

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - FEBRUARY 27, 2018
CAUCUS/EXECUTIVE SESSION 4:00 PM
MEETING TO COMMENCE 7:00 PM

THE ORDINANCES FOR INTRODUCTION ARE FOR DISCUSSION
PURPOSES AND ARE SUBJECT TO CHANGE. ITEMS MAY BE
ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

APPROVAL OF MINUTES

Resolution approving the minutes of the Reorganization Meeting of January 2, 2018 and the Regular Meetings of January 9, 2018, January 23, 2018 and February 13, 2018

ORDINANCES FOR PUBLIC HEARING

Ordinance No. 2018-5: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to add a parking location where time is restricted

Ordinance No. 2018-9: An ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update qualifications, classifications and procedures for appointments

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

PAYMENT OF CLAIMS

BINGO/RAFFLE APPLICATIONS

- 1)Application for an On-Premise Draw Raffle to be held on March 24, 2018, sponsored by the Secaucus High School PTSA
- 2)Application for an On-Premise 50/50 to be held on March 24, 2018, sponsored by the Secaucus High School PTSA
- 3)Application for an Off-Premise 50/50 to be held on May 13, 2018, sponsored by Immaculate Conception Church
- 4)Application for an Off-Premise 50/50 to be held on June 3, 2018, sponsored by UNICO National-Secaucus
- 5)Application for an Off-Premise 50/50 to be held on September 23, 2018, sponsored by St. Ann's R.C. Church

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

- 1)Request by Sean Laro to use the Buchmuller Park Basketball Courts 1 & 2 from 6pm to 11pm starting June 29 and ending August 24

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Town of Secaucus
CONSENT AGENDA - 2/27/2018

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE. ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1) Resolution adjusting the rates of the Part-Time Crossing Guards hired prior to January 1, 2018 in the Traffic Department (#34000) to \$25.39, effective March 5, 2018 and also adjusting the rate of the Parking Enforcement Officers hired prior to January 1, 2018 in the Traffic Department (#31002), to \$25.39, effective March 5, 2018

2) Resolution appointing KelliAnn Campos, Bigseida Estrada, Deanna Janulis, Nekibe Kuka and Candice Vega to the position of Regular Part-Time Relief School Crossing Guards, pending the successful completion of background checks and physical examinations, effective February 28, 2018, at the hourly rate of \$20.00

3) A resolution on behalf of the Town of Secaucus authorizing the award of an Extraordinary Unspecifiable Service Contract for Risk Management Services to Fairview Insurance Agency Associates, Inc.

4) Resolution authorizing a service contract with Porter Lee Corporation for software, hardware programs and services for the Secaucus Police Department

5) Appropriation Reserve Transfer Resolution

6) A resolution on behalf of the Town of Secaucus authorizing the purchase of vehicles from Cherry Hill Winner Ford

7) A resolution on behalf of the Town of Secaucus authorizing a contract with Hansen Brothers, Inc. for window replacement at 20 Centre Avenue

8) A resolution authorizing the award of a contract for a payroll, human resource and time and attendance software program to ADP, LLC

9) A resolution of the Town of Secaucus rejecting all bids for the professional services of Town Planner and Bid Specifications Writer

10) A resolution on behalf of the Town of Secaucus authorizing an appointment award of Professional Service Contracts

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-5

**AN ORDINANCE AMENDING CHAPTER 127 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "VEHICLES AND TRAFFIC" TO ADD A PARKING
LOCATION WHERE TIME IS RESTRICTED**

WHEREAS, the Mayor and Council recognize that the safety of all motorists, passengers, pedestrians, children, residents and visitors is of utmost importance; and

WHEREAS, the Town enacted §127-1 et seq. to assist in alleviating dangerous situations on the Town's streets, promote safe passage, address traffic flow, and specify penalties for violations; and

WHEREAS, upon the review and recommendation of the Secaucus Police Department Traffic Division, the Mayor and Council have determined an update is needed to designate a short-term parking spot in the vicinity of a local business at 1620 Paterson Plank Road, which is in a high residential and traffic area to aid in resident and public safety and decrease parking congestion for residents, business owners and the general public.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. The following changes shall be made to §127-26 "Schedule IV: Time Limit Parking Certain Days" of the Code of the Town of Secaucus and additions of locations shall be deemed time limited parking areas under § 127-10. Chapter 127 be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**):

Name of Street	Side	Hours	Maximum Time (Minutes)	Location
Paterson Plank Road	East	7:00 a.m. to 6:00 p.m. Mondays through Saturdays	15	Directly in front of 1620 Paterson Plank Road for the length of one standard parking space

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 127 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2018 and finally adopted by the Mayor and Council on _____, 2018.

