

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - FEBRUARY 13, 2018
CAUCUS/EXECUTIVE SESSION 4:30 PM
MEETING TO COMMENCE 7:00 PM

THE ORDINANCES FOR INTRODUCTION ARE FOR DISCUSSION
PURPOSES AND ARE SUBJECT TO CHANGE. ITEMS MAY BE
ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

ORDINANCES FOR PUBLIC HEARING

Ordinance No. 2018-1: Ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Deletion of a handicapped parking spot on Franklin Street)

Ordinance No. 2018-2: An ordinance granting a Permanent Utility Easement to New Jersey Department of Transportation on Block 132, Lot 3

Ordinance No. 2018-4: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to update parking meter locations and Limits on Golden Avenue

Ordinance No. 2018-5: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to add a parking location where time is restricted

Ordinance No. 2018-6: An ordinance amending Section 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (addition of a handicapped parking spot on Clarendon Street)

Ordinance No. 2018-7: Salary Range Ordinance

ORDINANCES FOR INTRODUCTION

Ordinance No. 2018-8: Ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Deletion of a handicapped parking spot on Maple Street and addition of a handicapped parking spot on Seventh Street)

Ordinance No. 2018-9: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to add a parking location where time is restricted

Ordinance No. 2018-10: An ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update qualifications, classifications and procedures for appointments

Ordinance No. 2018-11: An ordinance amending Chapter 127A of the Code of the Town of Secaucus entitled "Residential Parking" specifying one hour Non-Resident parking areas

Ordinance No. 2018-12: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to update speed limits on Seaview Drive

Ordinance No. 2018-13: An ordinance repealing and replacing Chapter 23 of the Code of the Town of Secaucus entitled "Officers and Employees" to update the employment titles and positions within the Town

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

BINGO/RAFFLE APPLICATIONS

1)Application for an On-Premise 50/50 to be held on March 9, 2018, sponsored by the Secaucus Middle School PTSA

2)Application for an On-Premise Draw Raffle to be held on March 9, 2018, sponsored by the Secaucus Middle School PTSA

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

1)Request made by Diamond Gymnastics of Hoboken, LLC to use the Secaucus Swim Center for the Diamond Gymnastics Summer Camp

2)Request made by Grappling Industries to use the Secaucus Recreation Center on April 27 and 28 for a Martial Arts Tournament

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Town of Secaucus
CONSENT AGENDA - 2/13/2018

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE. ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1) Resolution of the Town of Secaucus authorizing the acceptance of credit card payments for Fire Prevention Fees in accordance with the provisions of N.J.A.C. 5:30-9.1 *et seq.*
- 2) A resolution on behalf of the Town of Secaucus authorizing a contract with Adamo Brothers for rental of equipment needed for flood berm work on Koelle Boulevard
- 3) Resolution on behalf of the Town of Secaucus authorizing the award of a contract to Boswell Engineering for design plans and bid specifications for structural modifications and installation of a new garage door to Engine Co. #1 (150 Plaza Center)
- 4) Resolution appointing Ahsley Keegan to replace a Part-Time Counselor for the 2017-2018 school year in the Aftercare Program (#74051), pending successful completion of a background check and physical examination, effective February 14, 2018, at the hourly rate of \$9.00
- 5) Resolution authorizing a monthly cell phone allowance for DPW Superintendent Kevin O' Connor, effective February 5, 2018
- 6) Resolution granting Full-Time Custodian Michael Flaherty an unpaid leave of absence from February 5, 2018 to April 2, 2018
- 7) Resolution authorizing the withdrawal of Ordinance 2018-3 entitled "An ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update qualifications, classifications and procedures for appointments" for modification

- 8)**Resolution transferring John Schwartz, Manager, Recreation Facilities and Shannon Wisener, Custodian, Recreation Facilities from Building and Grounds to the Department of Recreation Budget, effective February 14, 2018, to be under the direct supervision of the Superintendent of Recreation
- 9)**Resolution appointing Dulbere Lacka to replace a Part-Time Custodian in the Recreation Center (#85000), retro to February 1, 2018, at the hourly rate of \$10.00
- 10)**Resolution setting the annual salary for Mayor at \$50,000 and the annual salary of Councilperson at \$18,919, and that those salaries shall be increased by the percentage given to all non-union employees of the Town
- 11)**Resolution correcting the hourly rate for Sheila Witrock, Part-Time Clerk in the Social Services Department, to \$11.00, effective February 5, 2018
- 12)**Resolution increasing salaries for Full-Time Police Dispatchers, effective February 5, 2018
- 13)**A resolution authorizing the upgrade of the sound and recording system for the Secaucus Municipal Court and Town Hall Chambers I by Gramco Business Communications
- 14)**Resolution adjusting the hourly rates of Regular Part-Time Custodians Sabrin Farag, Thomas Negri, Alexis Ramirez, Carmen Castillo, Warren Dischler and Rudy Montes to \$10.00, effective February 5, 2018
- 15)**A resolution on behalf of the Town of Secaucus authorizing an award to Hugerich Construction, Inc. for Heavy Equipment Leasing Services
- 16)**A resolution on behalf of the Town of Secaucus authorizing a preventive maintenance contract for the chiller equipment at the Ice Rink at Buchmuller Park
- 17)**A resolution on behalf of the Town of Secaucus awarding the contract for an Extraordinary Unspecifiable Service (EUS) to Percon Solutions, LLC for the Secaucus Police Department
- 18)**Resolution stating that the Regular Part-Time Animal Shelter Manager (#5000) is hereby to receive an increase retroactive back to January 1, 2018 as follows: \$20,000.00/Annum

19) A resolution on behalf of the Town of Secaucus to enter into a contract for purchase and installation of playground equipment at Buchmuller Park

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-1

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by deleting the following locations:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Franklin Street	South	On the south side of Franklin Street, beginning at a point 106 feet east of the south-east corner of Garry Terrace and Franklin Street continuing east for a distance of 22 feet in front of 99 Franklin Street

SECTION 2

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 3

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on January 9, 2018 and finally adopted by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Introduction 1-9-18

Motion: JC	Yes	No	Abstain	Absent
Second: MD				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 2-13-18

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, COUNTY OF HUDSON, NEW JERSEY**

ORDINANCE NO. 2018-2

**AN ORDINANCE GRANTING A PERMANENT UTILITY EASEMENT TO NEW JERSEY
DEPARTMENT OF TRANSPORTATION ON BLOCK 132, LOT 3**

WHEREAS, the Town of Secaucus is the owner of certain property located within the Town of Secaucus identified as Block 132, Lot 3 on Tax Maps and Parcel UE112A consisting of approximately 100 square feet as depicted on the attached map prepared for the New Jersey Department of Transportation; and

WHEREAS, at the request of the New Jersey Department of Transportation, the Town of Secaucus wishes to grant to the New Jersey Department of Transportation (NJDOT) a permanent easement on the above property for the construction, maintenance and repair of utility pole guy wires and guy anchor above and below ground appurtenances; and

WHEREAS, acceptance of the conveyance of said real property requires the approval by Ordinance of the Town Council pursuant to N.J.S.A. 40A:12-5; and

WHEREAS, the Town Council has determined that it is in the best interest of the public to provide said utility easement.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey:

1. The Town of Secaucus hereby accepts the dedication of a permanent utility easement on Block 132, Lot 3 for the construction, maintenance and repair of utility pole guy wires and guy anchor above and below ground appurtenances.
2. The Mayor, Town Administrator and the Town's Counsel are hereby authorized to execute the easement document(s) necessary for the construction, maintenance and repair of utility pole guy wires and guy anchor above and below ground appurtenances on the property more particularly described as Block 132, Lot 3 on Secaucus Tax Maps and as Parcel UE112A, consisting of approximately 100 square feet, as depicted on the attached map prepared for the New Jersey Department of Transportation.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2018 and finally adopted by the Mayor and Council on _____, 2018.

Town Clerk

Mayor

Introduction 1-9-18

Motion: JC	Yes	No	Abstain	Absent
Second: JG				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

SCHEDULE A

(LG 02/16)

Easements in that certain land and premises situate, lying and being in the Town of Secaucus, County of Hudson and State of New Jersey and more particularly described as follows:

Parcels UE112A and E112B as indicated on a map entitled: "NEW JERSEY DEPARTMENT OF TRANSPORTATION, GENERAL PROPERTY PARCEL MAP, ROUTE 3 (1953) SECTION 4, 8th Street To U.S. 1 & 9, Showing Existing Right Of Way And Parcels To Be Acquired In The City Of Union City, Township Of North Bergen And Town Of Secaucus, County Of Hudson, February 2016"; and as shown more particularly on a map attached hereto and made a part hereof, marked "Exhibit B", entitled: "NEW JERSEY DEPARTMENT OF TRANSPORTATION, ROUTE 3 (1953) SECTION 4, 8th Street TO U.S. 1 & 9, PARCELS UE112A & E112B, Town Of Secaucus, County Of Hudson, February 2016"; and also being Construction Project: PATERSON PLANK ROAD OVER NJ ROUTE 3 BRIDGE DECK AND SUPERSTRUCTURE REPLACEMENT, CONTRACT ID NO. 15-16024;

Parcel UE112A, at about Station 18+30, (Baseline Paterson Plank Road Stationing), consisting of the permanent right to construct, maintain and repair utility pole guy wires and guy anchor above and below ground and appurtenances as far as the line marked "Utility Easement Line", as shown on the aforesaid maps";

Being also known as an easement in Lot 3 in Block 132 on the tax map of the Town of Secaucus, Hudson County;

Parcel E112B, at about station 18+50 (Baseline Paterson Plank Road stationing), consisting of the temporary right to enter upon the remaining lands of the owner or assigns with personnel and equipment for the purpose of constructing sidewalk, driveway and appurtenances, and also to construct, operate and maintain temporary utility poles and aerial facilities and to close temporarily the northerly property driveway as far as the line marked "Temporary Construction Easement Line", as shown on the aforesaid maps. This temporary right shall begin from the date of notice from the State's Resident Engineer, and shall terminate upon completion of said work, which shall be for a duration of seven months. If the State, within its sole discretion, determines that the temporary easement or right needs to be extended in order to complete the Work, such right may be extended simply by written notice from the Resident Engineer to the owner or its assigns. In such event that this temporary right is extended, payment will be made semi-annually during the extended term of the temporary right, based upon the 'per-monthly' rate set forth in the State's offer letter;

Being also known as an easement in Lot 3 in Block 132 on the tax map of the Town of Secaucus, Hudson County;

The location of all permanent easements and improvements constructed therein shall not be changed or modified in any manner without the specific written permission of the Division of ROW, New Jersey Department of Transportation within its sole discretion and upon such terms and conditions as it determines;

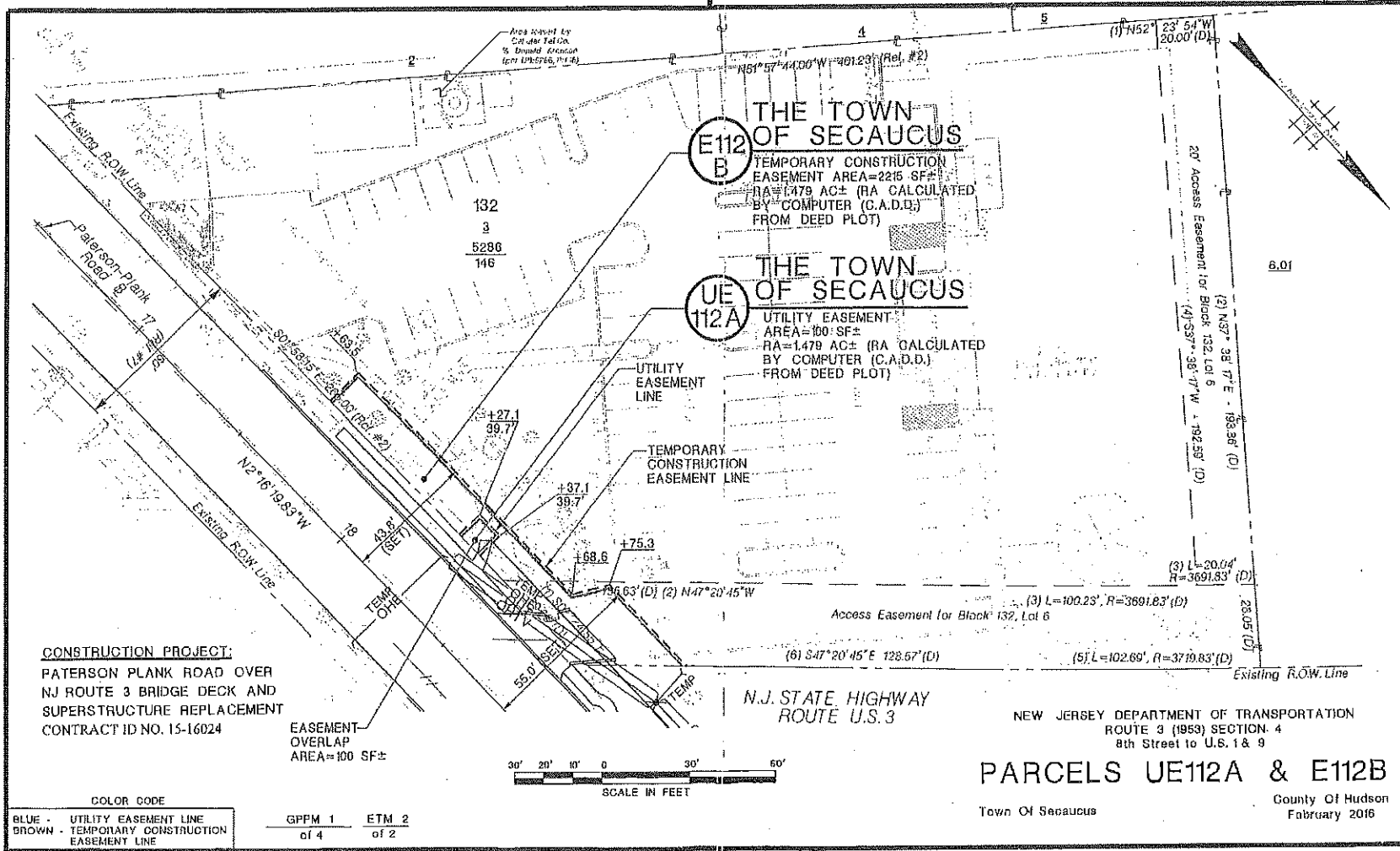
SUBJECT, HOWEVER, to all public utility easements, recorded or unrecorded, affecting the herein described premises;

The above described premises are color coded on "Exhibit B" in the following manner: Blue – Utility Easement Line and Brown – Temporary Construction Easement Line.

