

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Town of Secaucus
CONSENT AGENDA - 9/26/2017

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE.
ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1) Resolution authorizing a professional service contract with McNerney & Associates for appraisal valuation and consulting services in connection with an appraisal report to be administered to the Tax Court of New Jersey concerning certain pending tax appeal matters for 400 Plaza Drive, for Block 227, Lot 7.02 for tax years 2015, 2016 and 2017
- 2) Enabling resolution, Department of Environmental Protection, Green Acres Program
- 3) Resolution authorizing sale of vehicles and equipment
- 4) Resolution appointing seven (7) Regular Part-Time Counselors for the 2017-2018 school year in the Secaucus Before and After Care Programs, pending successful completion of a background check and physical examination
- 5) Resolution authorizing the insertion of a Special Item of Revenue and an appropriation of equal amount (FY 2017 Municipal Aid Program in the amount of \$240,000)
- 6) Resolution authorizing the insertion of a Special Item of Revenue and an appropriation of equal amount (2017 Assistance to Firefighters Grant \$34,239.00 - Cash Match \$1,711.00)
- 7) Resolution authorizing the insertion of a Special Item of Revenue and an appropriation of equal amount (2017 NJDHTS - Click or Ticket Mobilization Grant in the amount of \$5,500.00)
- 8) Resolution authorizing the insertion of a Special Item of Revenue and an appropriation of equal amount (2017 NJDHTS - Distracted Driving Crackdown Campaign, appropriation of \$5,500.00)

9) Resolution authorizing the award of Professional Services by the Alternate Process for Ellas Environmental Services, LLC for Environmental Services for 1159 Farm Road (former Boulevard Tire)

10) Resolution appointing Leslie Ruiz to the position of Park Attendant (#7600) Part-Time (Relief) at the hourly rate of \$13.50, effective Tuesday, September 12, 2017

11) Resolution approving cancellation/refund of property taxes due to subdivision for five (5) Secaucus properties

12) Resolution authorizing cancellation of property taxes for a Secaucus property

13) Resolution approving tax overpayment refunds for 10 Secaucus properties

14) Resolution approving the placement of a fire hydrant on Riverside Station Boulevard

15) Resolution authorizing the award of a Non-Fair and Open Contract to Elevator Maintenance Corp (EMCO) for maintenance of the Town's elevators and rescinding Resolution No. 2017-158

16) A resolution on behalf of the Town of Secaucus extending the contract for Printing Services to Impressive Printing, LLC

17) A resolution on behalf of the Town of Secaucus authorizing the execution of an agreement with Boswell Engineering for the Gail Place and Valley Court Flood Containment Project

18) A resolution on behalf of the Town of Secaucus extending the contract for Court Collection Services

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, that the minutes of the Regular Meetings of July 25, 2017, August 22, 2017, September 12, 2017 and the Special Meeting of August 2, 2017 are hereby approved.

September 26, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON**

**RESOLUTION AUTHORIZING A
PROFESSIONAL SERVICE CONTRACT WITH
McNERNEY & ASSOCIATES, INC.**

WHEREAS, the Mayor and Council of the Town of Secaucus ("Secaucus") require appraisal valuation and consulting services in connection with an appraisal report to be administered to the Tax Court of New Jersey concerning certain pending tax appeal matters for 400 Plaza Drive, for Block 227, Lot 7.02, for tax years 2015, 2016 and 2017 under Docket Nos.: 003816-2015, 000947-2016, and 000341-2017 (hereinafter the "Appraisal Report"); and

WHEREAS, this type of work constitutes a professional service is defined by *N.J.S.A. 40A;11-2(6)* and as such is exempted from the bidding requirements pursuant to *N.J.S.A. 40A;11-5*; and

WHEREAS, the Town has received a proposal from McNerney & Associates, Inc. to perform the proposed work; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that the Mayor and Town Clerk are hereby authorized to execute a contract with McNerney & Associates, Inc. for appraisal, valuation and consulting services in regards to the Appraisal Report.

