Tree Removal Permit Application
For Individual Lot Applications Where No Site Plan or Subdivision is Required

Department of Public Works
370 Secaucus Road
Secaucus, NJ 07094
Phone: (201) 330-2080

Please submit completed application via email to the Administrator of Tree Conservation, Frank Sasso, at shadetree@secaucus.net or mail it to the Department of Public Works, Attn: Frank Sasso

Applicant and Property Information

Applicant Information:

First Name: _____ Last Name: _____

Telephone: _____ Email Address: _____

Address: _____

Property Owner Information: (If different than applicant)

Please note that if the applicant is not the property owner, written consent of the property owner is required.

First Name: _____ Last Name: _____

Telephone: _____ Email Address: _____

Address: _____

Property Information:

Block: _____ Lot: _____ Zone: _____ Property Address: _____

Trees to be removed by:

☐ Property Owner

☐ Department of Public Works

☐ NJ Licensed Tree Service Company: _____

Business Address: _____

Business License (NJTC Number): _____

Telephone: _____ Email Address: _____

*LTE, LTCO or ISA Certified Arborist (CA) Number: _____

*Per NJ Law N.J.S.A 45:15C-11 (2027), all Tree Companies in NJ must employ at least one licensed tree expert.

Tree Removal Information

Please list below all qualified trees (with a DBH equal to or greater than three inches) that you are applying for to be removed. Please note that qualified trees are subject to the below replacement schedule pursuant to §109-10 of the Town Code. For exemptions from this requirement, please see §109-9 of the Town Code.

Please select one:

☐ Applicant will contribute to the Secaucus Tree Fund for tree replacement ($400 per required replacement tree pursuant to the replacement schedule below) in lieu of planting trees on property pursuant to §109-10(C).

☐ Applicant will replace the required number of trees pursuant to §109-10 and the replacement schedule below.

DBH of Existing Tree Removed	Number of Replacement Trees
Between 3 and 12 inches	1
Between 12.1 and 24 inches	1
Between 24.1 and 36 inches	2
Greater than 36 inches	3

Revised 10/2025

TREE REMOVAL LIST				TREE REPLACEMENT LIST	
Species	*Diameter (3" or Greater)*	*Reason for Removal*	*Qualified Tree (Y/N)*	*Species*	*Diameter (2.5" minimum)*
# of Qualified Trees (nonexempt) to be Removed: _____ Approx. Removal Date: _____				# of Replacement Trees to be Planted: _____ Approx. Planting Date: _____	

I hereby certify that this application, the contents herein, as well as associated documents, is a true representation of all facts concerning the proposed tree removal and related activity. This application is made with my consent as the Property Owner or Authorized Agent for the Property Owner, as evidenced by my signature below. I hereby consent to the Town of Secaucus, their departments, officials, employees, representatives, staff, supervisors and assignees to enter this property for inspections with the submission of this application. For the duration of the tree removal permit, if issued, I understand the legal responsibility and consequences for any and all violations of the Secaucus Municipal Code and State and local laws on the property described above.

Signature: _____ Date: _____

Title: _____

Consent of Property Owner (if applicable): _____ Date: _____

Application Checklist

☐ Application

☐ Contribution to the Secaucus Tree Fund, if the applicant cannot locate all the required replacement trees on their lot.

☐ Map, plan, or drawing of the property showing the location(s) of the trees(s) to be removed and replaced.

☐ Mark the tree(s) to be removed on the lot with orange or yellow flagging tape

INTERNAL USE ONLY

Fee Collected Check # _____ Cash ☐

Approved Date_____ Conditions, if any _____

Replacement Tree(s) Required _____ Recommended _____

Denied Date _____ Reason(s) for denial _____

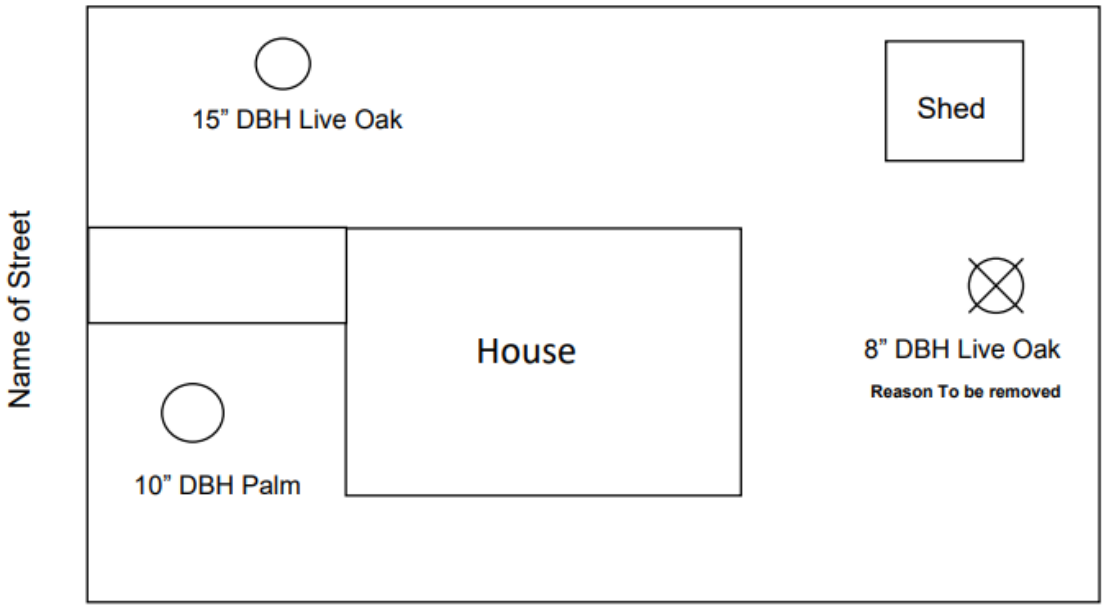
Administrator of Tree Conservation Signature _____Date _____

Date Received

Tree Removal Map

On a separate piece of paper, please provide a sample map of the property with the applicable markings. Please indicate the location of the tree(s) to be removed with an "X," and indicate replacement tree locations, if applicable, with an "O," with the applicable species and DBH. Please include the driveway location, accessory structure location, and approximate distances from property lines.

Example Map:



Please use the figure below as a template for your property: