

October 10, 2017

MINUTES of the a Regular Meeting of the Mayor and Board of Council of the Town of Secaucus, County of Hudson, State of New Jersey held on the 10th day of October at 7:00 P.M Secaucus Municipal Government Center, 1203 Paterson Plank Road, Secaucus, NJ in Chamber II.

PLEDGE OF ALLEGIANCE

Adequate notice for this meeting, as required by the Open Public Meetings Act, has been provided by the filing of the notice of Meetings with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Building, and the delivery of same to the Secaucus Home News on December 22, 2016.

This body wishes to advise you that in accordance with N.J.A.C.5:23-11.1, et seq. of the Indoor Air Quality Standards and Procedures for Buildings Occupied by Public Employees, smoking anywhere in this public building is prohibited by law.

Present: Councilmembers: Michael Gonnelli
Robert Costantino
William McKeever
James Clancy
Mark Dehnert
John Gerbasio
Absent: Susan Pirro

Michael Marra performed the swearing in of Probationary Firefighter, Yash Patel to the Secaucus Volunteer Fire Department.

The following ordinance was read for introduction: No. 2017-25

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE TOWN OF SECAUCUS, IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Gonnelli stated that this will enable the work to be done at the on Valley and Gail Place.

Councilman Clancy moved that the foregoing ordinance be introduced and passed on first reading, seconded by Councilman Dehnert.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Gonnelli
NAYS: None
ABSENT: Pirro Motion carried

The public hearing for the aforementioned ordinance will be on October 24, 2017.

CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

The following resolution was read: No. 2017-345

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

WHEREAS, an emergency has arisen with respect to the need for down-payment funds for capital projects for the Town of Secaucus, and no adequate provision has been made in the 2017 budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$9,000.00 and three (3) percent of the total operating appropriations in the budget for 2017 is \$1,417,700.12 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2017,

NOW, THEREFORE, BE IT RESOLVED (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S. 40A:4-48:

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1. An emergency appropriation is hereby made for Capital Improvement Fund in the amount of \$9,000.00 for the Current Fund, and

2. That the said emergency appropriation shall be provided for in full in the 2018 budget, and is requested to be excluded from CAPS, pursuant to N.J.S. 40A:4-53.3c(1), and

3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

The following resolution was read:

No. 2017-346

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero, Superintendent of Recreations, that the following rates will apply for staff working the Recreation Basketball Program for the 2017/2018 season:

Referees - \$25.00 / per game
Table Staff - \$10.00 / per game
Table (students) - \$8.50 / per game

The following resolution was read:

No. 2017-347

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero, Superintendent of Recreations, to conduct the following Sports Clinic for Fall 2017 and Spring 2018, each to run for up to five (5) weeks:

Baseball Clinic
Director - \$25.00 / Hour
Coaches - up to five (5) adults - \$15.00 / Hour
Workers - up to four (4) students - \$8.50 / Hour

Softball Clinic
Director - \$25.00 / Hour
Workers - \$15.00 /Hour

The following resolution was read:

No. 2017-348

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Kevin Flaherty, Chief of Police, that pending the successful completion of a background check and physical examination the below persons are hereby appointed to the position of part time Relief Crossing Guards #34000, effective October 10, 2017, at the rate of pay as follows:

Sonia Aboushaca	\$86.30 / Shift
Colleen Mastorelli	\$86.30 / Shift

The following resolution was read:

No. 2017-349

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendation of the Superintendent of Recreation, the following person is hereby appointed to the seasonal part time position noted below in the Recreation Center Pool (#8500), effective October 10, 2017, as follows:

<u>Lifeguard</u>	<u>Hourly Rate</u>
Gabriel Rodriguez	\$10.00

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The following resolution was read:

No. 2017-350

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero,

Superintendent of Recreations, the following fill in persons are hereby appointed as seasonal part time at Secaucus Recreation Ice Rink (#83000) Custodial/Zamboni Drivers, Custodians, Skate guards and Clerical personnel effective Wednesday, October 11, 2017 as follows:

<u>Custodial/Zamboni Driver</u>	<u>Hourly Rate</u>
Walter Francis	\$10.00 /Hour
Robert Testa	\$10.00 / Hour

<u>Custodian</u>	<u>Hourly Rate</u>
AJ Kirvin	\$8.75 / Hour

<u>Skateguards</u>	<u>Hourly Rate</u>
Samantha Delello	\$8.50 / Hour
Steven Pini	\$8.50 / Hour
John Maurin	\$8.50 / Hour

<u>Clerical</u>	<u>Hourly Rate</u>
Jenna Kirvin	\$8.50 / Hour
Amanda McCarthy	\$8.50 / Hour
Dimple Jain	\$8.50 / Hour
Brianna Cervantes	\$8.50 / Hour

The following resolution was read: No. 2017-351

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendation of the Superintendent of Recreation of the Town of Secaucus, that pending the successfully completion of a background check and physical examination, the below is hereby newly appointed to the position of regular Part Time Counselor for 2017 - 2018 school year in the Secaucus Before and After Care programs (#74051), effective October 10, 2017, at the following hourly rate.