BE IT FURTHER RESOLVED, that McNerney & Associates, Inc. shall be paid an amount not to exceed \$12,500 for a trial ready appraisal report (inclusive of all out-of-pocket expenses), and additional compensation in the amount of \$100.00 per hour with respect to additional litigation support services including trial preparation and appearances at depositions and trial.

**STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES PROGRAM**

ENABLING RESOLUTION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Town of Secaucus desires to further the public interest by obtaining a loan of \$398,425 and/or a grant of \$151,575 from the State to fund the following project(s):

**GA #0909-14-046
Downtown Recreation Acquisition**

NOW, THEREFORE, the governing body resolves that Gary M. Jeffas, Administrator for the Town of Secaucus, is hereby authorized to:

- (a) make application for such a loan and/or such a grant,
- (b) provide additional application information and furnish such documents as may be required,
- (c) act as the authorized correspondent of the above named applicant; and

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State's funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF SECAUCUS THAT:

1. The Gary M. Jeffas, Town Administrator, is hereby authorized to execute an agreement and any amendment thereto with the State known as Downtown Recreation Acquisition, and;
2. The applicant has its matching share of the project, if a match is required, in the amount of \$56,300.00.
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project, and;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
5. This resolution shall take effect immediately.

CERTIFICATION

I, Michael Marra, Town Clerk, do hereby certify that the foregoing is a true copy of a resolution adopted by the Town Council for the Town of Secaucus at a meeting held on the 26th day of September, 2017.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this _____ day of _____.

Michael Marra, Town Clerk

**TOWN OF SECAUCUS
COUNTY OF HUDSON**

RESOLUTION

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF
REVENUE AND AN APPROPRIATION OF EQUAL AMOUNT**

Council offered and moved adoption of the following resolution:

WHEREAS, THE N.J.S.A. 40A-4-87 PROVIDES THAT THE Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW THEREFORE, BE IT RESOLVED that the Town Council of the Town of Secaucus Hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$240,000.00 which item is now available as revenue from:

STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION
FY 2017 MUNICIPAL AID PROGRAM

Pursuant to the provisions of the statute and,

BE IT FURTHER RESOLVED that a sum of \$240,000 be and the same hereby appropriated under the following caption:

FY 2017 MUNICIPAL AID PROGRAM

RESOLVED that two certified copies of this resolution be filed with the Division of Local Government Services.

RESOLUTION AUTHORIZING SALE OF VEHICLES AND EQUIPMENT

WHEREAS, the Town wishes to auction off vehicles and/or equipment that are no longer needed for public use; and

WHEREAS, the sale is being conducted pursuant to Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED, that the following vehicles and equipment shall be put up for auction at the following minimum bid prices:

<u>Equipment</u>	<u>Minimum Bid</u>
1) 2001 Chevrolet VIN# 2G1WF55K519361742	\$300.00

BE IT FURTHER RESOLVED, that the auction of these items shall occur online on the auction site govdeals.com.

BE IT FURTHER RESOLVED, that the auction for the above listed items will start on Thursday, September 28, 2017 and end on Thursday, October 12, 2017.

BE IT FURTHER RESOLVED, that all property will be sold in an "as-is" condition.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Jeffas				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendation of the Superintendent of Recreation of the Town of Secaucus, that pending the successfully completion of a background check and physical examination, the below replacements are hereby newly appointed to the position of regular Part Time Counselors for 2017 - 2018 school year in the **Secaucus Before and After Care programs**:

<u>Counselors (new hires)</u>	<u>Hourly Rate</u>
SCOLLAN, JESSICA	8.50 / Hour
BROWN, EMILY	8.50 / Hour
GONZALEZ, NIKO	8.50 / Hour
CONCEPCION, ARIEL	8.50 / Hour
LOOR, GENESIS	8.50 / Hour
TAYLOR, STEVEN	8.50 / Hour
KOSKY, KAITLYN	8.50 / Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				



State of New Jersey

DEPARTMENT OF TRANSPORTATION
Local Aid and Economic Development
1035 Parkway Avenue
Trenton, NJ 08625

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

RICHARD T. HAMMER
Commissioner

Bureau of Local Aid-Newark
153 Halsey Street, 5th Floor
Newark, New Jersey 07102
(973) 877-1500
Fax (973) 648-4547

