

Town of Secaucus

Legal Notice to Bidders

ELEVATOR SUB-CODE OFFICIAL SERVICES

PLEASE TAKE NOTICE that the Town of Secaucus requests submission of bids for Elevator Sub-Code Official Services. Bids will be received by the Town Clerk of the Town of Secaucus (“Town”), or their designee, on **March 26, 2025 at 10:00 a.m.**, prevailing time, at 1203 Paterson Plank Road, Chambers 2, Secaucus, New Jersey 07094, at which time said bids will be publicly opened and considered.

Obtaining Bid Documents:

Bid documents may be examined and obtained online at www.Secaucusnj.gov or at the Office of Purchasing, 1203 Paterson Plank Road, 3rd Floor, Secaucus, New Jersey 07094, phone 201-330-2026, during business hours, 9:00 a.m. until 4:00 p.m.

All bid addenda or clarifications will be issued on the Town’s website at www.Secaucusnj.gov. All interested bidders are solely responsible for checking the website through the bid opening date and time listed above for any changes to the bid specifications or bid opening.

The Town of Secaucus is only responsible for forwarding addendum to the bidders who obtained the bid documents from the Secaucus Office of Purchasing and have left the appropriate contact information, or those who have put the Town of Secaucus on notice that they have received the specifications from the Town Website.

Submission of Bid:

The office hours of the Town Clerk to receive bids are weekdays from 9:00 a.m. to 4:00 p.m., holidays excepted. The within bid must be provided to the Town Clerk prior to or in person at the time and place fixed for the bid opening.

An original and two (2) copies of the proposal documents must be submitted to and be received by the Town, via mail or hand delivery, by the time and place stated in the Legal Notice to Bidders. Bid documents **will not** be accepted by facsimile transmission or e-mail. Any and all documents submitted to this Bid Request not received by the Town by the time and date specified for receipt will be rejected.

Bids must be enclosed in sealed envelopes bearing on the outside: The name and address of the bidder, the word “BID”, and the bid project number (if applicable) and title. Said bids shall be addressed to the Town Clerk, Town of Secaucus, 1203 Paterson Plank Road, 2nd Floor, Secaucus, New Jersey 07094. It is the bidder’s responsibility that bids are presented at the time and at the place designated.

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The Town reserves the right to consider bids for sixty (60) days after the receipt thereof, and further reserves the right to waive any technical non-conformance or minor irregularities in, as well as the option to reject any or all bids for any reason set forth in N.J.S.A. 40A:11-13.2 et seq.

Bidder Requirements:

All bidders are required to comply with the requirements of N.J.S.A. 52:32-44 et seq., N.J.A.C. 17:27-1.1 et seq., N.J.A.C. 5:23-12 et seq., N.J.A.C. 5:23-4.13 et seq., N.J.A.C. 5:23-5.5 et seq., N.J.A.C. 5:23-5.7 et seq., N.J.A.C. 23-12.7 et seq., and any and all bid terms herein.

The Town reserves the right to waive any technical non-conformance or minor irregularities herein, as well as the option to reject any or all bids for any reason set forth in N.J.S.A. 40A:11-13.2 et seq.

This bid has been advertised in accordance with the "Fair and Open Basis" and nothing further shall be required under the Pay-to-Play Legislation (N.J.S.A. 19:44A-20.7).

By order of the Town of Secaucus.

Michael Marra
Town Clerk