Town Clerk

Mayor

Introduction 1-23-18

Motion	Yes	No	Abstain	Absent
JC				
Second: MD				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 2-13-18

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2018-9

**AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "POLICE DEPARTMENT" TO UPDATE QUALIFICATIONS,
CLASSIFICATIONS AND PROCEDURES FOR APPOINTMENTS**

WHEREAS, the Mayor and Council have determined that changes to the Ordinance entitled "Police Department" shall be made based upon the review and recommendation of the Secaucus Police Department.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1.

Chapter 28 entitled "Police Department," "§28-7. Qualifications for appointments; testing, fees." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

- B. All applicants for appointment shall pay a ~~one hundred twenty-five dollar (\$125.00)~~ **one hundred forty-five dollars (\$145.00)** fee for the competitive testing ~~which consists of written, psychological and medical examinations,~~ to defray the administrative costs of such examinations.

2.

Chapter 28 entitled "Police Department," "§28-7.1. Classification of qualified applicants." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

§ 28-7.1. Classification of qualified applicants.

- A. All **initial** appointments to the position of police officer shall be made in accordance with the requirements of N.J.S.A. 40A:14-123.1a.
- B. ~~In accordance with N.J.S.A. 40A:14-123.1a, preference shall be given to persons who are residents of the Town of Secaucus as of the announced test application closing date for the position and who maintain such residency continuously up to and including the date of appointment. Before any person shall be appointed as a member of the Secaucus Police Department, the Town shall classify all duly qualified applicants for the position or positions to be filled in the following classes:~~
 - I. **Residents of the Town of Secaucus, New Jersey.**
 - II. **Other residents of the County of Hudson, New Jersey.**
 - III. **Other residents of the State of New Jersey.**
 - IV. **All other qualified applicants.**

- C. Within each classification, qualified applicants who meet the minimum scoring requirement who are veterans in accordance with the definitions set forth in N.J.S.A. 11A:5-1 shall have five (5) additional points added to their total score and shall be ranked accordingly. Aside from the purpose of defining veteran and disabled veteran, it is not the intention of this Chapter to incorporate any other provisions of Chapter 11A, unless specifically referenced herein. ~~Any applicant that would qualify as a veteran pursuant to N.J.S.A. 11A:5-1 after meeting the qualification outlined in this section as well as the minimum scoring requirement listed in Section 28-8 shall have five (5) additional points added to their total score and shall be ranked accordingly.~~
- D. The classes of duly qualified applicants defined in this section shall be considered separate and successive lists. The Mayor and Council shall first appoint all those in Class I, and then those in each succeeding class in the order above listed. The Mayor and Council shall appoint a person or persons in any such class only to a vacancy or vacancies remaining after all qualified applicants in the preceding class or classes have been appointed or have declined an offer of appointment.
- E. For classification in Class I as a resident of the Town of Secaucus, an applicant must reside within the Town of Secaucus as of the announced test application closing date for the position and maintain such residency continuously up to and including the date of appointment. Should an applicant in Class I discontinue their residency, said applicant will be subject to removal from that class of the eligibility list and shall be placed in the appropriate class in order of their respective scores.
- F. Should an applicant in Class II or III discontinue their residency prior to or on the date of appointment, said applicant will be subject to removal from that class of the eligibility list and shall be placed in the appropriate class in order of their respective scores.

3.

Chapter 28 entitled "Police Department," "§28-8. Procedures for appointment." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

- A. Applications for appointment to the Police Department shall be made ~~in writing and signed by the person by whom it is made~~ on a form **and in a manner** approved by the Town Administrator. When the Council from time to time determines to fill vacancies, applicants meeting the requirements of Section 28-7 hereof shall be provided with a written examination, with a necessary passing grade of seventy percent (70%). If successful, then a physical fitness examination shall be completed, with a passing score necessary for all events. Then, if successful, an oral examination with a passing grade of seventy percent (70%) is needed. **Eligible Class I and Class II applicants will first be offered the opportunity to take the oral examination, if all other requirements are met. The remaining applicant classes shall be offered the opportunity to take the oral examination after Class I and Class II applicants are exhausted for appointments.** In the event of a tie of the final tabulated score based on the above, the applicant with the higher written score shall receive precedence in ranking of the tied applicants. If an applicant successfully passes all the testing components described above, a Police Department background investigation shall be completed. The names of all applicants who pass the aforementioned procedures for appointment

shall be brought before the Mayor and Council for consideration for appointment and ranked based upon test results and Section 28-7.1 above. Once given a conditional offer of employment, an applicant must also successfully complete a psychological and medical fitness evaluation for service as a police officer. The testing agencies and physicians shall be those designated by the Town Administrator and approved by the Mayor and Council.

4. There are no other changes to this Chapter of the Code of the Town of Secaucus.
5. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
6. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
7. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 28 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on February 13, 2018 and finally adopted by the Mayor and Council on February 27, 2018.

Town Clerk

Mayor

Introduction 2-13-18

Motion: MD	Yes	No	Abstain	Absent
Second: JG				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Introduction 2-27-18

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Kevin Flaherty, Police Chief based on a review of the below **part time** School Crossing Guards in the Traffic Department (**#34000**) hired prior to 01/01/2018, rates are hereby adjusted to **\$25.39 / Hour** effective March 5th, 2018 for the following employees:

Crossing Guards

ABOUSHACA, SONIA C
BOURBON, CATHERINE
DECECCO, JENNIFER L
ECHEVERRY, SANDRA M
FAJARDO, FILIPINAS M
FLAIG, DAWN
GALLAGHER, NANCY
GONZALEZ, GINGER S
GULINO, VINCENT M
HECTOR, JEAN E
JACOBSEN, CINDY
KOT, MARY A
MARQUEZ, VANEZA
MASTORELLI, COLLEEN S
MASTROPRIETO, JOHN
PATEL, MITTIKSHABEN G
PRZYCHODZKI, DONNA
RAGGI, SUZANNE E
RIVERA, INOCENCIA C
RUTTER, DOREEN C
SANCHEZ, SANDRA
SEVERINO, SUSAN
STATHOPOULOS, ANGELIKI
SUPEL, KAREN
URTEAGA-RUIZ, LESLIE V
WARTH, PATTI G

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AUTHORIZING THE
AWARD OF AN EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT FOR
RISK MANAGEMENT SERVICES TO FAIRVIEW INSURANCE AGENCY
ASSOCIATES, INC.**

WHEREAS, the Town of Secaucus is a member of the Suburban Essex Joint Insurance Fund (SEJIF), and utilizes the services of a Risk Management Consultant licensed by the State of New Jersey Department of Insurance as the consultant to the Town in reviewing and securing appropriate insurance coverage; and

WHEREAS, such insurance services are exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5(1)(m) as “extraordinary, unspecifiable services;” and

WHEREAS, the Town has received the attached quotation from Fairview Insurance Agency Associates, Inc., 25 Fairview Avenue, Verona, New Jersey, dated January 31, 2018; and

WHEREAS, the Qualified Purchasing Agent has provided a certification that the contract award complies with the Local Public Contracts Law governing “extraordinary, unspecifiable services.”

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that a contract be awarded to Fairview Insurance Agency Associates, Inc. for Risk Management Consultant services pursuant to N.J.S.A. 40A:11-5(1)(m) as an “extraordinary, unspecifiable service” for the period of January 1, 2018 to December 31, 2018 with a one (1) year option to renew for the period of January 1, 2019 to December 31, 2019 in an amount not to exceed Thirty-six Thousand Dollars (\$36,000.00); and

BE IT FURTHER RESOLVED that the attached quote, Resolution and any supplemental terms presented by the Town of Secaucus or the SEJIF, shall constitute the requisite contract upon their execution in this matter and be kept on file with the Town Clerk, available for public inspection; and

BE IT FURTHER RESOLVED that Fairview Insurance Agency Associates, Inc. shall provide any and all updated compliance information requested by the Town of Secaucus’ Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in the 2018 Municipal Budget; and

BE IT FURTHER RESOLVED that the Town Clerk shall publish the above award in the official newspaper of the Town.

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator or their designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 27, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 27, 2018.

Town Clerk	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Tringali				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

I, Nicholas Goidsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

01 - 2018 - 00 - 11172 - 009
 Amount \$ 36,800.00 Date 2/29/18
 Signed: Nicholas Goidsack



FAIRVIEW
INSURANCE AGENCY
ASSOCIATES, INC.



January 31, 2018

Mr. Gary Jeffas
Town Administrator
Town of Secaucus
1203 Paterson Plank Road
Secaucus, New Jersey 07094

Re: Quotation Information for Risk Management Services

Dear Mr. Jeffas,

Thank you for the opportunity to quote on the above referenced services. One (1) electronic copy of the proposal is attached for your review and consideration.