August 3, 2017

The Honorable Michael J. Gonnelli
Mayor, Town of Secaucus
Municipal Building
1203 Paterson Plank Road
Secaucus, NJ 07094

Re: Various Streets - 2017 - Secaucus
Town of Secaucus, Hudson County
FY 2017 Municipal Aid Program

Dear Mayor Gonnelli:

Enclosed is one copy of the executed Agreements approved by the Department of Transportation for the above referenced project in the amount of \$240,000.00

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded by the municipality within 24 months from the date of grant notification. Failure to make an award by May 17, 2019 or to comply with the requirements of the Municipal Aid Regulations 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project.

**TOWN OF SECAUCUS
COUNTY OF HUDSON**

RESOLUTION

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF
REVENUE AND AN APPROPRIATION OF EQUAL AMOUNT**

Council offered and moved adoption of the following resolution:

WHEREAS, THE N.J.S.A. 40A-4-87 PROVIDES THAT THE Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW THEREFORE, BE IT RESOLVED that the Town Council of the Town of Secaucus Hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$34,239 which item is now available as revenue from:

**FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM**

Pursuant to the provisions of the statute and,

BE IT FURTHER RESOLVED that a sum of \$35,950.00 be and the same hereby appropriated under the following caption:

**2017 ASSISTANCE TO FIREFIGHTERS GRANT-\$34,239.00
CASH MATCH - \$1,711.00**

RESOLVED that two certified copies of this resolution be filed with the Division of Local Government Services.

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Marlene Prieto
Town of Secaucus
1203 Paterson Plank Road
Secaucus, New Jersey 07094-3226

Re: Award No. EMW-2016-FO-04042

Dear Ms. Prieto:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of \$34,239.00. As a condition of this award, you are required to contribute a cost match in the amount of \$1,711.00 of non-Federal funds, or 5 percent of the Federal contribution of \$34,239.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Bridget Bean
Acting Assistant Administrator for Grant Programs

**TOWN OF SECAUCUS
COUNTY OF HUDSON**

RESOLUTION

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF
REVENUE AND AN APPROPRIATION OF EQUAL AMOUNT**

Council offered and moved adoption of the following resolution:

WHEREAS, THE N.J.S.A. 40A-4-87 PROVIDES THAT THE Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW THEREFORE, BE IT RESOLVED that the Town Council of the Town of Secaucus Hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of 5,500.00 which item is now available as revenue from:

**NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY
CLICK OR TICKET MOBILIZATION GRANT**

Pursuant to the provisions of the statute and,

BE IT FURTHER RESOLVED that a sum of \$5,500.00 be and the same hereby appropriated under the following caption:

2017 NJDHTS- CLICK OR TICKET MOBILIZATION GRANT

RESOLVED that two certified copies of this resolution be filed with the Division of Local Government Services.

Print Message

Page 1 of 1

Sender: System, Grant

Date: 5/12/2017 11:55:46 PM

Subject: Your Application MOB-CIOT-2017-Secaucus Town-00116 has been approved by NJDHTS.

Message:

Congratulations, your Application MOB-CIOT-2017-Secaucus Town-00116 was approved by DHTS on May 12, 2017. The Project Director must login to SAGE to view the Contract Agreement within your Grant Application in order to activate your grant. Please be aware that your application may have been revised during the review process. Therefore it is very important that the Project Director, Financial Officer and the Authorizing Official review the Contract Agreement within SAGE for the final version.

**TOWN OF SECAUCUS
COUNTY OF HUDSON**

RESOLUTION

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF
REVENUE AND AN APPROPRIATION OF EQUAL AMOUNT**

Council offered and moved adoption of the following resolution:

WHEREAS, THE N.J.S.A. 40A-4-87 PROVIDES THAT THE Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW THEREFORE, BE IT RESOLVED that the Town Council of the Town of Secaucus Hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of 5,500.00 which item is now available as revenue from:

**NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY
DISTRACTED DRIVING CRACKDOWN CAMPAIGN**

Pursuant to the provisions of the statute and,

BE IT FURTHER RESOLVED that a sum of \$5,500.00 be and the same hereby appropriated under the following caption:

2017 NJDHTS- DISTRACTED DRIVING CRACKDOWN CAMPAIGN

RESOLVED that two certified copies of this resolution be filed with the Division of Local Government Services.