<u>Counselor (one-on-one)</u>	<u>Hourly Rate</u>
Barbara Kelly	\$10.00 / Hour

The following resolution was read: No. 2017-352

A RESOLUTION OF THE TOWN OF SECAUCUS
SUPPORTING THE SECAUCUS POLICE DEPARTMENT'S EFFORTS FOR
PUT THE BRAKES ON FATALITIES DAY®, OCTOBER 10, 2017

WHEREAS, October 10, 2017 has been declared Put the Brakes on Fatalities Day® by the Town of Secaucus; and

WHEREAS, across the nation, traffic crashes caused 35,092 fatalities in 2015 and are the leading cause of death for young people ages 15 to 34; and

WHEREAS, in New Jersey, 603 individuals lost their lives in traffic crashes in 2016; and

WHEREAS, pedestrian-related crashes accounted for 27.5% of the state's traffic fatalities, while 19% of all fatal crashes involved a distracted driver; and

WHEREAS, motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey's roadways, as people opt for alternative modes of transportation; and

WHEREAS, sixty-six (66) motorcyclists, 18 bicyclists and 166 pedestrians were killed in New Jersey in traffic-related crashes in 2016; and

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WHEREAS, safer driving behaviors such as buckling up every ride, obeying posted speed limits, stopping for pedestrians in crosswalks and using crosswalks when walking, avoiding aggressive driving behaviors, never driving impaired, wearing proper safety gear while riding a motorcycle or bicycle, and, focusing solely on driving by avoiding distractions can dramatically reduce the number of traffic-related injuries and deaths.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, do hereby proclaim October 10, 2017, as Put the Brakes on Fatalities Day® and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the state.

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
EXTENDING THE CONTRACT FOR VEHICLE FUELING SERVICES

WHEREAS, Resolution No. 2015-409, dated November 22, 2015, awarded an initial contract to the Exxon Service Stations on Route 3 East and Route 3 West as the Town's primary stations to provide any type of gasoline or fuel for Town of Secaucus vehicles; and

WHEREAS, the Town of Secaucus would like to continue the existing contract as set through the Fleet Credit System and this Resolution for a one (1) year period through November 9, 2018 with said extension being the final of three (3) one (1) year terms for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Town of Secaucus, County of Hudson, State of New Jersey, that the Town's contract with the Exxon Service Stations on Route 3 East and Route 3 West as the Town's primary stations to provide any type of gasoline or fuel for Town vehicles pursuant to N.J.S.A. 40A:11-1 et seq. be continued for a one (1) year period, constituting the final year of this contract from the date of the original award; and

BE IT FURTHER RESOLVED that the Town's initial Contract, as reflected in Resolution No. 2015-409, through the Fleet Credit System shall continue in this extension period, not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000.00); and

BE IT FURTHER RESOLVED that the Speedway Station on Route 3 West shall serve as the Town's secondary station to provide such gasoline and fuel services; and

BE IT FURTHER RESOLVED that the Exxon Service Stations on Route 3 East and Route 3 West, as well as the Speedway Station on Route 3 West, shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED that the Finance Director certifies that funds are available for these services under line item 01-2010-00-58522-023; and

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator and/or the Purchasing Agent are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

The following resolution was read:

No. 2017-354

RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FLANAGAN WAY IMPROVEMENT PROJECT

BE IT RESOLVED that the Mayor and Council for the Town of Secaucus, formally approves the grant application for the Flanagan Way Improvement Project.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator and the Town Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-FY' 2018 Flanagan Way Improvements - 00562 to the New Jersey Department of Transportation on behalf of the Town of Secaucus in the amount of Five Hundred Seventy Thousand Six Hundred Fifty Five Dollars and Thirty Cents (\$570,655.30)

BE IT FURTHER RESOLVED that the Mayor and the Town Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Secaucus, County of Hudson, State of New Jersey and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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The following resolution was read:

No. 2017-355

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR EXTENSION OF THE BIKE LANE ALONG
MEADOWLANDS PARKWAY

BE IT RESOLVED that the Mayor and Council for the Town of Secaucus, formally approves the grant application for the Meadowlands Bike Path Extension.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator and the Town Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-FY' 2018 Meadowland Parkway Bike Path Extension - 00058 to the New Jersey Department of Transportation on behalf of the Town of Secaucus in the amount of Three Hundred Thirty Two Thousand One Hundred Seventy One and Seventy Five Cents (\$332,171.75)

BE IT FURTHER RESOLVED that the Mayor and the Town Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Secaucus, County of Hudson, State of New Jersey and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

The following resolution was read:

No. 2017-356

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Clerk of Town Council pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated a regulation N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled: "Schedule of Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: "Schedule of Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto: and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Secaucus, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

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The following resolution was read:

No. 2017-357

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

WHEREAS, in accordance with the Single Audit Act, U.S. Office of Management and Budget Circular A-128, and New Jersey Office of Management and Budget Circular Letter 87-11, the Town of Secaucus, County of Hudson, is obligated to prepare a Corrective Action Plan; and

WHEREAS, the Corrective Action Plan, shall be prepared in accordance with OMB Circulars and Local Finance Notice 92-15 and submitted to the Division of Local Government Services and placed on file with the Town Clerk; and

WHEREAS, the Corrective Action Plan shall cover all findings and recommendations in the December 31, 2016 Audit Report, including State, Federal and general findings.