The complete evaluation criteria can be found under the tab marked "Proposal". All other required and illustrative information is located under the following tabs:

- Tab #1: Letters of Recommendation
- Tab #2: Firm License, Staff Licenses and Resumes
- Tab #3: Examples of Risk Transfer
- Tab #4: 2018 Accumulated Savings Report
- Tab #5: Required Paperwork
 - Statement of Ownership Disclosure
 - Disclosure of Investment Activities in Iran Form
 - Affidavit of Non-Collusion
 - Acknowledgment of Secaucus Pay to Play Ordinance
 - Pay to Play Advisory
 - Insurance Requirements and Acknowledgments Form
 - Mandatory Equal Employment Opportunity Language Form
 - Certificate of Employee Information Report
 - Business Registration Certificate
 - Proof of Professional Errors & Omissions Insurance

If you have any questions regarding this proposal, please do not hesitate to contact me. I can be reached at 973-857-0870 ext.151#, or via email at lgraham@fairviewinsurance.com.

Thank you in advance for the consideration of our firm for this position.

Sincerely,

Lawrence K. Graham, CIC
Vice President

25 Fairview Avenue • Verona, New Jersey 07044

Tel: 973.857.0870 • Toll Free: 800.372.2558 • Fax: 973.857.9131

1930 E. Marlton Pike, Suite C-16 • Cherry Hill, New Jersey 08003

Tel: 856.424.8515 • Toll Free: 800.452.5376 • Fax: 856.424.7933

www.fairviewinsurance.com



STANDARD CERTIFICATION FOR AN EXTRAORDINARY
UNSPECIFIABLE SERVICE

TO: Members of the Governing Body

FROM: Sandy D'Arzen, OPA

DATE: 2/21/2018

SUBJECT: This is a contract for Risk Management Consultant Services

This is to request your approval of a resolution authorizing a contract to be executed as follows:

FIRM: Fairview Insurance Agency Associates, Inc.

COST: N.T.E. \$36,000 annually

DURATION: One year, with (1) one year option

PURPOSE: Professional Services of Insurance Related Matters

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.S.A. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done.

To review and recommend appropriate insurance coverage for the Town of Secaucus.

2. Describe in detail why the contract meets the provisions of the statute and rules.

Per LFN AU 2002-2, N.J.S.A. 40A:11-5(1)(a)(ii), N.J.S.A. 40A:11-5(1)(m).

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because;

4. Describe the informal solicitation of quotations:

Per the attached proposal for Risk Management Services.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Name:

Sandra M. Surza, OPA
(Signature)

Title:

Purchasing agent

Original to be retained by governing body's Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official.

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING A SERVICE CONTRACT
WITH PORTER LEE CORPORATION FOR SOFTWARE, HARDWARE
PROGRAMS AND SERVICES FOR THE SECAUCUS POLICE DEPARTMENT**

WHEREAS, the Town of Secaucus' Police Department requires the services of Porter Lee Corporation of 1901 Wright Boulevard, Schaumburg, Illinois 60193 to supply, install, train and support various Proprietary Software programs to be utilized by the Police Department for Property, Evidence, Identification and Tracking; and

WHEREAS, N.J.S.A. 40A:11-5 (dd) exempts from Public Bidding, "the provision of good or services, for the support or maintenance of Proprietary computer hardware and software;" and

WHEREAS, the Secaucus Police Department has received Quote ID No. 4758, dated 12/20/2017 from Porter Lee Corporation in the amount of Sixteen Thousand Two Hundred Sixty-six Dollars and Two Cents (\$16,266.02) for software, hardware, supplies and services.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey to award the contract between the Town of Secaucus and Porter Lee Corporation for the supply, installation, training and support of Proprietary Software programs and licenses as set forth in Quote ID No. 4758 in an amount not to exceed Sixteen Thousand Two Hundred Sixty-Six Dollars and Two Cents (\$16,266.02) pursuant to N.J.S.A. 40A:11-5 (dd); and

BE IT FURTHER RESOLVED the Finance Director certifies that funds are available for these services under line item 01-2010-00-21312-095; and

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator and/or his designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 27, 2018

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law N.J.S.A. 40A:4-1, in Account Number:

01 - 2010 - 00 - 21312 - 095
Amount \$ 16,266.02 Date 2/27/18

Signed: Nicholas Goldsack

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 27, 2018

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				



QUOTE

Valid for: 90 Days

Porter Lee Corporation
 1901 Wright Blvd.
 Schaumburg, IL 60193
 (847) 985-2060

Initial BEAST Quote

Prepared For:

Agency Name and State: Secaucus Police Department - NJ
 Contact Name: Dennis Miller
 Phone/Email: dmiller@secaucus.net
 Date Quoted: 12/20/2017
 Quoted By: Joe Altman
 Quote ID: 4758