Sender: System, Grant

Date: 3/25/2017 9:55:24 AM

Subject: Your Application MOB-DDC-2017-Secaucus Town-00179 has been approved by NJDHTS.

Message:

Congratulations, your Application MOB-DDC-2017-Secaucus Town-00179 was approved by DHTS on Mar 25, 2017. The Project Director must login to SAGE to view the Contract Agreement within your Grant Application in order to activate your grant. Please be aware that your application may have been revised during the review process. Therefore it is very important that the Project Director, Financial Officer and the Authorizing Official review the Contract Agreement within SAGE for the final version.

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES BY
THE ALTERNATE PROCESS FOR ELLAS ENVIRONMENTAL SERVICES, LLC FOR
ENVIRONMENTAL SERVICES FOR 1159 FARM ROAD (FORMER BOULEVARD
TIRE)**

WHEREAS, the Town of Secaucus, County of Hudson needs to perform an environmental assessment consisting of soil sampling at the property leased by the Town located at 1159 Farm Road, Secaucus, (“The Property”); and

WHEREAS, the Town of Secaucus needs to appoint a licensed environmental firm with the skill and expertise to perform this work to conduct said assessment as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Ellas Environmental, LLC is a firm that possesses these attributes as set forth on the attached proposal for a fee of \$7,050.00 for the services; and

WHEREAS, Ellas Environmental, LLC, is in compliance with the State of New Jersey regulations and measures and meets the requirements of the alternate non-fair and open process; and

WHEREAS, Ellas Environmental, LLC, has completed and submitted a Business Entity Certification which certifies that Ellas Environmental, LLC has not made any reportable contributions to a political or candidate committee in the Town of Secaucus, County of Hudson, in the previous one (1) year, and that the contract will prohibit Ellas Environmental, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, after review and discussion by the Mayor and Council of the Town of Secaucus, County of Hudson, has determined to whom a contract should be awarded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, ratify the contract that was awarded for professional environmental services for the property located at 1159 Farm Road to Ellas Environmental, LLC, subject to approval of funds in the 2017 Municipal Budget, through the non-fair and open process as set forth.

BE IT FURTHER RESOLVED, that the Town Administrator and/or Town Clerk shall be authorized to execute a contract for said services and execute any other documents or take any action to fulfill this resolution as follows:

Ellas Environmental, LLC in an amount not to exceed Seven Thousand Fifty Dollars (\$7,050.00) for the above referenced work, pursuant to the proposal.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that Leslie Ruiz is hereby appointed to the position of Park Attendant (#7600) part time (Relief) at the rate of \$13.50 per hour effective Tuesday, September 12, 2017.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

RESOLUTION No. _____ 2017

**RESOLUTION APPROVING CANCELLATION/REFUND OF PROPERTY TAXES
DUE TO SUBDIVISION**

WHEREAS, the Tax Collector of the town of Secaucus has determined that action is required as a result of certain properties not reflected in the 2016 and/or 2017 Tax Duplicate; and

WHEREAS, Tax Assessor has confirmed that Block and Lots listed below were subdivided.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that the requested cancellation(s) and/or overpayment refund(s) be made.

The Tax Collector is hereby authorized to make overpayment refund(s) in the amount shown to the taxpayer(s).

BLOCK	LOT	ADDRESS	AMOUNT
42	9	179 Washington Avenue	\$ 1,688.12
52	4.01	50 Meadowland Parkway	721,741.78
52	4.02	48 Meadowland Parkway	48,191.00
52	4.03	46 Meadowland Parkway	30,119.38
124	13	181 Front Street (now: 775-777 First St.)	3,959.29

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector and Chief Financial Officer.

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this Resolution.