DRAWN BY: MICHAEL BAKER INTERNATIONAL, INC.
 ONE GATEWAY CENTER, STE 2330
 NEWARK, N.J. 07102

REVISION OR AMENDMENT: *

Exhibit B



**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-4

**AN ORDINANCE AMENDING CHAPTER 127 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "VEHICLES AND TRAFFIC" TO UPDATE PARKING
METER LOCATIONS AND LIMITS ON GOLDEN AVENUE**

WHEREAS, the Town has previously adopted an Ordinance specifying locations, fees and time limits for all parking meters in the Town; and

WHEREAS, the Mayor and Council have determined that a change to Article XIII of Chapter 127 of the Code of the Town of Secaucus to set certain time limits to meter spaces in the Plaza Center based upon the parking needs for businesses in that vicinity to allow customer access and turnover; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. Chapter 127 entitled "Vehicles and Traffic," Article XIII entitled "Parking Meters," §127-49 et seq. of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (deletions are indicated by ~~cross-outs~~; additions are indicated in **bold**):

§ 127-55. Parking meter zones and time limits.

A. The following locations are paid parking zones within the Town of Secaucus

<u>Name of Street</u>	<u>Side/Location</u>	<u>Hours</u>	<u>Time Limit</u>	<u>Rates</u>
Golden Avenue	West/beginning at a point 25 feet south of the southwest northwest corner of Golden and Front Streets continuing 40 feet to create 2 metered parking spaces	9:00 a.m. to 6:00 p.m.	2 hrs. 30 min.	\$0.25 (per 1 hr.)

Golden Avenue	East/beginning at a point 25 feet south of the northeast corner of Golden and Front Streets to create 3 metered parking spaces	9:00 a.m. to 6:00 p.m.	2 hrs.	\$0.25 (per 1 hr.)
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2. There are no other changes to these sections of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on January 23, 2018, and finally adopted by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Introduction 1-23-18

Motion:	Yes	No	Abstain	Absent
RC				
Second: MD				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-5

**AN ORDINANCE AMENDING CHAPTER 127 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED “VEHICLES AND TRAFFIC” TO ADD A PARKING
LOCATION WHERE TIME IS RESTRICTED**

WHEREAS, the Mayor and Council recognize that the safety of all motorists, passengers, pedestrians, children, residents and visitors is of utmost importance; and

WHEREAS, the Town enacted §127-1 et seq. to assist in alleviating dangerous situations on the Town’s streets, promote safe passage, address traffic flow, and specify penalties for violations; and

WHEREAS, upon the review and recommendation of the Secaucus Police Department Traffic Division, the Mayor and Council have determined an update is needed to designate a short-term parking spot in the vicinity of a local business at 1620 Paterson Plank Road, which is in a high residential and traffic area to aid in resident and public safety and decrease parking congestion for residents, business owners and the general public.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. The following changes shall be made to §127-26 “Schedule IV: Time Limit Parking Certain Days” of the Code of the Town of Secaucus and additions of locations shall be deemed time limited parking areas under § 127-10. Chapter 127 be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**):

Name of Street	Side	Hours	Maximum Time (Minutes)	Location
Paterson Plank Road	East	7:00 a.m. to 6:00 p.m. Mondays through Saturdays	15	Directly in front of 1620 Paterson Plank Road for the length of one standard parking space

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 127 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2018 and finally adopted by the Mayor and Council on _____, 2018.

Town Clerk

Mayor

Introduction 1-23-18

Motion	Yes	No	Abstain	Absent
<i>JC</i>				
Second: <i>MD</i>				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli				

Adoption 2-13-18

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-6

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by adding the following location:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Clarendon Street	North	On the north side of Clarendon Street beginning at a point 60 feet east of the northeast corner of Hudson Avenue and Clarendon Street continuing east for a distance of 22 feet in front of 310 Clarendon Street

That the parking space designated for 310 Clarendon Street adopted by Ordinance is to be personalized for Placard P1748604.

If the license plate for the persons utilizing the parking spaces at the above listed address changes, then the parking space designation shall be changed to the new plate with proof from the resident that it is for the same person that the person is still entitled to handicapped parking.

SECTION 2

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or

unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 3

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on January 23, 2018 and finally adopted by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Introduction 1-23-18

Motion:	Yes	No	Abstain	Absent
JC				
Second: RC				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-7

WHEREAS, it is necessary to change and set the annual salary ranges as a result of the agreements reached between and among the elected officials, collective bargaining units, and non-union employees

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus the salary range for each title listed below is as follows:

Administrative Assistant	(\$35,000 - \$67,000)
Administrative Clerk	(\$30,000 - \$59,000)
Town Attorney	(\$85,000 - \$150,000)
Town Administrator	(\$135,000 - \$165,000)
Chief Financial Officer	(\$85,000 - \$165,000)
Chief of Police	(\$160,000 - \$225,000)
Director of Human Resources	(\$65,000 - \$98,000)
Employee Benefits Coordinator	(\$35,000 - \$80,000)
Judge of the Municipal Court	(\$60,000 - \$107,500)
Director of Recreation	(\$65,000 - \$107,500)
Manager of Recreation Facilities	(\$45,000 - \$90,000)
Superintendent of Department of Public Works	(\$95,000 - \$150,000)
Assistant Superintendent Department of Public Works	(\$90,000 - \$140,000)
Foreperson	(\$70,000 - \$115,000)
Field Supervisor	(\$50,000 - \$90,000)
Interlocal Carpenter	(\$35,000 - \$105,000)
Interlocal Plumber	(\$60,000 - \$95,000)
Project Manager	(\$60,000 - \$85,000)
Construction Code Official	(\$85,000 - \$170,000)
Director of Social Services and Welfare	(\$65,000 - \$101,000)
Superintendent of Recreation	(\$70,000 - \$100,000)
Mayor	(\$25,000 - \$65,000)
Councilperson	(\$15,000 - \$25,000)
Town Clerk	(\$47,500 - \$80,000)
Deputy Town Clerk	(\$35,000 - \$78,000)
Court Administrator	(\$60,000 - \$95,000)
Deputy Court Administrator	(\$35,000 - \$60,000)
Payroll Supervisor	(\$35,000 - \$60,000)
Purchasing Agent	(\$50,000 - \$87,500)
Grant Coordinator	(\$35,000 - \$55,000)
Director of Information Technology	(\$65,000 - \$100,000)
Systems Administrator	(\$45,000 - \$67,000)
Police Officer	(\$40,000 - \$165,000)
Police Sergeant	(\$130,000 - \$180,000)

Police Lieutenant	(\$140,000 - \$190,000)
Police Captain	(\$150,000 - \$210,000)
Custodian	(\$35,000 - \$72,000)
Parking Enforcement Officer	(\$35,000 - \$52,500)
Laborer/Driver	(\$35,000 - \$84,500)
Maintenance Worker	(\$31,000 - \$84,500)
Mechanic	(\$35,000 - \$83,500)
HVAC Mechanic	(\$60,000 - \$87,500)
Assistant Mechanic	(\$30,000 - \$83,000)
Bus Driver	(\$25,463 - \$60,000)
Medical Escort	(\$25,500 - \$60,000)
Leadman	(\$35,000 - \$96,000)
Housekeeper	(\$22,000 - \$55,000)
Motor Pool Coordinator	(\$35,000 - \$47,500)
Fire Sub Code Inspector	(\$45,000 - \$85,000)
Electrical Sub Code Official	(\$50,000 - \$85,000)
Environmental Coordinator	(\$35,000 - \$65,000)
Court Attendant	(\$100 - \$150 Per Session)
Animal Control Officer	(\$35,000 - \$63,000)
Animal Warden	(\$35,000 - \$93,000)
Coalition Coordinator	(\$35,000 - \$65,000)
Dispatcher	(\$35,000 - \$72,500)
Engineer	(\$50,000 - \$90,000)
Fire Official	(\$35,000 - \$50,000)
Manager Front Desk	(\$35,000 - \$57,500)
Principal Technical Supervisor	(\$60,000 - \$95,000)
Tax Collector	(\$60,000 - \$80,000)
Administrative Assistant to the Mayor	(\$35,000 - \$55,000)
Administrative Assistant to the Town Attorney	(\$35,000 - \$50,000)
Administrative Assistant to the Town Administrator	(\$35,000 - \$50,000)

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on January 23, 2018, and finally adopted by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Introduction 1-23-18

Motion: JG	Yes	No	Abstain	Absent
Second: WM				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-8

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by adding the following location:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Seventh Street	East	On the east side of Seventh Street beginning at a point 455 feet south of the southeast corner of Centre Avenue and Seventh Street continuing south for a distance of 22 feet in front of 708 Seventh Street

That the parking space designated for 708 Seventh Street adopted by Ordinance is to be personalized for Placard P1837767.

If the license plate for the persons utilizing the parking spaces at the above listed address changes, then the parking space designation shall be changed to the new plate with proof from the resident that it is for the same person that the person is still entitled to handicapped parking.

SECTION 2

BE IT FURTHER ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by deleting the following location:

NAME OF STREET

SIDE

LOCATION

Maple Street

North

On the north side of Maple Street, beginning at a point 285 feet east of the northeast corner of Schopmann Drive and Maple Street continuing east for a distance of 22 feet in front of 272 Maple Street

SECTION 3

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 4

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 5

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on February 13, 2018 and finally adopted by the Mayor and Council on March 13, 2018.

Town Clerk

Mayor

Introduction 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Adoption 3-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-9

**AN ORDINANCE AMENDING CHAPTER 127 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "VEHICLES AND TRAFFIC" TO ADD A PARKING
LOCATION WHERE TIME IS RESTRICTED**

WHEREAS, the Mayor and Council recognize that the safety of all motorists, passengers, pedestrians, children, residents and visitors is of utmost importance; and

WHEREAS, the Town enacted §127-1 et seq. to assist in alleviating dangerous situations on the Town's streets, promote safe passage, address traffic flow, and specify penalties for violations; and

WHEREAS, upon the review and recommendation of the Secaucus Police Department Traffic Division, the Mayor and Council have determined an update is needed to designate a short-term parking spot in the vicinity of a local business at 1620 Paterson Plank Road, which is in a high residential and traffic area to aid in resident and public safety and decrease parking congestion for residents, business owners and the general public.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. The following changes shall be made to §127-26 "Schedule IV: Time Limit Parking Certain Days" of the Code of the Town of Secaucus and additions of locations shall be deemed time limited parking areas under § 127-10. Chapter 127 be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**):

Name of Street	Side	Hours	Maximum Time (Minutes)	Location
Paterson Plank Road	East	7:00 a.m. to 6:00 p.m. Mondays through Saturdays	15	Directly in front of 1620 Paterson Plank Road for the length of one standard parking space

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.

3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 127 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2018 and finally adopted by the Mayor and Council on _____, 2018.

Town Clerk

Mayor

Introduction 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Introduction 3-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY

ORDINANCE NO. 2018-10

AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "POLICE DEPARTMENT" TO UPDATE QUALIFICATIONS,
CLASSIFICATIONS AND PROCEDURES FOR APPOINTMENTS

WHEREAS, the Mayor and Council have determined that changes to the Ordinance entitled "Police Department" shall be made based upon the review and recommendation of the Secaucus Police Department.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. Chapter 28 entitled "Police Department," "§28-7. Qualifications for appointments; testing, fees." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

- B. All applicants for appointment shall pay a ~~one hundred twenty-five dollar (\$125.00)~~ **one hundred forty-five dollars (\$145.00)** fee for the competitive testing ~~which consists of written, psychological and medical examinations,~~ to defray the administrative costs of such examinations.

2. Chapter 28 entitled "Police Department," "§28-7.1. Classification of qualified applicants." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

§ 28-7.1. Classification of qualified applicants.

