



APPLICATION FOR SIGN PERMIT
ZONING
TOWN OF SECAUCUS

Municipal Government Center
Secaucus, N.J. 07094

Tel: 201-330-2027
Fax: 201-974-1387

Date _____

Required fees: \$100.00 plus \$2.00/sq. ft. of sign area up to 300 sq. ft.
\$500.00 plus \$2.00/sq. ft. of sign area greater than 300 sq. ft.

Required plans: Three (3) copies of site plan indicating location of sign(s) on premises
Three (3) copies of plan showing sign dimensions and construction details
Building and sign elevation drawings for building mounted signs

1. Applicant information

Applicant name _____
Street address _____
Municipality _____ State _____ Zip _____
Phone number (_____) _____ Fax (_____) _____
Email address _____

2. Property for which application is made

Location of property: Street Address _____
Suite No. _____ Floor No. _____
Block _____ Lot _____ Municipality _____
Property owner's name _____
Property owner's mailing address _____
Municipality _____ State _____ Zip _____
Phone number (_____) _____ Fax (_____) _____
Email _____
Previous tenant and use _____
Existing tenant and use _____

3. Description of proposed sign

Single faced Double faced Permanent Temporary
Illuminated Yes No

Estimated cost \$ _____ Estimated size _____
Contractor's name _____
Contractor's address _____
Municipality _____ State _____ Zip _____
Phone number (_____) _____

Description and size of all existing signs on property _____



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Construction Department

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4. Signature of applicant *(Must be the same as in item 1 on page one)*

Signature _____ Date _____
Print name please _____

5. Property owner's authorization*

(If applicant is other than the property owner listed in item 2 above, the owner's authorization must be obtained)

I hereby authorize _____ as the applicant listed above,
to act as my agent in matters pertaining to this application.

Signature _____ Date _____
Print name please _____

*The owner's authorization of this application is also consent to allow the Town of Secaucus Staff to inspect the subject property.

Note to applicants:

1. All sections of the application must be completed in full. Incomplete applications will not be accepted or reviewed.
2. Property owner's and applicant's signatures must be included.
3. Application must be accompanied by building construction subcode permit applications and fees for large and/or structural installations.
4. Please be advised that violations of the Town of Secaucus Zoning Regulations may lead to the invalidation of conveyances of property, revocation of Town's permits issued, fines of not less than \$500.00 nor more than \$5,000.00 or other legal action.