RESOLUTION NO. _____ 2017

RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES

WHEREAS, the Tax Collector of the Town of Secaucus has determined that action is required as a result of a certain property listed twice in the 2017 Tax Duplicate; and

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to cancel 2017 billing and 1st and 2nd Quarter 2018 billing for **Block 227 Lot 5.0303 Qualifier: T01DUP** in the amount shown below.

1 st , 2 nd , 3 rd , & 4 th Q. 2017	\$ 4,669.29
1 st & 2 nd Q. 2018	\$ 2,334.65

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector, Tax Assessor, and Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to take any other action necessary to effectuate the spirit and purpose of this resolution.

RESOLUTION NO. _____ -2017
RESOLUTION APPROVING
TAX OVERPAYMENT REFUND(S)

WHEREAS, it has been determined by the Tax Collector that the taxpayer(s) indicated are entitled to tax overpayment refund(s) for 3rd Quarter 2017 and;

WHEREAS it is the desire of the Mayor and Council to have these overpayment(s) returned to the respective taxpayer(s) and/or their agent(s);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Secaucus that the requested overpayment refund(s) be made.

The Tax Collector is hereby authorized to make overpayment refund(s) in the amount shown to the taxpayer(s).

BLOCK	LOT	QUALIFIER	ADDRESS	AMOUNT
21	12	C0581	581 Sanderling Ct.	1,220.03
21	15	C0735	735 Harmon Cove Towers	1,197.14
38	8		159 Weigands Lane	17.13
101	5.01	C000B	741 10 th Street	1,041.55
101	5.01	CGAR1	741 10 th Street	93.31
123	2.01		758 3 rd Street	1,397.84
159	3.01	C0001	1 Mallard Place	2,734.94
179	17		169 Huber Street	774.62
191	13	C0036	36 Northend Drive	974.44
193	20		1121 Farm Road	2,756.06

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector and Chief Financial Officer.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this Resolution.

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, Suez Water New Jersey, Inc. is hereby requested to erect one (1) fire hydrant at the following designated place, to be used for fire purposes only, in accordance with the Rules and Regulations of the Company, and its rates as set forth in its Schedule of Rates filed with the New Jersey Board of Public Utilities in Newark, NJ.

Invest # 55673-200 Riverside Station Blvd, Secaucus, NJ
Install (1) new public fire hydrant

September 26, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				



James P. Schneider
60 DeVoe Place
Hackensack, N.J. 07601
Phone 201 457 7967
Fax 201 457 7970
Email jim.schneider@suez-na.com

August 11, 2017

Mr. Michael Marra
Town Clerk
1203 Paterson Plank Rd
Secaucus, NJ 07094

RE: Invest # 55673– 200 Riverside Station Blvd, Secaucus, NJ
Install (1) new public fire hydrant

Dear Mr. Marra:

We are presently negotiating with Parkside Station, LLC with respect to the possible installation of a fire hydrant in your municipality as referenced above.

Enclosed are duplicates of the following in regards to the hydrant installation:

- An Order for Hydrants form (signature required)
- An Investigation Sketch (for your reference only)

If negotiations are consummated, and you approve this resolution for water main extension, kindly fill out one copy of the enclosed forms and return it to Suez Water New Jersey, New Business Department, 60 Devoe Place, Hackensack, New Jersey 07601.

If you disapprove of this resolution, please notify us.

Sincerely,


Jim Schneider
New Business Manager

JS: mp
Enclosures

ORDER FOR HYDRANTS
SUEZ WATER NEW JERSEY INC.

Gentlemen:

I hereby certify that the following is a copy of a resolution duly passed by the Mayor and Council of the Town of Leonia, NJ, at a meeting duly called and held on the _____ day of _____ 2017.

"RESOLVED, that Suez Water New Jersey, Inc. is hereby requested to erect one (1) fire hydrant at the following designated place, to be used for fire purposes only, in accordance with the Rules and Regulations of the Company, and its rates as set forth in its Schedule of Rates filed with the New Jersey Board of Public Utilities in Newark, NJ."

LOCATION OF HYDRANTS

- SEE ATTACHED SKETCH

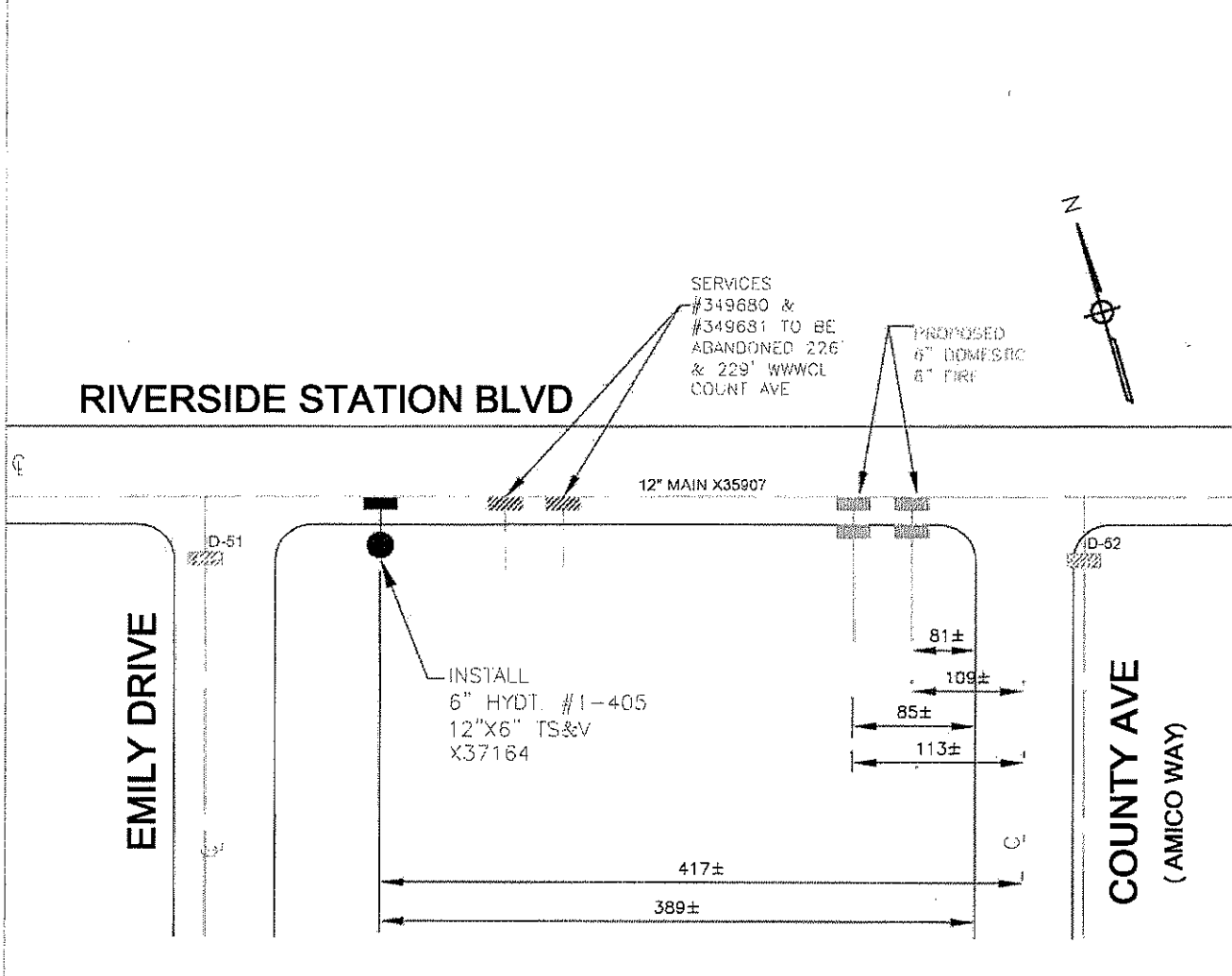
SECAUCUS, NEW JERSEY
INVEST. NO. 55673

Dated: _____

Clerk: _____

BILL OF MATERIAL			
ITEM	SIZE	DESCRIPTION	QUAN.
PIPE	6" D.I. CLASS 54	P.O.J.	10±
HYDRANT	6"	H-STD.	1
TS&V VALVE BOX	12"X6" COMPLETE	H-STD.	1
		M.J.	1