- A. All **initial** appointments to the position of police officer shall be made in accordance with the requirements of N.J.S.A. 40A:14-123.1a.
- B. ~~In accordance with N.J.S.A. 40A:14-123.1a, preference shall be given to persons who are residents of the Town of Secaucus as of the announced test application closing date for the position and who maintain such residency continuously up to and including the date of appointment. Before any person shall be appointed as a member of the Secaucus Police Department, the Town shall classify all duly qualified applicants for the position or positions to be filled in the following classes:~~
 - I. **Residents of the Town of Secaucus, New Jersey.**
 - II. **Other residents of the County of Hudson, New Jersey.**
 - III. **Other residents of the State of New Jersey.**
 - IV. **All other qualified applicants.**

- C. Within each classification, qualified applicants who meet the minimum scoring requirement who are veterans in accordance with the definitions set forth in N.J.S.A. 11A:5-1 shall have five (5) additional points added to their total score and shall be ranked accordingly. Aside from the purpose of defining veteran and disabled veteran, it is not the intention of this Chapter to incorporate any other provisions of Chapter 11A, unless specifically referenced herein. Any applicant that would qualify as a veteran pursuant to N.J.S.A. 11A:5-1 after meeting the qualification outlined in this section as well as the minimum scoring requirement listed in ~~Section 28-8~~ shall have five (5) additional points added to their total score and shall be ranked accordingly.
- D. The classes of duly qualified applicants defined in this section shall be considered separate and successive lists. The Mayor and Council shall first appoint all those in Class I, and then those in each succeeding class in the order above listed. The Mayor and Council shall appoint a person or persons in any such class only to a vacancy or vacancies remaining after all qualified applicants in the preceding class or classes have been appointed or have declined an offer of appointment.
- E. For classification in Class I as a resident of the Town of Secaucus, an applicant must reside within the Town of Secaucus as of the announced test application closing date for the position and maintain such residency continuously up to and including the date of appointment. Should an applicant in Class I discontinue their residency, said applicant will be subject to removal from that class of the eligibility list and shall be placed in the appropriate class in order of their respective scores.
- F. Should an applicant in Class II or III discontinue their residency prior to or on the date of appointment, said applicant will be subject to removal from that class of the eligibility list and shall be placed in the appropriate class in order of their respective scores.

3.

Chapter 28 entitled "Police Department," "§28-8. Procedures for appointment." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

- A. Applications for appointment to the Police Department shall be made ~~in writing and signed by the person by whom it is made~~ on a form **and in a manner** approved by the Town Administrator. When the Council from time to time determines to fill vacancies, applicants meeting the requirements of Section 28-7 hereof shall be provided with a written examination, with a necessary passing grade of seventy percent (70%). If successful, then a physical fitness examination shall be completed, with a passing score necessary for all events. Then, if successful, an oral examination with a passing grade of seventy percent (70%) is needed. **Eligible Class I and Class II applicants will first be offered the opportunity to take the oral examination, if all other requirements are met. The remaining applicant classes shall be offered the opportunity to take the oral examination after Class I and Class II applicants are exhausted for appointments.** In the event of a tie of the final tabulated score based on the above, the applicant with the higher written score shall receive precedence in ranking of the tied applicants. If an applicant successfully passes all the testing components described above, a Police Department background investigation shall be completed. The names of all applicants who pass the aforementioned procedures for appointment

shall be brought before the Mayor and Council for consideration for appointment and ranked based upon test results and Section 28-7.1 above. Once given a conditional offer of employment, an applicant must also successfully complete a psychological and medical fitness evaluation for service as a police officer. The testing agencies and physicians shall be those designated by the Town Administrator and approved by the Mayor and Council.

4. There are no other changes to this Chapter of the Code of the Town of Secaucus.
5. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
6. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
7. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 28 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on February 13, 2018 and finally adopted by the Mayor and Council on March 13, 2018.

Town Clerk

Mayor

Introduction 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Introduction 3-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-11

**AN ORDINANCE AMENDING CHAPTER 127A OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "RESIDENTIAL PARKING" SPECIFYING ONE HOUR
NON-RESIDENT PARKING AREAS**

WHEREAS, the Mayor and Council recognize that the safe parking of vehicles for all residents, visitors and motorists is of utmost concern; and

WHEREAS, the Town has a residential parking program under §127A-1 et seq. that was developed to alleviate unfavorable parking conditions and address conditions created on residential streets, and

WHEREAS, the Mayor and Council have determined based on review by the Secaucus Police Traffic Division that the time limit for non-resident parking should be reduced to one hour on specified streets in close proximity to the plaza business district and bus routes to address the lack of parking and resident complaints during 9:00 a.m. to 4:00 p.m. Monday through Friday.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. Chapter 127A entitled "Residential Parking," §127A-6 "Time limits nonresidents authorized to park in residential parking zones" of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in bold, deletions are indicated by ~~crossouts~~):

- (1) No person shall park in any of the following locations, designated as "Parking for Residents Only," for longer than the specified time indicated below, except those whose motor vehicles display a Resident Parking Sticker or Parking Placard pursuant to this chapter, or are otherwise exempt from such parking restriction pursuant to this chapter:

Name of Street/Area	Zone	Location	Time Limitation
John Street	I	South from Centre Avenue to the dead end.	1 hour
Post Place	I	South from Centre Avenue to the dead end.	1 hour

2. There are no other changes to these sections of the Code of the Town of Secaucus.

3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 127A of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on February 13, 2018 and finally adopted by the Mayor and Council on March 13, 2018.

Town Clerk

Mayor

Introduction 2-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Introduction 3-13-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-12

**AN ORDINANCE AMENDING CHAPTER 127 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "VEHICLES AND TRAFFIC" TO UPDATE SPEED LIMITS
ON SEAVIEW DRIVE**

WHEREAS, the Mayor and Council recognize that the safety of all motorists, passengers, pedestrians, children, residents and visitors is of utmost importance; and

WHEREAS, the Town enacted §127-1 et seq. to assist in alleviating dangerous situations on the Town's streets, promote safe passage, address traffic flow, and specify penalties for violations; and

WHEREAS, upon the review and recommendation of the Secaucus Police Department Traffic Division and the Engineering Department, modification of the speed limit in Seaview Drive to 40mph is recommended in the interest of public safety in light of the roadway's purpose, use and traffic volume.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. The following addition shall be made to §127-43 "Schedule X: Speed Limits" of the Code of the Town of Secaucus. Chapter 127 be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**):

Street	Speed Limit (mph)	Location
Seaview Drive	40	From Meadowlands Parkway to South Road

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 127 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on February 13, 2018 and finally adopted by the Mayor and Council on March 13, 2018.

 Town Clerk

 Mayor

Introduction 9-13-17

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Introduction 9-13-17

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-13

**AN ORDINANCE REPEALING AND REPLACING CHAPTER 23 OF THE CODE OF
THE TOWN OF SECAUCUS ENTITLED “OFFICERS AND EMPLOYEES” TO
UPDATE THE EMPLOYMENT TITLES AND POSITIONS WITHIN THE TOWN**

WHEREAS, the Town has previously adopted an Ordinance creating and specifying the Offices, Positions, Appointment, Qualifications, Powers and Duties, duration of term; and

WHEREAS, the Mayor and Council have determined that a replacement of Chapter 23 of The Code of the Town of Secaucus is warranted based upon a need for an update of the Code to bring it conformity with chapters 9 and 62 of N.J.S.A. 40A; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. Chapter 23 entitled “Officers and Employees,” of the Code of the Town of Secaucus be, and is hereby repealed in its entirety and replaced to read as follows:

Article I

Principal Municipal Officers and Managerial Executive Employees, Confidential Employees, and or Exempt Employees as Defined by N.J.S.A. 34:13A-3 et. seq.

Subsection 1.

Town Administrator

§ 23-1 Creation of Office.

Pursuant to the provisions of N.J.S.A. 40A:9-136 et seq., there is hereby created in the Town of Secaucus the Office of Town Administrator.

§ 23-2 Powers and Duties.

The Town Administrator shall administer the executive responsibilities and business affairs of the Town of Secaucus. The Town Administrator shall have such administrative powers and perform such duties other than those required by law to be exercised by the governing body itself, or by another officer, board or body.

The Town Administrator shall, also be known as the Equal Employment Opportunity Officer of the Town of Secaucus, who shall oversee the Town's compliance with all laws, rules, regulations, and consent decrees entered into by the Town with respect to equal opportunity, including but not limited to record keeping with respect to the same, and establishing such procedures as are necessary to meet this responsibility.

§23-3 Term of Office.

The term of office of the Town Administrator shall be at the pleasure of the governing body.

§23-4 Appointment.

The Town Administrator shall be appointed by the Mayor and Council.

§23-5 Removal from Office.

The Town Administrator may be removed by a two thirds (2/3) vote of the governing body. The resolution shall become effective three (3) months after its adoption, unless the governing body provides that its removal resolution has immediate effect. If a removal resolution shall have immediate effect, the governing body shall cause to be paid to the Town Administrator forthwith any unpaid balance of his salary and his salary for the next three (3) calendar months following the adoption of the resolution.

§23-6 Salary.

The salary of the Town Administrator shall be as set forth in the annual Salary Ordinance.

Subsection 2.

Town Attorney

§23-7 Creation of Office.

Pursuant to the provisions of N.J.S.A. 40A:9-139, there is hereby created the Office of the Town Attorney.

§23-8 Appointment.

The Town Attorney shall be appointed by the Mayor and Council.

§23-9 Term of Office.

The term of office of the Town Attorney shall be for one (1) year.

§23-10 Duties.

The Town Attorney shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-11 Compensation.

The salary of the Town Attorney shall be as set forth in the annual Salary Ordinance.

Subsection 3.

Town Engineer

§23-12 Creation of Office.

Pursuant to the provisions of N.J.S.A. 40A:9-140, there is hereby created the office of Town Engineer of the Town of Secaucus.

§23-13 Appointment, Term of Office.

The Town Engineer shall be appointed by the Mayor and Council for a term of three (3) years.

§23-14 Qualifications.

The Town Engineer shall be a duly qualified licensed engineer authorized by the laws of this state to practice his profession in the State of New Jersey.

§23-15 Duties.

The Town Engineer shall perform and supervise town engineering work whenever such engineering services are requested by the Mayor and Council and/or Town Administrator. The Town Engineer shall review such files and give recommendations as required by the Secaucus Board of Adjustment and the Secaucus Planning. The Town Engineer shall, at the request of the Mayor and Council, attend meetings of said body, and of any body or agency or board of the Town of Secaucus, give general engineering advice and represent the Town generally in technical matters that may require the services of an engineer.

§23-16 Compensation.

The salary of the Town Engineer shall be set forth in the annual Salary Ordinance.

Subsection 4.

Chief Financial Officer

§23-17 Creation of Office, Term of Office, Appointment.

There shall be the position of Chief Financial Officer, in accordance with N.J.S.A. 40A:9-140.1 et seq. which term of office shall be for four (4) years, which shall run from January 1st of the year in which the Chief Financial Officer is appointed by the Mayor and Council.

§23-18 Qualifications.

The Chief Financial Officer shall be certified as a Municipal Financial Officer pursuant to Chapter 110 of the Law of New Jersey 1988, and hold a Municipal Financial Officer's Certificate issued by the State of New Jersey. The Chief Financial Officer shall meet and continue to meet all state qualifications and renew certificates as required.

§23-19 Duties.

The Chief Financial Officer shall perform such duties as may be assigned by the Mayor and Council and/or the Town Administrator.

§23-20 Compensation.

The salary of the Chief Financial Officer shall be as set forth in the annual Salary Ordinance.

Subsection 5.

Town Clerk

§23-21 Creation of Office, Appointment, Term of Office, Duties.

There is hereby created the position of Town Clerk in accordance with N.J.S.A. 40A:9-133 et. seq. and the term of office will be in accordance with same. The Town Clerk shall be appointed by the Mayor and Council.

The Town Clerk shall perform all duties required of the office as required by law. In addition to the statutory duties, the Town Clerk shall perform such duties as may be assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-22 Compensation.

The salary of the Town Clerk shall be as set forth in the annual Salary Ordinance.

Subsection 6.

Tax Collector

§23-23 Creation of Office, Appointment, Term of Office.

Pursuant to the provisions of N.J.S.A. 40A:9-141 et seq., there is hereby created the office Town Tax Collector. The office of Town Tax Collector shall be filled by appointment as provided by law. The term of the Tax Collector shall be three (3) years from the first day of January next following the Tax Collector's appointment.

§23-24 Duties.

The Town Tax Collector, in addition to the statutory duties, shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-25 Compensation.

The salary of the Town Tax Collector shall be as set forth in the annual Salary Ordinance.

Subsection 7.

Tax Assessor

§23-26 Creation of Office, Appointment, Term of Office.

There is hereby created and established the office of Assessor of Taxes pursuant to the provisions of N.J.S.A. 40A:9-146 and 40A:9-148. The Assessor of Taxes shall be appointed by the Mayor and Council and shall hold office for a term as provided by law.

§23-27 Duties.

The Town Tax Assessor, in addition to the statutory duties, shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-28 Compensation.

The salary of the Assessor of Taxes shall be as set forth in the annual Salary Ordinance.

Subsection 8.

Deputy Town Clerk

§23-29 Creation of Position.

Pursuant to the provisions of N.J.S.A. 40A:0-135 et seq., there is hereby created the position of Deputy Town Clerk.

§23-30 Appointment, Term of Office.

The Deputy Town Clerk shall be appointed by the Mayor and Council. The Deputy Town Clerk shall be appointed for a term of one (1) year to commence on the first day of January of each year.

§23-31 Duties.

The Deputy Town Clerk shall perform such duties as may be assigned from time to time by the Town Clerk, the Mayor and Council and/or the Town Administrator. During the absence or disability of the Town Clerk, the Deputy Town Clerk shall have all the powers of the Town Clerk and shall perform the functions and duties of such office.

§23-32 Compensation.

The salary of the Deputy Town Clerk shall be as set forth in the annual Salary Ordinance.

Subsection 9.

Director of Human Resources

§23-33 Creation, Appointment.

There is hereby created the position of Director of Human Resources. The Director of Human Resources shall be appointed by the Mayor and Council.

§23-34 Term of Office.

The term of office of the Director of Human Resources shall be at the pleasure of the Mayor and Council.

§23-35 Duties.

The Director of Human Resources shall perform such duties as are assigned from time to time by the Mayor and Council, the Town Administrator and/or the Town Attorney.

§23-36 Compensation.

The salary of the Director of Human Resources shall be as set forth in the annual Salary Ordinance.

Subsection 10.

Superintendent, Public Works

§23-37 Creation, Appointment.

