



TITLE: SCHOOL NURSE

REPORTS TO: PRINCIPAL

QUALIFICATIONS:

1. Valid State License to practice as a Registered Nurse and a Bachelor's Degree
2. NJ State School Nurse Certification
3. At least one year experience as a licensed registered nurse

JOB GOAL: The primary focus of the School Nurse is involvement in the growth and development of the school child to enable him/her to utilize his/her full potential intellectually, physically, socially and emotionally.

PERFORMANCE RESPONSIBILITIES:

1. Interviews the parents and obtains health histories on all children applying for admission to school.
2. Arranges for and assists school physicians with annual and special health examinations and refers students to clinic or private physician where defects are noted.
3. Arranges for and administers testing for the annual tuberculosis survey. Complies with and submits the required statistical report to the New Jersey State Department of Education.
4. Conducts annual screening of all full-time students for visual acuity, hearing, and height and weight measurements, ringworm, and class health inventories. Also responsible for routine blood pressure readings.
5. Conducts annual full-time student scoliosis examinations and any other mandated examination as required by the State Department of Education.
6. Follow-up work in correction of physical defects, health advice and supervision. Provide ongoing special attention to students with physical defects, such as cardiac patients, diabetics, epileptics and the physically handicapped.
7. Maintain records of all physical examinations and health activities.

8. Confers with teachers, principals, school physicians, school dentists, parents, community agency representatives, pupils, and others regarding student health issues.
9. Coordinate ongoing program of required immunizations for attendance in school. Responsible for the annual Immunization Reports required by the State Department of Education.
10. Recommends exclusion of pupils with communicable diseases, pediculosis, skin infections and lack of state mandated immunizations.
11. Recommends excusing from school or class, pupils who are ill or in need of professional attention; provide temporary excuse from Physical Education activities if necessary.
12. Makes home calls to parents/guardians when necessary.
13. Administers first-aid to pupils and employees; responsible for the reporting of accidents which occur in the school.
14. Makes periodic inspections of lavatories to see that they are kept in clean and sanitary condition and submits reports, as required by the Medical Director.
15. Instructs classes in health, and related areas as required in the principles of personal hygiene, diet and sanitation.
16. Obtains, stores, safeguards, and makes proper use of medical equipment, materials and supplies.
17. Prepares, clear, sound, accurate and informative reports containing findings, conclusions and recommendation.
18. Conducts Health Fairs and other programs relating to Health and Hygiene.
19. To work harmoniously with associates, community organizations and any other facility relative to the health and welfare of the student.
20. Examines children returning after absences for determination of their clearance to return to school.
21. Recommends Wellness Programs for employees and students.
22. Performs such other job related tasks as assigned by the Principal.

SALARY GUIDE: Instructional

TERMS OF EMPLOYMENT: Ten (10) month work year

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Boards' policy on evaluation of professional instructional personnel.

EOE/M/F/D/V

Apply at - <https://www.applitrack.com/hcstonline/onlineapp/>