Software				
Description	Part Number	Qty	Unit Price	Price
BEAST Barcoded Evidence Software	PLC-EMS	1	3,000.00	3,000.00
Additional BEAST Property Management License	PLC-EMS	4	1,000.00	4,000.00
			Sub-Total	\$7,000.00

Hardware				
Description	Part Number	Qty	Unit Price	Price
DS8178 Kit	ZEB-DS8178SR7U210001	1	1,000.00	1,000.00
DS8178 PWS Kit	DS8178 PWS Kit	1	100.00	100.00
Zebra GK420t thermal transfer printer with USB / DB9 Serial / 25 Pin Parallel connections	ZEB-GK42-102510-000	4	695.00	2,780.00
			Sub-Total	\$3,880.00

Supplies				
Description	Part Number	Qty	Unit Price	Price
4" Resin Ribbons for Zebra Desktop Printers..	05095GS11007	5	12.50	62.50
White Barcode Labels (1,500)	PLC-LBL-WHT-1500	1	43.00	43.00
White Barcode Labels 4" x 5" (500)	PLC-LBL-WHT-500	6	43.00	258.00
			Sub-Total	\$363.50

Services				
Description	Part Number	Qty	Unit Price	Price
Installation and Training	PLC-Install	2	1,350.00	2,700.00
Travel expenses	PLC-Travel	1	700.00	700.00
Shipping and Handling	PLC-Shipping	1	147.52	147.52
Annual Software Support	PLC-Support	1	1,475.00	1,475.00
			Sub-Total	\$5,022.52



QUOTE

Valid for: 90 Days

Porter Lee Corporation
1901 Wright Blvd.
Schaumburg, IL 60193
(847) 985-2060

Section Totals	
Section	Sub-Totals
Software	\$7,000.00
Hardware	\$3,880.00
Supplies	\$363.50
Services	\$5,022.52
Total: \$16,266.02	

Comments

With the purchase of the system you will have access to all features of the Evidence Management suite. We do not charge for extra evidence management modules, this includes our image/document storage, Inventory and reporting modules. Additionally we include a free viewer program that you can install on any pc in the department to give that user view only access to the evidence case report, Chain of custody and images/documents. Annually we bill for support and updates based on the number of licenses you have and not on the number of items you collect.

TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION
Transfer of Appropriation Reserves

BE IT RESOLVED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the Chief Financial Official be and is hereby authorized to make the following transfers in accordance with N.J.S.A 40a:4-58, two thirds of the full membership of the Town Council concurring:

SEE THE ATTACHED WORKSHEET.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 27, 2018

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Transfer From

Police Dept. S&W - \$158,000.00

Transfer To

Municipal Court O/E - \$1,500.00

Pub. Bldgs. & Grnds O/E - \$35,000.00

Zoning Costs O/E - \$500.00

Board of Adjustmt O/E - \$2,000.00

Public Defender O/E - \$500.00

Telephone - \$15,000.00

Tax Collector Office O/E - \$1,500.00

Tax Litigation - \$15,000.00

Sewer Sys. O/E - \$30,000.00

Beyond the Bell - \$44,000.00

51817 Supern of Playgnds O/E - \$3,000.00

51822 Supern of Playgnds O/E - \$3,000.00

Health Service Agreement - \$7,000.00

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING THE PURCHASE OF VEHICLES FROM CHERRY HILL WINNER
FORD**

WHEREAS, the Town of Secaucus Police Department has assessed a need to purchase six (6) police interceptor utility vehicles for use in the interest of public safety; and

WHEREAS, Chas. S. Winner Inc., located at 250 Haddonfield Berlin Road, Cherry Hill, New Jersey has submitted a quote to supply six (6) 2018 Police Interceptor Utility Vehicles, as detailed in the price quotations; and

WHEREAS, Chas. S. Winner Inc. (Cherry Hill Winner Ford), located in Cherry Hill, is a state contract vendor under contract #88728; and

WHEREAS, the cost per vehicle is Twenty-Six Thousand, Nine Hundred and Twenty Dollars (\$26,920.00).

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, to approve the purchase of 2018 Police Interceptor Utility Vehicles from Chas. S. Winner Inc., as detailed above, for a total amount of One Hundred and Sixty-One Thousand Five Hundred and Twenty Dollars (\$161,520.00); and

BE IT FURTHER RESOLVED, that the state contract, quotes and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that Chas. S. Winner Inc. shall provide any and all updated compliance information requested by the Town of Secaucus Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED, that the Mayor and/or the Town Administrator or their designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 27, 2018

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

61 - 1616
Amount \$ 161,520.00 Date 2/27/18


Signed: Nicholas Goldsack

58528

wht.