POLYETHYLENE WRAP	YES	NO	X	M/R	PLAT	T/TN	MF



SIZL OF OPENING	H.	PROJ ID	SERV. NO.
TYPE OF PAVEMENT	E.	SUB PROJ	INVEST. NO. 55673
CHARACTER OF EXCAVATION	ELEV	PD/DMA	00 NOT-TO SCALE EXTN. NO. 37164 H
OVERALL MEASUREMENTS		SERVICE DIST. NO.	01 SUEZ WATER NEW JERSEY
		SHEET NO.	DETAIL NEW BUSINESS WORK ORDER
APPL SUEZ WATER NEW JERSEY 60 DEVOE PLACE HACKENSACK NJ 07601		GRID	8-D INSTALL HYDRANT #1-405 389' WEST OF COUNTY AVE(AMACO WAY) ON THE SOUTH SIDE OF RIVERSIDE STATION BLVD.
TRENCH BY TBD INSTALLATION BY TBD		GUARANTEE	SECAUCUS
PAVEMENT RESTORATION BY TBD		EXTENSION TO BE ACC	
EXAMINED BY _____ DATE COMPLETED _____		DEAD END CLOSURE	
SUPT. CONST. DEPT.		NO GUAR.REV.WILL EXC.	
WORK DONE AS ORDERED		STREET IMPROVEMENT	
YES _____ NO _____ FOREMAN _____		MISCELLANEOUS	
		DEVELOPERS AGREEMENT	
		SERVICE	
		DR. BY LLH DATE 30 JUN 17 CHK. JS APR. <i>TL</i>	

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT TO ELEVATOR MAINTENANCE CORP (EMCO) FOR
MAINTENANCE OF THE TOWN'S ELEVATORS AND RESCINDING RESOLUTION
NUMBER 2017-158**

WHEREAS, the Town of Secaucus, County of Hudson has elevators in their buildings located at 1203 Paterson Plank Road, 1379 Paterson Plank Road, 1200 Koelle Boulevard and 145 Front Street which, in the interest of public safety and welfare, need to be properly maintained; and

WHEREAS, the Town of Secaucus needs to appoint a qualified company with the skill and expertise to perform elevator maintenance as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Elevator Maintenance Corp. ("EMCO"), Kearny, New Jersey, is a company that possesses these skills as set forth on the attached proposal and will perform elevator maintenance at the required locations for an annual fee of \$7,200.00 (billed monthly at \$600.00); and

WHEREAS, EMCO, is in compliance with the State of New Jersey regulations and measures and meets the requirements of the alternate non-fair and open process; and

WHEREAS, EMCO, has completed and submitted a Business Entity Disclosure Certification which certifies that EMCO, has not made any reportable contributions to a political or candidate committee in the Town of Secaucus in the previous year and that the contract will prohibit EMCO from making any reportable contributions through the term of the contract, in compliance with necessary regulations and measures of the State of New Jersey under N.J.S.A. 19:44A-20.27.

WHEREAS, the Purchasing Agent has certified in writing that the value of the acquisition of said goods and services will not exceed an annual amount of \$7,200.00; and

WHEREAS, the anticipated term of this contract is for one year; and

WHEREAS, the Town of Secaucus wishes to utilize the Alternate Process, also known as a Non-Fair and Open Contract, to secure elevator maintenance services from EMCO; and

WHEREAS, Resolution 2017-158, which was adopted by the Town Council on _____ authorizing to secure bids for elevator maintenance is hereby rescinded; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, award the contract between the Town of Secaucus and EMCO, to supply elevator maintenance service as described herein for annual fee of \$7,200.00 (billed monthly at \$600.00); and

BE IT FURTHER RESOLVED that EMCO shall provide the Business Entity Disclosure Certification and any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED said award is subject to approval of funds in the 2017 Municipal Budget.