Pursuant to the provisions of N.J.S.A. 40A: 9-145.5 et seq. there is hereby created the position of Superintendent of Public Works. The Superintendent of Public Works shall be appointed by the Mayor and Council.

§23-38 Term of Office.

The term of office of the Superintendent of Public Works shall be for one (1) year.

§23-39 Duties.

The Superintendent of Public Works shall perform such duties as mandated by statute and additional duties as may be assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-40 Compensation.

The salary of the Superintendent of Public Works shall be as set forth in the annual Salary Ordinance.

Subsection 11.

Construction Code Official

§23-41 Creation, Appointment. Pursuant to the provisions of N.J.S.A. 40:55D-1 et seq., there is hereby created the position of Construction Code Official. The Construction Code Official shall be appointed by the Mayor and Council.

§23-42 Term of Office. The term of office of the Construction Code Official shall be for one (1) year.

§23-43 Duties. The Construction Code Official shall serve as the Director of the Office of the Division of Inspections and perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-44 Compensation. The salary of the Construction Code Official shall be as set forth in the annual Salary Ordinance.

Subsection 12.

Director of Social Services and Public Welfare

§23-45 Creation, Appointment. There is hereby created the position of Director of Social Services and Public Welfare. The Director of Social Services and Public Welfare shall be appointed by the Mayor and Council.

§23-46 Term of Office. The term of office of the Director of Social Services and Public Welfare shall be for one (1) year.

§23-47 Duties. The Director of Social Services and Public Welfare shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-48 Compensation. The salary of the Director of Social Services and Public Welfare shall be as set forth in the annual Salary Ordinance.

Subsection 13.

Superintendent of Recreation

§23-49 Creation, Appointment. There is hereby created the position of Superintendent of Recreation. The Superintendent of Recreation shall be appointed by the Mayor and Council.

§23-50 Term of Office. The term of office of the Superintendent of Recreation shall be for one (1) year.

§23-51 Duties. The Superintendent of Recreation shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-52 Compensation. The salary of the Superintendent of Recreation shall be as set forth in the annual Salary Ordinance.

Subsection 14.

Purchasing Agent

§23-53 Creation, Appointment. Pursuant to the provisions of N.J.S.A. 40A:9-30 et seq. there is hereby created the position of Purchasing Agent. The Purchasing Agent shall be appointed by the Mayor and Council.

§23-54 Term of Office. The term of office of the Purchasing Agent shall be in accordance with N.J.S.A. 40A:9-30.

§23-55 Duties. In addition to the statutory duties of the office, the Purchasing Agent shall perform such duties as are assigned from time to time by the Mayor and Council, the Town Administrator and/or the Town Chief Financial Officer.

§23-56 Compensation. The salary of the Purchasing Agent shall be as set forth in the annual Salary Ordinance.

Subsection 15.

Employee Benefits Coordinator

§23-57 Creation, Appointment. There is hereby created the position of Employee Benefits Coordinator. The Employee Benefits Coordinator shall be appointed by the Mayor and Council.

§23-58 Term of Office. The term of office of the Employee Benefits Coordinator shall be at the pleasure of the Mayor and Council.

§23-59 Duties. The Employee Benefits Coordinator shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-60 Compensation. The salary of the Employee Benefits Coordinator shall be as set forth in the annual Salary Ordinance.

Subsection 16.

Administrative Assistant to the Mayor

§23-61 Creation, Appointment. There is hereby created the position of Administrative Assistant to the Mayor. The Administrative Assistant to the Mayor shall be appointed by the Mayor and Council.

§23-62 Term of Office. The Administrative Assistant to the Mayor shall serve at the pleasure of the Mayor and Council.

§23-63 Duties. The Administrative Assistant to the Mayor shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-64 Compensation. The salary of the Administrative Assistant to the Mayor shall be as set forth in the annual Salary Ordinance.

Subsection 17.

Administrative Assistant to the Town Administrator

§23-65 Creation, Appointment. There is hereby created the position of Administrative Assistant to the Town Administrator. The Administrative Assistant to the Town Administrator shall be appointed by the Mayor and Council.

§23-66 Term of Office. The Administrative Assistant to the Town Administrator shall serve at the pleasure of the Mayor and Council.

§23-67 Duties. The Administrative Assistant to the Town Administrator shall perform such duties as are assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-68 Compensation. The salary of the Administrative Assistant to the Town Administrator shall be as set forth in the annual Salary Ordinance.

Subsection 18.

Administrative Assistant to the Town Attorney

§23-69 Creation, Appointment. There is hereby created the position of Administrative Assistant to the Town Attorney. The Administrative Assistant to the Town Attorney shall be appointed by the Mayor and Council.

§23-70 Term of Office. The Administrative Assistant to the Town Attorney shall serve at the pleasure of the Mayor and Council.

§23-71 Duties. The Administrative Assistant to the Town Attorney shall perform such duties as are assigned from time to time by the Mayor and Council, Town Attorney and/or the Town Administrator.

§23-72 Compensation. The salary of the Administrative Assistant to the Town Attorney shall be as set forth in the annual Salary Ordinance.

Subsection 19.

Grant Coordinator

§23-73 Creation, Appointment. There is hereby created the position of Grant Coordinator. The Grant Coordinator shall be appointed by the Mayor and Council.

§23-74 Term of Office. The Grant Coordinator shall serve at the pleasure of the Mayor and Council.

§23-75 Duties. The Grant Coordinator shall perform such duties as are assigned from time to time by the Mayor and Council, the Town Administrator and/or the Chief Financial Officer.

§23-76 Compensation. The salary of the Grant Coordinator shall be as set forth in the annual Salary Ordinance.

Subsection 20

Director of Information Technology

§23-77 Creation, Appointment, Term of Office. There is hereby created the position of Director of Information Technology. The Director of Information Technology shall be appointed by the Mayor and Council. The term of office of the Director of Information Technology shall be for one (1) year.

§23-78 Duties. The duties of the Director of Information Technology shall be as assigned from time to time by the Mayor and Council and/or the Town Administrator.

§23-79 Compensation. The Salary of the Director of Information Technology shall be as set forth in the annual Salary Ordinance.

Article II

Employees

Subsection 1.

Court Administrator

§23-80 **Creation.** Pursuant to the provisions of N.J.S.A. 2B:12-10 et seq., there is hereby created the position of Court Administrator.

§23-81 **Appointment.** The Court Administrator shall be appointed by the Mayor and Council and subject to the terms of N.J.S.A. 2B:12-10 et seq.

§23-82 **Term of Office.** The Court Administrator shall serve at the pleasure of the Mayor and Council.

§23-83 **Duties.** The Court Administrator shall perform such duties as are assigned from time to time by the Judge of the Municipal Court.

§23-84 **Compensation.** The salary of the Court Administrator shall be as set forth in the annual Salary Ordinance.

Subsection 2.

Deputy Court Administrator

§23-85 **Creation.** There is hereby created the position of Deputy Court Administrator.

§23-86 **Appointment.** The Deputy Court Administrator shall be appointed by the Mayor and Council.

§23-87 **Term of Office.** The Deputy Court Administrator shall serve at the pleasure of the Mayor and Council.

§23-88 **Duties.** The Deputy Court Administrator shall perform such duties as are assigned from time to time by the Judge of the Municipal Court and/or the Court Administrator.

§23-89 **Compensation.** The salary of the Deputy Court Administrator shall be as set forth in the annual Salary Ordinance.

Subsection 3.

Administrative Clerk

§23-90 Creation. There is hereby created the position of Administrative Clerk.

§23-91 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Administrative Clerks as deemed necessary. The Administrative Clerks' term of office shall be at the pleasure of the Mayor and Council.

§23-92 Duties. The Administrative Clerks shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or the appropriate supervisor to which the Clerk is assigned.

§23-93 Compensation. The salary of Administrative Clerks shall be as set forth in the annual Salary Ordinance.

Subsection 4.

Administrative Assistant

§23-94 Creation. There is hereby created the position of Administrative Assistant.

§23-95 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Administrative Assistants as deemed necessary. The Administrative Assistants' term of office shall be at the pleasure of the Mayor and Council.

§23-96 Duties. The Administrative Assistants shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or any appropriate supervisor to which the Administrative Assistant is assigned.

§23-97 Compensation. The salary of Administrative Assistants shall be as set forth in the annual Salary Ordinance.

Subsection 5.

Manager of Recreation Facilities

§23-98 Creation, Term of Office, Appointment. There is hereby created the position of Manager of Recreation Facilities. The Mayor and Council shall appoint the Manager of Recreation Facilities. The term of office for the Manager of Recreation Facilities shall be at the pleasure of the Mayor and Council.

§23-99 Duties. The Manager of Recreation Facilities will perform such duties as may be assigned by the Mayor and Council, the Town Administrator, and/or the Superintendent of Recreation.

§23-100 Compensation. The salary of the Manager of Recreation Facilities shall be as set forth in the annual Salary Ordinance

Subsection 6.

Custodian

§23-101 Creation. There is hereby created the position of Custodian.

§23-102 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Custodians as deemed necessary. The Custodians' term of office shall be at the pleasure of the Mayor and Council.

§23-103 Duties. The Custodians shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or the appropriate supervisor to which the Custodian is assigned.

§23-104 Compensation. The salary of Custodians shall be as set forth in the annual Salary Ordinance.

Subsection 7.

Systems Administrator

§23-105 Creation. There is hereby created the position of Systems Administrator.

§23-106 Appointment, Term of Office. The Systems Administrator shall be appointed by the Mayor and Council. The term of office shall be at the pleasure of the Mayor and Council.

§23-107 Duties. The duties of the Systems Administrator shall be as assigned from time to time by the Mayor and Council, the Town Administrator, and/or the Director of Information Technology.

§23-108 Compensation. The salary of the Systems Administrator shall be as set forth in the annual Salary Ordinance.

Subsection 8.

Parking Enforcement Officer

§23-109 Creation. Pursuant to the provisions of 40:9-154.7 et seq., there is hereby created the position of Parking Enforcement Officer.

§23-110 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Parking Enforcement Officers as deemed necessary. The Parking Enforcement Officers' term of office shall be at the pleasure of the Mayor and Council.

§23-111 Duties. The Parking Enforcement Officers shall perform such duties as are assigned from time to time by the Chief of Police or designee and or the Town Administrator.

§23-112 Compensation. The salary of Parking Enforcement Officers shall be as set forth in the annual Salary Ordinance or paid by voucher.

Subsection 9.

Project Manager

§23-113 Creation. There is hereby created the position of Project Manager.

§23-114 Appointment, Term of Office. The Project Manager shall be appointed by the Mayor and Council. The term of office of the Project Manager shall be at the pleasure of the Mayor and Council.

§23-115 Duties. The Project Manager shall perform such duties as are assigned from time to time by the Mayor and Council, the Town Administrator, and/or the Superintendent of the Department of Public Works.

§23-116 Compensation. The salary of the Project Manager shall be as set forth in the annual Salary Ordinance.

Subsection 10.

Foreperson

§23-117 Creation. There is hereby created the position of Foreperson.

§23-118 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Forepersons as deemed necessary. The Forepersons' term of office shall be at the pleasure of the Mayor and Council.

§23-119 Duties. The Forepersons shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Foreperson is assigned.

§23-120 Compensation. The Forepersons' salaries shall be as set forth in the annual Salary Ordinance.

Subsection 11.

Field Supervisor

§23-121 Creation. There is hereby created the position of Field Supervisor.

§23-122 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Field Supervisors as deemed necessary. The Field Supervisors' term of office shall be at the pleasure of the Mayor and Council.

§23-123 Duties. The Field Supervisors shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent or their designee, and/or any other appropriate supervisor to which the Field Supervisor is assigned.

§23-124 Compensation. The Field Supervisors' salaries shall be as set forth in the annual Salary Ordinance.

Subsection 12.

Interlocal Carpenter

§23-125 Creation. There is hereby created the position of Interlocal Carpenter.

§23-126 Appointment, Term of Office. The Mayor and Council shall appoint the Interlocal Carpenter. The Interlocal Carpenter's term of office shall be at the pleasure of the Mayor and Council.

§23-127 Duties. The Interlocal Carpenter shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or Superintendent of the Department of Public Works.

§23-128 Compensation. The salary of the Interlocal Carpenter shall be as set forth in the annual Salary Ordinance.

Subsection 13.

Interlocal Plumber

§23-129 **Creation.** There is hereby created the position of Interlocal Plumber.

§23-130 **Appointment, Term of Office.** The Mayor and Council shall appoint the Interlocal Plumber. The term of office shall be at the pleasure of the Mayor and Council.

§23-131 **Duties.** The Interlocal Plumber shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or Superintendent of the Department of Public Works.

§23-132 **Compensation.** The salary of Interlocal Plumber shall be as set forth in the annual Salary Ordinance.

Subsection 14.

Laborer/Driver

§23-133 **Creation.** There is hereby created the position of Laborer/Driver.

§23-134 **Appointment, Term of Office.** The Mayor and Council shall appoint, from time to time, as many Laborer/Drivers as deemed necessary. The Laborer/Drivers' term of office shall be at the pleasure of the Mayor and Council.

§23-135 **Duties.** The Laborer/Driver shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Laborer/Driver is assigned.

§23-136 **Compensation.** The salary of Laborer/Drivers shall be as set forth in the annual Salary Ordinance.

Subsection 15.

Maintenance Worker

§23-137 **Creation.** There is hereby created the position of Maintenance Worker.

§23-138 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Maintenance Workers as deemed necessary. The Maintenance Workers' term of office shall be at the pleasure of the Mayor and Council.

§23-139 Duties. The Maintenance Workers shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent and/or any other appropriate supervisor to which the Maintenance Worker is assigned.

§23-140 Compensation. The salary of Maintenance Worker shall be as set forth in the annual Salary Ordinance.