(856) 214-0755 Phone

(856) 488-1915 Fax

Michael Drahuschak

mdrahuschak@winnerford.com

N.J. Contract # 88728

Price Valid to 3-15-18.

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle

24,527.00

- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Tilt Steering
- Rear Window Defroster
- Radio Noise Suppression 100.00
- Keyed Alike 50.00
- Courtesy Lamps Disable 20.00
- Rear Door Locks In op 160.00
- Rear Window Switch Disabled 25.00
- Back up Camera NC
- Red/Clear Dome 5" NC
- Headlamps Prep Pkg. 125.00
- Tail Light Prep Pkg. 60.00
- Drivers Side LED Spotlight 420.00
- Power Heated Mirrors 60.00
- Skid Plate 488.00
- Global Unlock NC
- Front Warning Aux Light 550.00
- Grille Wiring 50.00

- Reverse Sensing

275.00

Total Vehicle & Equipment \$26,910.00

58527

Whit.



(856) 214-0755 Phone

(856) 488-1915 Fax

Michael Drahuschak

mdrahuschak@winnerford.com

N.J. Contract # 88728

Price Valid to 3-15-18.

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle

24,527.00

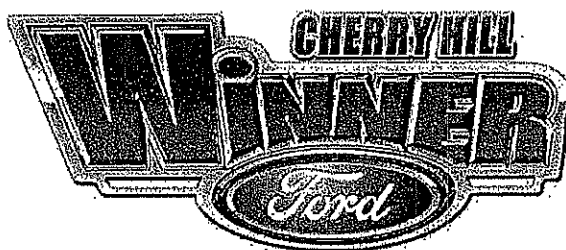
- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Tilt Steering
- Rear Window Defroster
- Radio Noise Suppression 100.00
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- Tail Light Prep Pkg. 60.00
- Drivers Side LED Spotlight 420.00
- Power Heated Mirrors 60.00
- Skid Plate 488.00
- Global Unlock NC
- Front Warning Aux Light 550.00
- Grille Wiring 50.00

- Reverse Sensing

275.00

Total Vehicle & Equipment \$26,910.00

58526
wht.



(856) 214-0755 Phone
(856) 488-1915 Fax
Michael Drahuschak
mdrahuschak@winnerford.com
N.J. Contract # 88728

Price Valid to 3-15-18.

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle

24,527.00

- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Tilt Steering
- Rear Window Defroster
- Radio Noise Suppression 100.00
- Keyed Alike 50.00
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- Rear Door Locks In op 160.00
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- Tail Light Prep Pkg. 60.00
- Drivers Side LED Spotlight 420.00
- Power Heated Mirrors 60.00
- Skid Plate 488.00
- Global Unlock NC
- Front Warning Aux Light 550.00
- Grille Wiring 50.00

- Reverse Sensing

275.00

Total Vehicle & Equipment \$26,910.00

58524
Whit.



(856) 214-0755 Phone
(856) 488-1915 Fax
Michael Drahuschak
mdrahuschak@winnerford.com
N.J. Contract # 88728

Price Valid to 3-15-18.

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle

24,527.00

- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Tilt Steering
- Rear Window Defroster
- Radio Noise Suppression 100.00
- Keyed Alike 50.00
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- Global Unlock NC
- Front Warning Aux Light 550.00
- Grille Wiring 50.00

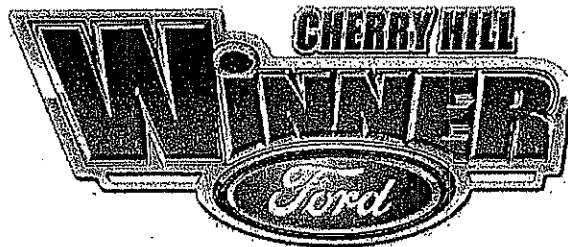
- Reverse Sensing

275.00

Total Vehicle & Equipment \$26,910.00

58525

wht.



(856) 214-0755 Phone

(856) 488-1915 Fax

Michael Drahuschak

mdrahuschak@winnerford.com

N.J. Contract # 88728

Price Valid to 3-15-18.