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator and/or the Purchasing Agent are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: September 26, 2017

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS EXTENDING THE
CONTRACT FOR PRINTING SERVICES TO IMPRESSIVE PRINTING, LLC**

WHEREAS, Resolution No. 2012-356, dated September 22, 2014, awarded an initial two (2) year contract to Impressive Printing, LLC to provide general printing services to the Town of Secaucus, which was extended for a one (1) year period under **Resolution No. 2016-318**, dated September 13, 2016; and

WHEREAS, the Town of Secaucus would like to continue the existing contract as set forth in the specifications, bid and this Resolution for a one (1) year period from the date of original award expiration; said extension is the second of two (2) available one (1) year extensions of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that the Town's contract with Impressive Printing, LLC, to provide printing services pursuant to N.J.S.A. 40A:11-1 *et. seq.* be continued for a one (1) year period, constituting the fourth and final year of this contract from the date of original award; and

BE IT FURTHER RESOLVED, that the Town's initial Contract, as reflected in **Resolution No. 2012-356**, setting forth specific items and pricing shall continue in this extension period, not to exceed Seventy-Five Thousand Dollars (\$75,000.00); and

BE IT FURTHER RESOLVED, that the specifications, bid and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that Impressive Printing, LLC shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing, which may include, but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED, that the Finance Director certifies that funds are available for these services under various and appropriate department line items.

Adopted: September 26, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

	Town Clerk			
	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH BOSWELL
ENGINEERING FOR THE GAIL PLACE AND VALLEY COURT FLOOD
CONTAINMENT PROJECT**

WHEREAS, the Town of Secaucus would like to move forward with a Flood Containment Project on Gail Place and Valley Court in the interest of safety, health and welfare and the protection of property and infrastructure; and

WHEREAS, pursuant to **Resolution 2017-67**, Boswell Engineering, 330 Phillips Avenue, South Hackensack, New Jersey 07606 was named as the alternate Consulting Engineer for the Town of Secaucus; and

WHEREAS, with the Town's alternate Consulting Engineer, Boswell Engineering, will be assuming responsibility for the project, as set forth in the attached proposal dated September 8, 2017, from the Town's Consulting Engineer, Remington Vernick & Arango Engineers, who began the initial steps of this Flood Containment Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that the Town Administrator or his designee is authorized to accept and sign on behalf of the Town of Secaucus, the proposal and agreement dated September 8, 2017, for the engineering, environmental, survey, analysis, design and regulatory services related to the Gail Place and Valley Court Flood Containment Project with Boswell Engineering; and

BE IT FURTHER RESOLVED, that the Town Administrator or his designee is hereby authorized to take any action or execute any agreements, contracts and other documents related to the Gail Place and Valley Court Flood Containment Project with Boswell Engineering necessary to effectuate the purpose and intent of this Resolution and the Flood Containment Project.

Adopted: September 26, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
EXTENDING THE CONTRACT FOR COURT COLLECTION SERVICES**

WHEREAS, the Town of Secaucus advertised for qualified bidders regarding Court Collection Services to collect debt owed to the Town of Secaucus for Fines and Penalties issued by the Secaucus Municipal Court; and

WHEREAS, on April 23, 2015, two (2) sealed bids were received pursuant to New Jersey Local Public Contracts Law, N.J.S.A. 49A:11-1, *et seq.*; and

WHEREAS, **Resolution No. 2015-336**, dated September 22, 2015, awarded a two (2) year contract to Penn Credit Corp. with an available one (1) year extension; and

WHEREAS, the bid proposal of Penn Credit Corp. was reviewed and accepted by the Deputy Court Administrator at that time and re-reviewed for this renewal, which requires no fee to the Town.

NOW, THEREFORE, BE IT RESOLVED that the Town of Secaucus, County of Hudson, State of New Jersey, that the Town's contract with Penn Credit Corp. to provide Court Collection Services pursuant to N.J.S.A. 40A 11-1 *et seq.* be continued for a one (1) year period, constituting the last and final year of this contract from the date of the original award.

BE IT FURTHER RESOLVED that the specifications, base bid and Resolution shall constitute a contract for such services in accordance with the documents maintained on file with the Town Clerk's Office.

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator and/or the Purchasing Agent are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: September 26, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				