Subsection 16.

Mechanic

§23-141 Creation. There is hereby created the position of Mechanic.

§23-142 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Mechanics as deemed necessary. The Mechanics' term of office shall be at the pleasure of the Mayor and Council.

§23-143 Duties. The Mechanics shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Mechanic is assigned.

§23-144 Compensation. The salary of Mechanic shall be as set forth in the annual Salary Ordinance.

Subsection 17.

Assistant Mechanic

§23-145 Creation. There is hereby created the position of Assistant Mechanic.

§23-146 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Assistant Mechanics as deemed necessary. The Assistant Mechanics' term of office shall be at the pleasure of the Mayor and Council.

§23-147 Duties. The Assistant Mechanic shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Assistant Mechanic is assigned.

§23-148 Compensation. The salary of Assistant Mechanics shall be as set forth in the annual Salary Ordinance.

Subsection 18.

Animal Control Officer

§23-149 Creation. There is hereby created the position of Animal Control Officer.

§23-150 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Animal Control Officers as deemed necessary. The Animal Control Officers' term of office shall be at the pleasure of the Mayor and Council.

§23-151 Duties. The Animal Control Officers shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Animal Control Officer is assigned.

§23-152 Compensation. The salary of Animal Control Officers shall be as set forth in the annual Salary Ordinance.

Subsection 19.

Bus Driver

§23-153 Creation. There is hereby created the position of Bus Driver.

§23-154 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Bus Drivers as deemed necessary. The Bus Drivers' term of office shall be at the pleasure of the Mayor and Council.

§23-155 Duties. The Bus Driver shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Bus Driver is assigned.

§23-156 Compensation. The salary of Bus Driver shall be as set forth in the annual Salary Ordinance.

Subsection 20.

Court Attendant

§23-157 Creation. There is hereby created the position of Court Attendant.

§23-158 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Court Attendants as deemed necessary. The Court Attendants' term of office shall be at the pleasure of the Mayor and Council.

§23-159 Duties. The Court Attendant shall generally assist the Municipal Judge during sessions of the Municipal Court and shall perform such other duties as the Municipal Judge shall assign from time to time.

§23-160 Compensation. The salary of Court Attendant shall be as set forth in the annual Salary Ordinance or paid by voucher.

Subsection 21.

Housekeeper

§23-161 Creation. There is hereby created the position of House Keeper.

§23-162 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many House Keepers as deemed necessary. The House Keepers' term of office shall be at the pleasure of the Mayor and Council.

§23-163 Duties. The House Keeper shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the House Keeper is assigned.

§23-164 Compensation. The salary of House Keeper shall be as set forth in the annual Salary Ordinance.

Subsection 22.

Medical Escort

§23-165 Creation. There is hereby created the position of Medical Escort.

§23-166 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Medical Escorts as deemed necessary. The Medical Escorts' term of office shall be at the pleasure of the Mayor and Council.

§23-167 Duties. The Medical Escort shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Director of Social Services and Public Welfare, Superintendent/Assistant Superintendent and/or any other appropriate supervisor to which the Medical Escort is assigned.

§23-168 Compensation. The salary of Medical Escort shall be as set forth in the annual Salary Ordinance.

Subsection 23.

Motor Pool Coordinator

§23-169 Creation. There is hereby created the position of Motor Pool Coordinator.

§23-170 Appointment, Term of Office. The Mayor and Council shall appoint the Motor Pool Coordinator. The Motor Pool Coordinator's term of office shall be at the pleasure of the Mayor and Council.

§23-171 Duties. The Motor Pool Coordinator shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or Superintendent/Assistant Superintendent, Chief of Police, and/or any other appropriate supervisor to which the Motor Pool Coordinator is assigned.

§23-172 Compensation. The salary of Motor Pool Coordinator shall be as set forth in the annual Salary Ordinance.

Subsection 24.

Fire Sub Code Official

§23-173 Creation. There is hereby created the position of Fire Sub Code Official.

§23-174 Appointment, Term of Office. The Fire Sub Code Official shall be appointed by the Mayor and Council. The term of office shall be for one (1) year.

§23-175 Duties. The Fire Sub Code Official shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or the Construction Code Official.

§23-176 Compensation. The salary of the Fire Sub Code Official shall be as set forth in the annual Salary Ordinance.

Subsection 25.

Electrical Sub Code Official

§23-177 **Creation.** There is hereby created the position of Electrical Sub Code Official.

§23-178 **Appointment, Term of Office.** The Electrical Sub Code Official shall be appointed by the Mayor and Council. The term of office shall be for one (1) year.

§23-179 **Duties.** The Electrical Sub Code Official shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or the Construction Code Official.

§23-180 **Compensation.** The salary of the Electrical Sub Code Official shall be as set forth in the annual Salary Ordinance.

Subsection 26.

Environmental Coordinator

§23-181 **Creation.** There is hereby created the position of Environmental Coordinator.

§23-182 **Appointment, Term of Office.** The Environmental Coordinator shall be appointed by the Mayor and Council. The term of office shall be at the pleasure of the Mayor and Council.

§23-183 **Duties.** The Environmental Coordinator shall perform such duties as are assigned from time to time by the Mayor and Council, and/or the Town Administrator.

§23-184 **Compensation.** The salary of the Environmental Coordinator shall be as set forth in the annual Salary Ordinance.

Subsection 27.

Front Desk Manager

§23-185 **Creation.** There is hereby created the position of Front Desk Manager.

§23-186 **Appointment, Term of Office.** The Front Desk Manager shall be appointed by the Mayor and Council. The term of office shall be at the pleasure of the Mayor and Council.

§23-187 Duties. The Front Desk Manager shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or the Superintendent of Recreation.

§23-188 Compensation. The salary of the Front Desk Manager shall be as set forth in the annual Salary Ordinance.

Subsection 28.

Police Dispatcher

§23-189 Creation. There is hereby created the position of Police Dispatcher.

§23-190 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Police Dispatchers as deemed necessary. The Police Dispatchers' term of office shall be at the pleasure of the Mayor and Council.

§23-191 Duties. Police Dispatchers shall perform such duties and functions as are assigned by the Mayor and Council, the Town Administrator and/or the Chief of Police or designee.

§23-192 Compensation. The salary of Police Dispatcher shall be as set forth in the annual Salary Ordinance.

Subsection 29.

Engineer

§23-193 Creation. There shall be created the position of Engineer.

§23-194 Appointment, Term of Office. The Engineer shall be appointed by the Mayor and Council. The term of office shall be at the pleasure of the Mayor and Council

§23-195 Qualifications. The Engineer shall be a duly qualified licensed engineer authorized by the laws of this state to practice his profession in the State of New Jersey.

§23-196 Duties. The engineer shall perform and supervise town engineering work whenever such engineering services are requested by the Mayor and Council, the, Town Engineer, and/or the Town Administrator. The engineer shall review such files and give recommendations as required by the Secaucus Board of Adjustment and the Secaucus Planning. The Engineer shall, at the request of the appropriate superior, attend meetings of said body, and of any agency, body or board of the Town of Secaucus, give general engineering advice and represent the Town generally in technical matters that may require the services of an engineer.

§23-197 Compensation. The salary of the Engineer shall be set forth in the annual Salary Ordinance.

Subsection 30.

Leadman

§23-198 Creation. There is hereby created the position of Leadman.

§23-199 Appointment, Term of Office. The Mayor and Council shall appoint the Leadman. The Leadman's term of office shall be at the pleasure of the Mayor and Council.

§23-200 Duties. The Leadman shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent of the Department of Public Works or any other appropriate superior.

§23-201 Compensation. The salary of the Leadman shall be as set forth in the annual Salary Ordinance.

Subsection 31.

HVAC Mechanic

§23-202 Creation. There is hereby created the position of HVAC Mechanic.

§23-203 Appointment, Term of Office. The Mayor and Council shall appoint the HVAC Mechanic. The HVAC Mechanic's term of office shall be at the pleasure of the Mayor and Council.

§23-204 Duties. The HVAC Mechanic shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or Superintendent of Public Works.

§23-205 Compensation. The salary of the HVAC Mechanic shall be as set forth in the annual Salary Ordinance.

Subsection 32.

Payroll Supervisor

§23-206 Creation. There is hereby created the position of Payroll Supervisor.

§23-207 Appointment, Term of Office. The Mayor and Council shall appoint the Payroll Supervisor. The Payroll supervisor's term of office shall be at the pleasure of the Mayor and Council.

§23-208 Duties. The Payroll Supervisor shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, and/or Chief Financial Officer.

§23-209 Compensation. The salary of the Payroll Supervisor shall be as set forth in the annual Salary Ordinance.

Subsection 33.

Animal Warden

§23-210 Creation. There is hereby created the position of Animal Warden.

§23-211 Appointment, Term of Office. The Mayor and Council shall appoint the Animal Warden. The Animal Warden's term of office shall be at the pleasure of the Mayor and Council.

§23-212 Duties. The Animal Warden shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent of the Department of Public Works, and/or any other appropriate supervisor to which the Animal Warden is assigned.

§23-213 Compensation. The salary of the Animal Warden shall be as set forth in the annual Salary Ordinance.

Subsection 34.

Coalition Coordinator

§23-214 Creation. There is hereby created the position of Coalition Coordinator.

§23-215 Appointment, Term of Office. The Mayor and Council shall appoint the Coalition Coordinator. The Coalition Coordinator's term of office shall be at the pleasure of the Mayor and Council.

§23-216 Duties. The Coalition Coordinator shall perform such duties as are assigned from time to time by the Mayor and Council and or the Town Administrator.

§23-217 Compensation. The salary of the Coalition Coordinator shall be as set forth in the annual Salary Ordinance.

Subsection 35.

Principal Technical Supervisor

§23-218 Creation. There is hereby created the position of Principal Technical Supervisor.

§23-219 Appointment, Term of Office. The Mayor and Council shall appoint the Principal Technical Supervisor. The Principal Technical Supervisor's term of office shall be at the pleasure of the Mayor and Council.

§23-220 Duties. The Principal Technical Supervisor shall perform such duties as are assigned from time to time by the Mayor and Council, the Town Administrator, the Construction Code Official, and/or any other appropriate supervisor to which the Principal Technical Supervisor is assigned.

§23-221 Compensation. The salary of the Principal Technical Supervisor shall be as set forth in the annual Salary Ordinance.

Subsection 36.

Assistant Superintendent, Public Works

§23-222 Creation. There is hereby created the position of Assistant Superintendent, Public Works.

§23-223 Appointment, Term of Office. The Mayor and Council shall appoint, from time to time, as many Assistant Superintendents as deemed necessary. The Assistant Superintendents' term of office shall be at the pleasure of the Mayor and Council.

§23-224 Duties. The Assistant Superintendents shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent, and/or any other appropriate supervisor to which the Foreperson is assigned.

§23-225 Compensation. The Assistant Superintendents' salaries shall be as set forth in the annual Salary Ordinance.

Subsection 37

Director of Recreation

§23-226 Creation. There is hereby created the position of Director of Recreation.

§23-227 Appointment, Term of Office. The Mayor and Council shall appoint the Director of Recreation. The Director of Recreation's term of office shall be at the pleasure of the Mayor and Council.

§23-228 Duties. The Director of Recreation shall perform such duties as are assigned from time to time by the Mayor and Council, Town Administrator, Superintendent/Assistant Superintendent, and/or any other appropriate supervisor to which the Director of Recreation is assigned.

§23-229 Compensation. The salary of the Director of Recreation shall be as set forth in the annual Salary Ordinance.

Subsection 38
Judge, Municipal Court

§23-230 Creation, Appointment, Term of Office.

Pursuant to the provisions of N.J.S.A. 2B:12-1 et seq., there is hereby created the position of Judge, Municipal Court. The Judge of the Municipal Court shall be appointed to a three (3) year term of office by the Mayor and Council.

§23-231 Duties.

In addition to the statutory duties, the Judge of the Municipal Court shall be the head of the Municipal Court and oversee the daily operations of the Court.

§23-232 Compensation.

The salary of the Judge shall be as set forth in the annual Salary Ordinance.

Article III

Legal counsel and indemnification for officials, employees and appointees

A. Except as hereinafter provided, the Town of Secaucus, hereinafter known as the “town” shall, upon request of any present or former official, employee or appointee of the town provide for indemnification and legal defense of any civil action brought against said person or persons arising from an act or omission falling within the scope of their public duties.

B. Pursuant to N.J.S.A. 59:10-4, the indemnification and defense provided for in this Article shall include exemplary or punitive damages resulting from the employee’s civil violation of state or federal law it, in the opinion of the Mayor and Council the acts committed upon which the damages are based did not constitute actual fraud, actual malice, willful misconduct or an intentional wrong.

C. The terms of this Article and the definition of official, employee and appointees are to be construed liberally in order to effectuate the purposes of this article except that these terms shall not mean a) any person who is not a natural person; b) any person while providing goods or services of any kind under any contract with the town except an employment contract; c) any person while providing legal or engineering services for compensation unless said person is a full-time employee of the town; and d) any person who as a condition of his or her contract is required to indemnify and defend the town and/or secure insurance.

2. This Chapter of the Code of the Town of Secaucus should be read in Conjunction with other relevant Chapters of the Code; and when applicable, with appropriate Collective

Bargaining Agreements. When other Ordinances and parts of Ordinances are inconsistent herewith this Chapter is controlling.

3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.

4. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

Town of Secaucus
CONSENT AGENDA - 2/13/2018

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE. ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1) Resolution of the Town of Secaucus authorizing the acceptance of credit card payments for Fire Prevention Fees in accordance with the provisions of N.J.A.C. 5:30-9.1 *et seq.*
- 2) A resolution on behalf of the Town of Secaucus authorizing a contract with Adamo Brothers for rental of equipment needed for flood berm work on Koelle Boulevard
- 3) Resolution on behalf of the Town of Secaucus authorizing the award of a contract to Boswell Engineering for design plans and bid specifications for structural modifications and installation of a new garage door to Engine Co. #1 (150 Plaza Center)
- 4) Resolution appointing Ahsley Keegan to replace a Part-Time Counselor for the 2017-2018 school year in the Aftercare Program (#74051), pending successful completion of a background check and physical examination, effective February 14, 2018, at the hourly rate of \$9.00
- 5) Resolution authorizing a monthly cell phone allowance for DPW Superintendent Kevin O' Connor, effective February 5, 2018
- 6) Resolution granting Full-Time Custodian Michael Flaherty an unpaid leave of absence from February 5, 2018 to April 2, 2018
- 7) Resolution authorizing the withdrawal of Ordinance 2018-3 entitled "An ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update qualifications, classifications and procedures for appointments" for modification

8) Resolution transferring John Schwartz, Manager, Recreation Facilities and Shannon Wisener, Custodian, Recreation Facilities from Building and Grounds to the Department of Recreation Budget, effective February 14, 2018, to be under the direct supervision of the Superintendent of Recreation

9) Resolution appointing Dulbere Lacka to replace a Part-Time Custodian in the Recreation Center (#85000), retro to February 1, 2018, at the hourly rate of \$10.00

10) Resolution setting the annual salary for Mayor at \$50,000 and the annual salary of Councilperson at \$18,919, and that those salaries shall be increased by the percentage given to all non-union employees of the Town

11) Resolution correcting the hourly rate for Sheila Witrock, Part-Time Clerk in the Social Services Department, to \$11.00, effective February 5, 2018

12) Resolution increasing salaries for Full-Time Police Dispatchers, effective February 5, 2018

13) A resolution authorizing the upgrade of the sound and recording system for the Secaucus Municipal Court and Town Hall Chambers I by Gramco Business Communications

14) Resolution adjusting the hourly rates of Regular Part-Time Custodians Sabrin Farag, Thomas Negri, Alexis Ramirez, Carmen Castillo, Warren Dischler and Rudy Montes to \$10.00, effective February 5, 2018

15) A resolution on behalf of the Town of Secaucus authorizing an award to Hugerich Construction, Inc. for Heavy Equipment Leasing Services

16) A resolution on behalf of the Town of Secaucus authorizing a preventive maintenance contract for the chiller equipment at the Ice Rink at Buchmuller Park

17) A resolution on behalf of the Town of Secaucus awarding the contract for an Extraordinary Unspecifiable Service (EUS) to Percon Solutions, LLC for the Secaucus Police Department

18) Resolution stating that the Regular Part-Time Animal Shelter Manager (#5000) is hereby to receive an increase retroactive back to January 1, 2018 as follows: \$20,000.00/Annum

19)A resolution on behalf of the Town of Secaucus to enter into a contract for purchase and installation of playground equipment at Buchmuller Park

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - FEBRUARY 13, 2018
CAUCUS/EXECUTIVE SESSION 4:30 PM
MEETING TO COMMENCE 7:00 PM

THE ORDINANCES FOR INTRODUCTION ARE FOR DISCUSSION
PURPOSES AND ARE SUBJECT TO CHANGE. ITEMS MAY BE
ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

ORDINANCES FOR PUBLIC HEARING

Ordinance No. 2018-1: Ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Deletion of a handicapped parking spot on Franklin Street)

Ordinance No. 2018-2: An ordinance granting a Permanent Utility Easement to New Jersey Department of Transportation on Block 132, Lot 3

Ordinance No. 2018-4: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to update parking meter locations and Limits on Golden Avenue

Ordinance No. 2018-5: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to add a parking location where time is restricted

Ordinance No. 2018-6: An ordinance amending Section 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (addition of a handicapped parking spot on Clarendon Street)

Ordinance No. 2018-7: Salary Range Ordinance

ORDINANCES FOR INTRODUCTION

Ordinance No. 2018-8: Ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Deletion of a handicapped parking spot on Maple Street and addition of a handicapped parking spot on Seventh Street)

Ordinance No. 2018-9: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to add a parking location where time is restricted

Ordinance No. 2018-10: An ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update qualifications, classifications and procedures for appointments

Ordinance No. 2018-11: An ordinance amending Chapter 127A of the Code of the Town of Secaucus entitled "Residential Parking" specifying one hour Non-Resident parking areas

Ordinance No. 2018-12: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to update speed limits on Seaview Drive

Ordinance No. 2018-13: An ordinance repealing and replacing Chapter 23 of the Code of the Town of Secaucus entitled "Officers and Employees" to update the employment titles and positions within the Town

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

BINGO/RAFFLE APPLICATIONS

1)Application for an On-Premise 50/50 to be held on March 9, 2018, sponsored by the Secaucus Middle School PTSA

2)Application for an On-Premise Draw Raffle to be held on March 9, 2018, sponsored by the Secaucus Middle School PTSA

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

1)Request made by Diamond Gymnastics of Hoboken, LLC to use the Secaucus Swim Center for the Diamond Gymnastics Summer Camp

2)Request made by Grappling Industries to use the Secaucus Recreation Center on April 27 and 28 for a Martial Arts Tournament

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION OF THE TOWN OF SECAUCUS
AUTHORIZING THE ACCEPTANCE OF CREDIT CARD PAYMENTS
FOR FIRE PREVENTION FEES IN ACCORDANCE WITH
THE PROVISIONS OF N.J.A.C. 5:30-9.1 ET SEQ.**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1 et seq., authorizing municipalities to accept credit card payments in accordance with the provisions of the Administrative Code; and

WHEREAS, in order for a municipality to accept credit card payments, a resolution must be adopted by the governing body authorizing the same and stating the type of obligations which can be paid by electronic receipt and the types of electronic receipt that will be permitted; and

WHEREAS, the Town of Secaucus currently utilizes Cognito LLC and Stripe, Inc. to accept online payments and to provide credit card processing services as approved by the Town's Chief Financial Officer, Nicholas Goldsack; and

WHEREAS, it is the desire of the Mayor and Town Council to authorize the payment of fire inspections and registrations through the Fire Prevention Department by credit card, in addition to the traditional methods of check or cash in the interest of resident ease.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, in the County of Hudson and the State of New Jersey as follows:

1. That the Town Council authorizes the Fire Prevention Department to accept credit card payments for the payment of fire inspections and registrations. The types of credit cards accepted are Visa, Mastercard, American Express, Discover, JCB and Diners Club credit and debit cards. Credit card payments will be accepted online.
2. That the use of credit cards for payment is subject to the provisions of N.J.A.C. 5:30-9.1 et seq. and Local Finance Notice # CFO-97-2.
3. In accordance with N.J.A.C. 5:30-9.9, the convenience transaction fees associated with the handling and processing of credit cards will be charged to the Payor at the time the transaction occurs and shall be itemized on the receipt.

Adopted: February 13, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING A CONTRACT WITH ADAMO BROTHERS FOR RENTAL OF
EQUIPMENT NEEDED FOR FLOOD BERM WORK ON KOELLE BOULEVARD**

WHEREAS, the Town of Secaucus has worked diligently to complete projects to prevent flooding throughout the Town and flood prevention remains a priority of the Mayor and Council; and

WHEREAS, earth berms have been constructed throughout many areas of Town and further berm work is needed in an area behind residential properties on Park Avenue and Koelle Boulevard; and

WHEREAS, the Town of Secaucus, Department of Public Works, has obtained three (3) quotes to provide equipment and personnel to assist the Town in the completion of the berm; and

WHEREAS, Adamo Brothers Construction, 1033 Alexander Avenue, Ridgefield, New Jersey 07657, has submitted a quote, that was presented to the qualified purchasing agent, providing for equipment and personnel in the amount Seven Thousand Two Hundred Thirty dollars (\$7,230.00) plus tax, if applicable, for the specified project; and

WHEREAS, the Town of Secaucus received a quote from Adamo Brothers Construction, 1033 Alexander Avenue, Ridgefield, New Jersey 07657, in the amount of Seven Thousand Two Hundred Thirty Dollars (\$7,230.00) plus tax, if applicable, for the specified project; and

WHEREAS, Adamo Brothers Construction was the lowest responsible quote; and

WHEREAS, Adamo Brothers Construction has completed and submitted an acknowledgement of the Town of Secaucus Pay to Play Ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that Adamo Brothers Construction be awarded a contract for providing equipment and personnel for construction of a section of earth berm in an amount not to exceed Seven Thousand Two Hundred Thirty Dollars (\$7,230.00); and

BE IT FURTHER RESOLVED, that Adamo Brothers Construction shall provide any and all compliance information requested by the Town of Secaucus, Office of Purchasing, which may include, but is not limited to, proof of insurance coverage and the contract is contingent on the Purchasing Agent confirming compliance; and

BE IT FURTHER RESOLVED that the quote and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED that the Finance Director certifies that funds are available for these services in the 2018 Municipal budget; and

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator or their designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 13, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

09 • 2014 02 • 315002 0.507
 Amount \$ 7230 Date 2/19/18
 Signed: Nicholas Goldsack

Koelle Blvd project.

Adamo Brothers Construction

1033 Alexander Avenue
Ridgefield, NJ 07657
Phone (201) 945-0064 Fax (201) 945- 0818

QUOTE
DATE: NOVEMBER 16, 2017

TO:
Department of Public Works
Town of Secaucus
Kevin O'Connor

Re: Flood Berm Work

Item No.	Description	Qty	Unit	Unit Price	Total Price
1	10 Ton LGP Bulldozer 6 way blade		Day	\$1,340	\$1,340
2	8 Ton Mini Excavator		Day	\$1,150	\$1,150
3	25 Ton Excavator		Day	\$1,640	\$1,640
4	Off Road 11 Ton Dump truck		Day	\$1,540	\$1,540
5	Ingersoll Rand 84" Smooth Drum Roller		Day	\$400	\$400
6	Labor Foreman		Day	\$640	\$640
7	General Laborer ("D Rate")		Day	\$520	\$520
			Total		\$7,230

Scope:

Items 1 through 5 include all equipment listed with operator cost

Items 6 and 7 include cost of labor

**All hourly rates are for an 8-hour work day Monday through Friday 4-hour minimum
**Wages are based on current prevailing wages.*

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AUTHORIZING THE
AWARD OF A CONTRACT TO BOSWELL ENGINEERING FOR DESIGN PLANS
AND BID SPECIFICATIONS FOR STRUCTURAL MODIFICATIONS AND
INSTALLATION OF A NEW GARAGE DOOR TO ENGINE COMPANY #1 (150
PLAZA CENTER)**

WHEREAS, The Mayor and Council of the Town of Secaucus recognizes the importance of maintaining and upgrading Town buildings; and

WHEREAS, Engine Company #1 located at 150 Plaza Center, is in need of a new garage door, which will require structural modifications and plans developed by a structural engineer; and

WHEREAS, pursuant to **Resolution 2017-67**, Boswell Engineering, 330 Phillips Avenue, South Hackensack, New Jersey 07606 was named as the alternate Consulting Engineer for the Town of Secaucus; and

WHEREAS, Boswell Engineering submitted a proposal in the amount of Nine Thousand Nine Hundred Dollars (\$9,900.00) for preparation of the structural design and preparation of bid specifications related to installation of a Firehouse Door; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that the Town Administrator or his designee is authorized to accept and sign on behalf of the Town of Secaucus, the proposal and agreement dated January 23, 2018, for structural design and preparation of bid specifications related to installation of a Firehouse Door in an amount not to exceed \$9,900.00.

BE IT FURTHER RESOLVED, that the Chief Financial Officer certifies that funds are available.

BE IT FURTHER RESOLVED, that the Town Administrator or his designee is hereby authorized to take any action or execute any agreements, contracts and other documents related to the Structural Modifications for Firehouse Door for Engine Company #1, 150 Plaza Center with Boswell Engineering which are necessary to effectuate the purpose and intent of this Resolution.

February 13, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law N.J.S.A. 40A:4-1, in Account Number:

01 • 2107 • _____ • _____ • _____
Amount \$ 9,900.00 Date 2/13/18

Nicholas Goldsack
Signed: Nicholas Goldsack

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent of Recreation that, pending the successful completion of a background check and physical examination, the below individual is hereby appointed to **replace a** part time Counselor position for the 2017 – 2018 school year in the Aftercare Program (**#74051**) effective February 14, 2018 as follows:

- Ashley Keegan \$9.00/ Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of the Town Administrator that the Superintendent of Public Works Department (**#50000**) is hereby to receive a cell phone allowance effective February 5, 2018, as follows:

- Kevin O'Connor \$75.00/ Monthly

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of the Superintendent of the Public Works Department (#19000) the following full time Custodian employee, Michael Flaherty, be granted an unpaid Leave of Absence from February 5, 2018 through April 2, 2018.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON**

RESOLUTION

**WITHDRAWAL OF ORDINANCE 2018-3 ENTITLED “AN ORDINANCE AMENDING
CHAPTER 28 OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED “POLICE
DEPARTMENT” TO UPDATE QUALIFICATIONS, CLASSIFICATIONS AND
PROCEDURES FOR APPOINTMENTS” FOR MODIFICATION**

WHEREAS, on January 23, 2018, the Council of the Town of Secaucus introduced Ordinance 2018-3 entitled “An Ordinance Amending Chapter 28 of the Code of the Town of Secaucus Entitled “Police Department” To Update Qualifications, Classifications and Procedures For Appointments”; and

WHEREAS, based on the Council’s discussion during the open Caucus meeting on January 23, 2018 and further review by outside Special Counsel of the Ordinance introduced, modifications to the language of the Ordinance have been made to reflect and maintain the intent of the governing body; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that upon the above review and receipt of the guidance of Special Counsel, Ordinance 2018-3 introduced on January 23, 2018 is being withdrawn; and

BE IT FURTHER RESOLVED, that the contemplated modified version of the Ordinance shall be introduced in accordance with N.J.S.A. 40:49-2 and the related subject matter caselaw.