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle

24,527.00

- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Tilt Steering
- Rear Window Defroster
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- Headlamps Prep Pkg. 125.00
- Tail Light Prep Pkg. 60.00
- Drivers Side LED Spotlight 420.00
- Power Heated Mirrors 60.00
- Skid Plate 488.00
- Global Unlock NC
- Front Warning Aux Light 550.00
- Grille Wiring 50.00

- Reverse Sensing

275.00

Total Vehicle & Equipment \$26,910.00

58518

Black



(856) 214-0755 Phone
(856) 488-1915 Fax
Michael Drahuschak
mdrahuschak@winnerford.com
N.J. Contract # 88728

Price Valid to 3-15-18.

**2018 Police Interceptor Utility, All Wheel Drive
Base Vehicle**

24,527.00

- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Tilt Steering
- Rear Window Defroster
- Radio Noise Suppression 100.00
- Keyed Alike 50.00
- Courtesy Lamps Disable 20.00
- Rear Door Locks In op 160.00
- Rear Window Switch Disabled 25.00
- Back up Camera NC
- Red/Clear Dome 5" NC
- Headlamps Prep Pkg. 125.00
- Tail Light Prep Pkg. 60.00
- Drivers Side LED Spotlight 420.00
- Power Heated Mirrors 60.00
- Skid Plate 488.00
- Global Unlock NC
- Front Warning Aux Light 550.00
- Grille Wiring 50.00

- Reverse Sensing

275.00

Total Vehicle & Equipment \$26,910.00

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING A CONTRACT WITH HANSEN BROTHERS, INC. FOR WINDOW
REPLACEMENT AT 20 CENTRE AVENUE**

WHEREAS, the Town of Secaucus plans to utilize the existing structure utilized for office space at 20 Centre Avenue for office space for various Town Departments; and

WHEREAS, the Buildings and Grounds Department has recommended the replacement of the windows as part of the preparation of the building for continued office space and the Town has received quotes from two (2) window replacement contractors; and

WHEREAS, the Town of Secaucus received a quote from Hansen Brothers, Inc., 8427 Bergenline Avenue, North Bergen, New Jersey 07047, dated February 14, 2018 in the amount of Twenty-four Thousand Seven Hundred and Fifty Dollars (\$24,750.00) for the specified project, which includes the removal, supply and installation of the windows for the structure; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that a contract be awarded to Hansen Brothers, Inc. for the amount of Twenty-four Thousand Seven Hundred and Fifty Dollars (\$24,750.00) for the length of the project as set forth in the attached quote for the removal, supply and installation of the windows for the structure at 20 Centre Avenue; and

BE IT FURTHER RESOLVED that the project description, quote and Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED that Hansen Brothers, Inc. shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing, which may include but is not limited to, proof of insurance coverage; and

BE IT FURTHER RESOLVED that the Finance Director certifies that funds are available for these services in the 2018 Municipal budget; and

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator or their designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 27, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 27, 2018.

Town Clerk	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Tringali				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NISA 40A:4-1, in Account Number:

01-2107
 Amount \$ 24,750.00 Date 2/27/18

Signed: Nicholas Goldsack

HANSEN BROTHERS, INC.

Established and at same location since 1948
All Types Replacement Windows, Storm Doors, Steel Replacement Doors
Authorized Pella Window Dealer
Licensed G.A.F. Ruberoid Flat Roofing Contractor
Vinyl & Aluminum Siding, Shingle & Flat Roofs

ATTEN;RAY

Town of Secaucus
1203 Paterson Plank Rd.
Secaucus, N.J. 07094

OFFICE AND SHOWROOM

8427 Bergenline Ave, North Bergen N.J. 07047
Telephone (201) 866-4832 Fax (201) 861-7184

ESTIMATE AND PROPOSAL

2/14/18

JOB SITE 20 Center Ave.

201-376-6819

Secaucus, N.J. 07094

Fax 201-330-2032

- *Remove (27) existing casement windows, (10) stationary windows, (3) slider windows & (1) bow window from 1st. & 2nd. floors of building, dispose of debris from job site.
- *Cover outside wood window casings, sill & sub-sills using Alumium Coil Stock & matching OSI Window & Door Sealant.
- *Install (25) Ideal Ultra Tite White Vinyl Prime Replacement Windows, tilt model, double hung with 7/8" insulated clear glass, cam locks, insealed weather stripping, nite latches & outside half screens.
- *Install (1) Picture Window Set-Up consisting of (2) double hung windows & (1) stationary window, same construction as listed above.
- *Install (9) Ideal Ultra Tite White Vinyl Prime Replacement Windows with 7/8" insulated clear glass on (6) windows & 1" tempered safety glass on bottom (3) windows.
- *Install (3) Ideal Ultra Tite White Vinyl Prime Replacement Slider Windows with 7/8" insulated clear glass, cam locks, finsealed weather stripping & outside screens.
- *Install (1) Ideal Five-Lite White Vinyl Prime Replacement Bow Window, fully welded with 6" wall jamb 1" tempered safety glass, operating casement windows on both ends with (3) stationary windows, multi-point locking system & full screens on casement windows, outside Header & Sill to be covered with White Alumium & new inside 3 1/4" moulding.
- *All windows listed above to have Gold Energy Package consisting of Low-E, Argon Gas, Foam Filled Sashes & Frames.
- *Four bathroom windows to have full Obscured Glass.