NOW, THEREFORE, BE IT RESOLVED, that the attached Corrective Action Plan prepared by the Chief Financial Officer, for the Town of Secaucus, has been completed in accordance with State and Federal requirements.

The following resolution was read:

No. 2017-358

RESOLUTION AUTHORIZING FOR THE TOWN OF SECAUCUS TO EXECUTE
AN AGREEMENT WITH CROWN CUSTOM BUILDERS, LLC FOR
CONSTRUCTION SERVICES AT WASHINGTON HOOK & LADDER FIREHOUSE

WHEREAS, the Town of Secaucus, previously approved Resolution 2016-61 which, declared an emergency condition at the Washington Hook and Ladder Firehouse whereby additional corrective construction work was needed for the safety, health and welfare of its residents and to protect the property and assets of the Town, pursuant to the recommendation of the architect, Anthony Vandermark; and

WHEREAS, Crown Custom Builders, LLC, of 2 Harmony Hill Court, Jackson, NJ 08527 was one of the contractors hired under the Resolution to complete construction work; and

WHEREAS, ongoing work is needed to continue the progress of the project which includes work on Nederman Track and replacement of the sheetrock to the ceiling of the main bay of the Firehouse; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Secaucus is hereby authorized to enter into an agreement with Crown Custom Builders, LLC, in the amount of Twenty Three Thousand Six Hundred Seventy One Dollars and Ninety Five Cents (\$23,671.95) to complete the aforementioned repairs; and

BE IT FURTHER RESOLVED, that the Mayor and/or Town Administrator is hereby authorized to execute any other documents or take other necessary action to effectuate the spirit and intent of this Resolution.

Councilman Dehnert moved to approve the foregoing resolutions on the Consent Agenda, seconded by Councilman Costantino.

AYES: Costantino, McKeever, Clancy, Pirro, Dehnert, Gerbasio, Gonnelli
NAYS: None
ABSENT: Pirro Motion carried

BINGO/RAFFLE APPLICATIONS

R-1473 PTA Huber Street School On-Premise Draw Raffle
R-1474 PTA Huber Street School On-Premise 50/50

Councilman Gerbasio moved to approve the foregoing applications, second by Councilman Costantino.

AYES: Costantino, McKeever, Clancy, Pirro, Dehnert, Gerbasio, Gonnelli
NAYS: None
ABSENT: Pirro Motion carried

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

Request by Krystle Snarski to use the Recreation Center Pool to host a swim meet.

Councilman Clancy moved to approve the first three communications, second by Councilman Costantino.

AYES: Costantino, McKeever, Clancy, Pirro, Dehnert, Gerbasio, Gonnelli
NAYS: None
ABSENT: Pirro Motion carried

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Secaucus Fire Department, Tower 2 welcomes Oscar Oliveros as a Probationary member.

Secaucus Fire Department, Engine Co. #1 welcomes Yash Patel as a Probationary member.

Councilman Clancy moved to approve the first three communications, second by Councilman Costantino.

AYES: Costantino, McKeever, Clancy, Pirro, Dehnert, Gerbasio
NAYS: None
ABSTAIN: Gonnelli
ABSENT: Pirro Motion carried

COMMITTEE REPORTS

Councilman Gerbasio spoke about an upcoming program sponsored by the Secaucus Police Department.

Councilman Costantino spoke about the audit that was conducted. He noted that it is available on line to review.

Councilman Clancy reported on the quarterly report of the fire department.

Councilman Dehnert gave details on upcoming community events.

Councilman McKeever also offered information on upcoming community events.

UNFINISHED BUSINESS

Councilman Clancy spoke about upcoming events.

Councilman Dehnert spoke about a hiring event as well as a job fair for companies that are in Town.

Mayor Gonnelli noted that our Employment assistance program is working well.

NEW BUSINESS

Councilman Gerbasio gave details on an upcoming event.

Councilman Costantino spoke about an upcoming fund raising event.

Councilman McKeever gave details on an upcoming fund raiser. He also spoke about some community activities.

REMARKS OF CITIZENS

Carol Gutbrod
Louise Rittberg

Councilman Clancy moved to adjourn the meeting at 7:32pm, seconded by Councilman Dehnert.

AYES: Costantino, McKeever, Clancy, Pirro, Dehnert, Gerbasio, Gonnelli

NAYS: None

ABSENT: Pirro

Motion carried

Michael Marra, Town Clerk