February 13, 2018

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of the Michael Pero, Superintendent of Recreation and Kevin O’Connor, Superintendent of Department of Public Works, that the below person(s) are hereby transferred from Buildings & Grounds to the Department of Recreation budget effective February 14, 2018 and shall be under the direct supervision of the Superintendent of Recreation.

- John Schwartz, Manager Recreation Facilities
- Shannon Wisener, Custodian Recreation facilities

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of the Michael Pero, Superintendent of Recreation that the below person is hereby appointed to **replace** a part time Custodian position in the Recreation Center (#85000) retro to February 1, 2018, as follows:

- Dulbere Lacka \$10.00/ Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, the annual salary for the Mayor and a Councilperson shall be:

Mayor	\$50,000.00 / annum
Councilperson	\$18,919.00 / annum

BE IT FURHTER RESOLVED, that the annual salary shall be increased by the percentage increase given to all non-union employees of the Town.

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Lisa Snedeker, Director Social Service that the below person was previously appointed to the part time Clerk position (Resolution 2018-14) in the Department (**#74000**) at a rate of \$10.00/hour and that hourly rate is being increase as of February 5, 2018 as set forth below:

- Sheila Witrock \$11.00/ Hour (**Correction**)

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 09, 2018.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of the Town Administrator and Chief of Police, the full time Dispatch employees in the Police Department (**#31002**) base salaries are hereby increased bringing them in line with other Municipal Dispatchers effective February 5, 2018 as follows:

- Diane Kilroy **\$62,000.00 / annum**
- Doreen Bouille
- Thomas Meicke

- Joseph Rizzolo **\$42,000.00 / annum**
- Nicholas Mattiello
- Evan Barnes
- David Burke

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

	Town Clerk	Mayor		
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE UPGRADE OF THE SOUND AND
RECORDING SYSTEM FOR THE SECAUCUS MUNICIPAL COURT AND TOWN
HALL CHAMBERS I BY GRAMCO BUSINESS COMMUNICATIONS**

WHEREAS, the Town of Secaucus' IT Department in conjunction with the Secaucus Municipal Court, utilizes proprietary sound and recording equipment for the Secaucus Municipal Court proceedings, which interfaces with the Liberty Court System; and

WHEREAS, upgrades to the sound and recording equipment in the Secaucus Municipal Court and Town Hall Chambers I are recommended by the IT Department to replace failing equipment due to age and for separate and upgraded recording capabilities; and

WHEREAS, Gramco Business Communications, located at 1149 Bloomfield Avenue, Clifton, New Jersey, has submitted a quote to supply, install and configure the sound and recording equipment for Secaucus Municipal Court, which interfaces with the Liberty Court System, as detailed in the price quotation dated February 6, 2018; and

WHEREAS, contracts for the support of existing proprietary computer hardware and software are exempt from public bidding, in accordance with N.J.S.A. 40A:11-5(1) (dd); and

WHEREAS, the Town of Secaucus is permitted by law (N.J.S.A. 19:44A-20.2, *et seq.*) to authorize a contract without publicly advertised competition if the contract is likely to exceed \$17,500.00 or if the contract, when combined with other contracts entered into during the year with the same contractor, is likely to exceed \$17,500.00 in the aggregate, so long as (a) the contract is exempt from public bidding under the Local Public Contracts Law and (b) the contractor, as defined in the law, (i) has not made certain political contributions for one (1) year preceding the award of a contract, (ii) will not make any such political contributions during the term of the contract and (iii) has filed a disclosure of certain political contributions made during the past twelve (12) months; and

WHEREAS, Gramco Business Communications will certify that it has not made and will not make any prohibited political contributions and it has also filed the required forms.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Secaucus, County of Hudson, that the Mayor and/or Town Administrator or his designee is hereby authorized to execute a contract with Gramco Business Communications to provide an upgraded proprietary sound and recording system for the Secaucus Municipal Court and Town Hall Chambers I as detailed in the price quotation dated February 6, 2018, at a cost of Thirteen Thousand One Hundred Seventy-Nine Dollars (\$13,179.00) for the project term.

BE IT FURTHER RESOLVED that the quote and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED that Gramco Business Communications shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing, which may include, but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available under line item 10-2150-55-70605-008; and

BE IT FURTHER RESOLVED, that the Town Administrator or their designee are hereby authorized to take any action or execute any Agreements necessary to effectuate the purpose and intent of said resolution.

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

10-2150-55-70605-008
Amount \$ 13,179.00 Date 2/9/18

Nicholas Goldsack
Signed: Nicholas Goldsack

PRICE QUOTATION

#1 REVISED

Gramco Business Communications

1149 BLOOMFIELD AVE.
CLIFTON N.J. 07012
TEL 973-773-8500
FAX 973-773-8555

Date: 2/6/2018

PREPARED BY:
THOMAS GRAZIANO

CUSTOMER: TOWN OF SECAUCUS
1203 PATERSON PLANK ROAD
SECAUCUS, NJ 07094
ATTN: WAYNE A. SABELLA, DIR. OF IT
PH: 201-293-4888 EMAIL: wsabella@secaucus.net

Job Description: UPGRADE SOUND SYSTEM COUNCIL / COURT ROOM COMPLETE SYSTEM

MATERIALS

QUANTITY	DESCRIPTION	PRICE	
1	BOSCH CONTROL UNIT WITH FEEDBACK SUPPRESSION		\$1,895.00
1	BOSCH CHAIRMAN OVERRIDE MICROPHONE STATION (WITH PLAYBACK AUDIO)		\$639.00
10	BOSCH DELEGATE MICROPHONE SLAVE STATIONS (WITH PLAYBACK AUDIO)	539.00 EA.	\$5,390.00
1	SAMSON DUAL CHANNEL HANDHELD WIRELESS MICROPHONE (FOR PODIUM) AND LAPEL STYLE MICROPHONE FOR PRESENTATION		\$539.00
1	PROTECH 60 WATT POWER AMP		\$475.00
4	AS/930 BOUNDARY STYLE MCROPHONES FOR COURT USE ONLY	249.00 EA.	\$996.00
	SMALL MATERIALS CHARGE TO INCLUDE EXTENSION CABLES AND CONNECTORS		\$175.00
1	SUPERSCOPE PMR-61 DIGITAL RECORDER FOR USE IN COUNCIL ROOM & CHAMBER 2		\$1,195.00
<i>Materials total</i>			11,304.00

Shipping - Installation - Training - Expenses

HOURS	DESCRIPTION	CHARGES	TOTAL
	TOTAL INSTALLATION CHARGE TO INCLUDE:		\$1,875.00
	DELIVERY, REMOVAL OF OLD EQUIPMENT AND WIRING, SYSTEM CONFIGURATION AND COURT INTEGRATION		
	WARRANTY: 1 YEAR PARTS & LABOR		
<i>Total Cost</i>			\$13,179.00

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of the Town Administrator and Director Human Resources based on a review of the below the **regular part time** Custodian employees in the Recreation Center (**#85000**) rates are hereby adjusted to **\$10.00 / Hour** effective February 5, 2018 as follows:

- Sabrin Farag
- Thomas Negri
- Alexis Ramirez
- Carmen Castillo
- Warren Dischler
- Rudy Montes

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING AN AWARD TO HUGERICH CONSTRUCTION INC. FOR HEAVY
EQUIPMENT LEASING SERVICES**

WHEREAS, the Mayor and Council of the Town of Secaucus received responses to its Fair and Open Solicitation Process for Heavy Equipment Leasing on February 7, 2018 pursuant to N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, one (1) entity submitted a bid, and their response was reviewed and award recommended by Administration and the DPW Superintendent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Secaucus that the contract for Heavy Equipment Leasing on an as needed basis be awarded to Hugerich Construction Inc. of 66 Henry Street, Secaucus, New Jersey for a one (1) year period with two (2) one (1) year options to renew; and

BE IT FURTHER RESOLVED, that the specifications, bid form and bid package shall constitute the requisite contract and costs in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that Hugerich Construction Inc. shall provide any and all compliance information requested by the Town of Secaucus Office of Purchasing; and

BE IT FURTHER RESOLVED, said award is subject to the approval of funds in the 2018 Municipal Budget; and

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator and/or the Purchasing Agent are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

01 • J410 • 00 • 31502 • 657 •
Amount \$ F.O.D. Date 2/9/18
Signed: Nicholas Goldsack

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING A PREVENTIVE MAINTENANCE CONTRACT FOR THE
CHILLER EQUIPMENT AT THE ICE RINK AT BUCHMILLER PARK**

WHEREAS, the Town of Secaucus operates an Ice Rink at Buchmuller Park for the recreational use an enjoyment of Town residents and the public; and

WHEREAS, the Town needs to maintain service on the Zero Zone Chiller equipment at the Ice Rink located at Buchmuller Park and the Town has received quotes from two (2) mechanical service contractors; and

WHEREAS, the Town of Secaucus received a quote from Industrial Cooling Corporation, 70 Liberty Street, Metuchen, New Jersey 08840, Quote #17-1541CPR in the amount of Six Thousand Ninety-eight Dollars (\$6,098.00) for the specified project, which was the lowest quote and reviewed by the Town's HVAC mechanic; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that a contract with Industrial Cooling Corporation for the amount of Six Thousand Ninety-eight Dollars (\$6,098.00) for a one (1) year contract period as set forth in the attached quote #17-1541CPR for the mechanical maintenance of the Zero Zone Chiller equipment located at the Ice Rink at Buchmuller Park be awarded; and

BE IT FURTHER RESOLVED that the project description, quote and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED that Industrial Cooling Corporation shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing, which may include but is not limited to, proof of insurance coverage; and

BE IT FURTHER RESOLVED that the Finance Director certifies that funds are available for these services in the 2018 Municipal budget; and

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator or their designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 13, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk

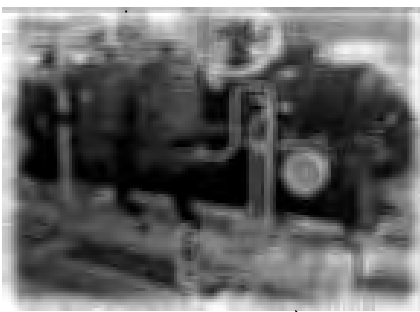
Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Tringali				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

CI • 2018 00 • 51812 877 •
 Amount \$ 6,298.00 Date 2/19/18
 Signed: Nicholas Goldsack

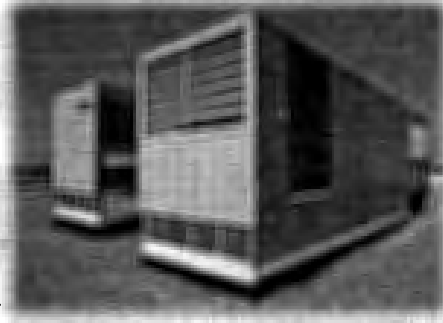
4



PREVENTATIVE MAINTENANCE AGREEMENT

*Prepared for: Township of Secaucus
ICC #17-1541CPR*

*Scheduled Routine Inspections and Maintenance of your
Heating, Ventilation, and Air Conditioning System.*



INDUSTRIAL COOLING CORPORATION

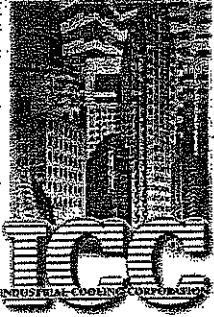
70 Liberty Street
Metuchen, New Jersey 08840
(732) 744-9200

CONFIDENTIAL INFORMATION



INDUSTRIAL COOLING CORPORATION

70 Liberty Street ■ Metuchen, New Jersey 08840 ■ Tel. 732.744.9200 ■ Fax. 732.744.9440 ■ www.industrialcoolingcorp.com



October 3, 2017

If a purchase order is required
by your company, for services
provided, kindly submit with
your contract.

Mr. Greg Van Es
Township of Secaucus
1203 Paterson Plank Road
Secaucus, NJ 07094

RE: PROPOSAL #17-1541
Maintenance Agreement - *Inspection Only*
@ (Secaucus Ice Rink) Route 3 Access Road – Secaucus, NJ

Dear Mr. Van Es:

We are pleased to present, for your consideration, our Maintenance Agreement proposal to service the HVAC equipment at the location referenced.

We will inspect the equipment (7) times during the annual term of the agreement and perform all of the normal services listed on the second page of the agreement form.

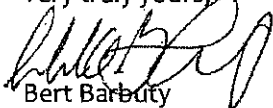
Our price for this agreement is \$6,098.00 plus tax. The advantages to a contract such as this are your assurance that the equipment is receiving all the recommended preventative maintenance per manufacturer specifications. This should result in minimal down time and increased reliability.

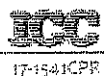
PROPOSAL #17-1541, INSPECTION ONLY, does not include repair labor or parts. However, as a contract customer, you would receive a preferential response to any calls for emergency service and be billed at the rate of ~~\$115.00~~ per hour, per man, from 8:00AM to 4:30PM, Monday through Friday, and ~~\$172.50~~ per hour, per man, from 4:30PM to 8:00AM, Monday through Friday and all day Saturday, and ~~\$230.00~~ per hour, per man, on Sundays and holidays. Parts would be billed at the prevailing rates listed in the latest edition of the "Trade Service Publication." There is a \$20.00 trip charge, per man, per occurrence for billable calls.

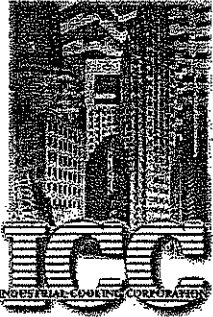
We hope this proposal meets with your approval. Please return one signed copy to this office and retain one copy for your records.

If you have any questions, or would like to discuss this matter further, please contact our office.

Very truly yours,


Bert Barbuto





INDUSTRIAL COOLING CORPORATION

70 Liberty Street ■ Metuchen, New Jersey 08840 ■ Tel. 732.744.9200 ■ Fax. 732.744.9440 ■ www.industrialcoolingcorp.com



PROPOSAL #17-1541

INSPECTION ONLY MECHANICAL MAINTENANCE AGREEMENT

This agreement is between **INDUSTRIAL COOLING CORPORATION**, hereinafter referred to as the SELLER, and **TOWNSHIP OF SECAUCUS**, hereinafter called the PURCHASER, for service on the air conditioning, refrigeration, heating and/or ventilating equipment located at:

Secaucus Ice Rink
Route 3 Access Road
Secaucus, NJ 07094

<u>QTY.</u>	<u>EQUIPMENT COVERED:</u>	<u>MODEL #</u>	<u>SERIAL #</u>
1	Zero Zone Ice Rink Chiller	R10602M21D0507	AR3066381114

Note: Only the equipment listed above is covered under this agreement.

INCLUDED:

One [1] annual oil analysis
One [1] annual Fall start-up and Spring shut-down
Five [5] run inspections
One [1] annual condenser coil cleaning (includes labor and cleaning solution)
All necessary lubrication

EXCLUDED:

Trip charge
All labor and repair parts
Overtime labor
Controls
Electrical service and disconnect switches
Disposal of hazardous waste material and/or removal of oil
(See further exclusions listed under 'Purchaser Agrees')

The Seller agrees to have a qualified mechanic make (7) inspections of this equipment each year and at the time of such inspections, perform the normal services listed below.

REFRIGERATION SYSTEM

CHILLER PACKAGE BUILT-UP

- Lubricate motor bearings
- Check drives, align and adjust belt or coupling
- Check suction and discharge pressure
- Perform a visual leak check
- Check oil level
- Check oil pressure and compressor safety controls
- Check refrigerant controls, and adjust, if required
- Check rotation
- Check refrigerant charge
- Pump down refrigerant system
- Check water regulation valve, and adjust, if required
- Check operation of unloaders
- Drain condenser and chiller
- Clean condenser tubes by approved method
- Check fan coil units

ABSORPTION AND CENTRIFUGAL CHILLERS

- Check purge system
- Check operating pressures, temperatures and vacuum
- Check solution level and concentration
- Check solution and refrigerant pumps
- Pressure test system
- Check operating and safety controls
- Check refrigerant charge
- Check oil level
- Check vane operators
- Check temperature controls
- Check motor windings with megohm meter
- Clean condenser tubes

CONDENSING MEDIUM

TOWER EVAP. AIR COOLED

- Lubricate motor bearings
- Lubricate fan bearings
- Check and adjust drive belts
- Check rotation of fan
- Check spray nozzles
- Clean basin and sump
- Check float control/adjust for correct water level
- Clean line strainer
- Check oil in gear box
- Lubricate pump bearings
- Check condition of coils for scale/dirt
- Clean air intake screen
- Check bleeder flow and adjust
- Add water treatment
- Drain system

MOTORS, GENERATORS, ELECTRICAL EQUIPMENT

- Lubricate motors
- Check bearings
- Inspect packing glands and seals
- Check motor alignment
- Take vibro-test reading
- General maintenance
- Check motor windings with megohm meter

AIR HANDLING SYSTEMS

- Lubricate motor bearings
- Lubricate fan bearings
- Check and adjust drive belts
- Check fans and fan drive alignment
- Change filters
- Clean O.A. intake screens
- Check drains and drip pans
- Drain water coils
- Check/Clean condensate pump

CONTROLS

- Check all thermostats
- Check all humidistats
- Check all recorders
- Check damper operators
- Check automatic control valves
- Check other controls

HEATING SYSTEM

- Check heating coils
- Check and clean as required traps, strainers, valves, etc.
- Clean boiler, drain, flush, refill
- Check, clean and adjust boiler safety and valves, etc.
- Check boiler water level
- Check condensate return pump
- Check automatic valves
- Inspect burner operation; lubricate and adjust
- Clean burner
- Check and adjust burner control

EXHAUST FANS

- Check operation
- Lubricate, as needed
- Change belt ___ x a year



THE SELLER AGREES

1. To furnish NO equivalent hours of emergency service calls in addition to the regular scheduled inspections.
2. To give PURCHASER preferential service over non-contract customers.
3. That all work is to be performed only during our regular working hours. If, for any reason, work is requested beyond regular working hours, the PURCHASER agrees to pay the difference between regular and overtime labor at our regular billing rates.
4. To prepare the equipment for seasonal change in the Fall and Spring. This service will be included in the number of annual inspections indicated in this contract.
5. To inspect regularly and perform necessary work on all of the above equipment, check its performance in operation, eliminate as much as possible, rattles, noise, vibration (not including design changes), oil, grease, adjust water and refrigerant valves and controls, refrigerant charge, adjust belts, check strainers and dehydrators, compressor oil, oil pump, safety devices, thermostats, float controls, test for refrigerant leaks, clean and flush drain pans and screens, make minor balancing adjustments (not including design changes) to air distribution duct system including grilles, registers, dampers and controls. Clean flues, fire chambers, service gas, and oil burners and controls.
6. To furnish such supplies, repair and replacement parts, as may be required to maintain this equipment in good condition and to charge PURCHASER for same at the prevailing prices.

THE PURCHASER AGREES

1. To provide free access to all equipment during normal working hours so that inspections may be completed as called for under this contract.
2. To accept the judgment of SELLER as to the best means and methods to be employed for any corrective or repair work necessary.
3. To have repairs made promptly.
4. That any alterations, additions, adjustments or repairs made by others, unless authorized by the SELLER, will release and terminate all obligations of SELLER.
5. **Further Exclusions** - That the SELLER's work under this contract (*unless specifically written herein*) will not include the following: engineering, HVAC replacements, air distribution balancing, alteration or cleaning of ductwork or chimneys, alteration or rebuilding of fire chambers, repair or replacement of insulation, boilers, tubes, coils, heat exchangers, sanitary water supply or drain plumbing, electrical service and disconnect switches, water treatment and/or supplies, recorders, gauges, thermometers, thermocouples, pneumatic controls, air pressure systems, instruments or control upgrades, ductwork repairs and/or alterations, dynamic balancing of rotating equipment, paint and protective coatings, equipment, corrosion and fatigue of all casing, structural, piping, coils, and housing. Our agreement excludes expediting fees and/or shipping of parts and trip charges.
6. That the PURCHASER will assume responsibility and pay extra for all service and material required due to electrical power failure, low voltage, burnt out main branch fuses, low water pressure, well water pumping equipment or water contamination.
7. That the SELLER shall not be liable for any damage due to labor disturbances, freeze-up, fire, commercial delays, spoilage, loss of business, war conditions, and or Acts of God or circumstances beyond our control, and it is expressly agreed that the SELLER assumes no liability for negligence or failure whatsoever, than to perform the services herein set forth and, in no event, is the SELLER's liability for any reason whatsoever, to exceed the amount of the service charge for one monthly period.
8. The SELLER shall not be required to respond to service calls or perform work for PURCHASER in the event SELLER'S invoices remain unpaid beyond thirty (30) days.
9. That either party hereto shall, at least thirty days prior to the expiration date hereof, notify the other in writing of its desire to terminate this agreement on such date. This agreement shall automatically renew from year to year, unless terminated as herein provided.
10. Due to union labor rate increases, the SELLER has the right to increase the hourly rates and provide written notification to the PURCHASER within forty-five (45) days. The labor rate will not increase more than \$5.00 an hour, a year, during the contract term, unless otherwise specified.
11. That as part of this service agreement, the SELLER shall not be required to furnish any items of equipment which may be recommended or required by insurance companies, Government, State, Municipal or other authorities.
12. That the SELLER shall not be required to remove or replace or alter any part of the building structure in the performance of this agreement.
13. That the SELLER shall not be bound to make any correction in design or equipment.

Service will be furnished by the SELLER for ONE YEAR from DATE OF ACCEPTANCE for the sum of \$6,098.00 plus tax, if applicable. If tax exempt, please submit proper exemption forms to ICC to ensure proper billing.

The labor rates for services outside the scope of this agreement are as follows:

\$115.00 per hour, per man, from 8:00AM to 4:30PM, Monday through Friday, and \$172.50 per hour, per man, from 4:30PM to 8:00AM, Monday through Friday and all day Saturday, and \$230.00 per hour, per man, on Sundays and holidays. Parts would be billed at the prevailing rates listed in the latest edition of the "Trade Service Publication." There is a \$20.00 trip charge, per man, per occurrence for billable calls.

ACCEPTANCE:

Accepted this _____ day of _____, 20__

****upon your acceptance, kindly submit any insurance certificate requirements to our office****

Note: *All invoices are subject to freight/handling charges and a trip charge.

This contract is hereby accepted with the definite understanding that there are no verbal agreements or understandings changing or modifying this agreement as written.

PURCHASER:
TOWNSHIP OF SECAUCUS
Route 3 Access Road - Secaucus, NJ

BY: _____

TITLE

(Please type or print above name)

ACCEPTED BY:



INDUSTRIAL COOLING CORPORATION

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AWARDING
THE CONTRACT FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE (EUS)
TO PIERCON SOLUTIONS, LLC FOR THE SECAUCUS POLICE DEPARTMENT**

WHEREAS, the Town of Secaucus has a need for the services of a professional company to review, test and study the Secaucus Police and Fire radio coverage in order to continue to service the residents, visitors and public; and

WHEREAS, such services are exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) as “extraordinary, unspecifiable services;” and

WHEREAS, the Town has received the attached proposal from PierCon Solutions, LLC, 63 Beaver Brook Road, Lincoln Park, New Jersey, dated January 26, 2018; and

WHEREAS, the Qualified Purchasing Agent has provided a certification that the contract award complies with the Local Public Contracts Law governing “extraordinary, unspecifiable services.”

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that a contract be awarded to PierCon Solutions, LLC, for the review, test and study of the Secaucus Police and Fire radio coverage pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) as an “extraordinary, unspecifiable service” for the project period in an amount not to exceed Thirty Thousand Nine Hundred and Sixty Dollars (\$30,960.00); and

BE IT FURTHER RESOLVED that the attached quote Resolution and any supplemental terms presented by the Town of Secaucus, shall constitute the requisite contract upon their execution in this matter and be kept on file with the Town Clerk, available for public inspection; and

BE IT FURTHER RESOLVED that PierCon Solutions, LLC shall provide any and all updated compliance information requested by the Town of Secaucus’ Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in the 2018 Municipal Budget; and

BE IT FURTHER RESOLVED that the Town Clerk shall publish the above award in the official newspaper of the Town.

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator or their designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 13, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Tringali				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

STANDARD CERTIFICATION FOR AN EXTRAORDINARY
UNSPECIFIABLE SERVICE

TO: Members of the Governing Body

FROM: Sandy D'Arzen, QPA

DATE: 2.8.2018

SUBJECT: This is a contract for an EUS of Various Services

This is to request your approval of a resolution authorizing a contract to be executed as follows:

FIRM: PierCon Solutions, LLC

COST: N.T.E. \$50,000

DURATION: TBD

PURPOSE: Secaucus Police and Fire Radio Coverage Testing

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.S.A. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done.

The statement is attached in detail

2. Describe in detail why the contract meets the provisions of the statute and rules.

This firm possesses a specialized skill set for the project, as per Captain Dennis Miller.

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because;

The firm has the experience to provide advanced solutions, critical for our Town.

4. Describe the informal solicitation of quotations:

The police department & fire department sought specialized consultants due to the upcoming transit project.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,
Name: Sandy D'Arzen, QPA
(Signature)

Title: Purchasing Agent

Original to be retained by governing body's Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official.

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, that the regular part time Animal Shelter Manager (**Department #5000**) is hereby to receive an increase retroactive back to January 1, 2017 as follows:

- Chris Conte \$20,000.00 / Annum

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 13, 2018.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
TO ENTER INTO A CONTRACT FOR PURCHASE AND INSTALLATION OF
PLAYGROUND EQUIPMENT AT BUCHMULLER PARK**

WHEREAS, it has been an ongoing commitment of the Town of Secaucus to upgrade, replace and improve playground facilities throughout the Town; and

WHEREAS, the current playground located at Buchmuller Park is in need of replacement; and

WHEREAS, MRC, Inc., located in Spring Lake, New Jersey, is an approved vendor with the ESCNJ (The Educational Services Commission of New Jersey) Cooperative Pricing System (formerly the Middlesex Regional Educational Services Commission), a cooperative purchasing unit based in the State of New Jersey of which the Town of Secaucus is a member of pursuant to Resolution No. 2016-183 dated May 10, 2016; and

NOW THEREFORE, BE IT RESOLVED, by the Town Council for the Town of Secaucus, County of Hudson, is authorized to enter into a Contract with MRC, Inc. for the purchase and installation of playground equipment in the an amount not to exceed \$85,106.02 through the ESCNJ Cooperative Pricing System as detailed in the attached Quote #137355/Project #P87367; and

BE IT FURTHER RESOLVED, that the project description, quote and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that MRC, Inc. shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage.

BE IT FURTHER RESOLVED, the Chief Financial Officer certifies that there are sufficient funds for said contract;

BE IT FURTHER RESOLVED, that the Mayor and/or Town Administrator is hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.