*Cost for (25) double hung windows installed.....	\$ 10,575.00
*Cost for (1) picture window with (2) double hungs & (1) stationary installed.....	\$ 1,575.00
*Cost for (9) stationary windows installed.....	\$ 4,200.00
*Cost for (3) slider windows installed.....	\$ 1,200.00
*Cost for (1) five-lite bow window installed.....	\$ 7,000.00
*Cost for Obscured Glass on (4) windows.....	\$ 200.00.
*Total cost plus Permit if needed.....	\$ 24,750.00.

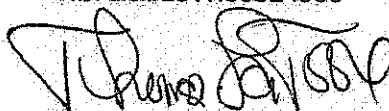
Thank You

Thomas J LaTorre

HANSEN BROS. INC.

N.J. Lic.#13VH03324900

TJL;aw



Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
A PAYROLL, HUMAN RESOURCE AND TIME AND ATTENDANCE SOFTWARE
PROGRAM TO ADP, LLC**

WHEREAS, the Town of Secaucus has a need to acquire a Payroll, Time and Attendance and Human Resource Assistance Software Program as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44 A-20.5; and

WHEREAS, the Town of Secaucus, based upon the recommendation of the Chief Financial Officer, Human Resource Director and Council Committee members, received a Proposal from ADP for a Software Program suitable for the needs to track time and attendance for the employees of the Town of Secaucus; and

WHEREAS, ADP, LLC, of One ADP Boulevard, Roseland, New Jersey 07068, submitted Quote 02-2018-50682.3 as attached, which includes an Implementation Fee of Seven Thousand and Twenty-five Dollars (\$7,025.00) and an estimated annual cost of Eighty-one Thousand and Ninety-five Dollars (\$81,095.00), based upon the number of employees and Town needs; and

WHEREAS, the Qualified Purchasing Agent of the Town of Secaucus, has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated initial term of this contract is one (1) year with annual renewal options or three (3) years at a set rate; and

WHEREAS, ADP, LLC, of Roseland, New Jersey is in compliance with the State of New Jersey regulations and measures and meets the requirements of the alternate non-fair and open process; and

WHEREAS, ADP, LLC, of Roseland, New Jersey has completed and submitted a Business Entity Disclosure Certification which certifies that ADP, LLC has not made any reportable contributions to a political or candidate committee in the Town of Secaucus in the previous one year, and that the contract will prohibit ADP, LLC from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey that the above statements herein incorporated and a contract shall be awarded to ADP, LLC of Roseland, New Jersey for the Payroll and Human Resource Software Program, with an implementation fee of Seven Thousand and Twenty-five Dollars (\$7,025.00) and an estimated annual cost of Eighty-one Thousand and Ninety-five Dollars (\$81,095.00), based upon the number of employees and Town needs.

BE IT FURTHER RESOLVED, the Finance Director certifies the available Funds for the Payroll and Human Resources Program under line item **01-2010-00-12032-069**.

BE IT FURTHER RESOLVED, that the Mayor and/or the Town Administrator and/or his designee are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 27, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on February 27, 2018

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

I, Nicholas Goldsack, Chief Financial Officer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1, in Account Number:

01 - 2010 - 00 - 12032 - 069
 Amount \$ 8,811.50 Date 2/27/18
 Signed Nicholas Goldsack



Investment Summary
Quote Number
02-2018-50682.3



Company Information

Town of Secaucus
Municipal Government Center
Secaucus, NJ 07094
United States

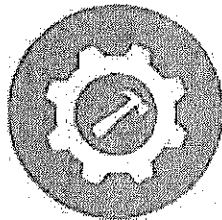
Executive Contact

Nicholas Goldsack
Finance Director
ngoldsack@secaucus.net
(201) 864-2124 x{3033}



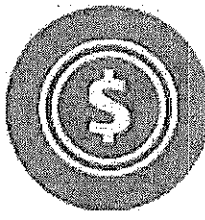
500

Total
Employees



\$7,025.00

Implementation
Costs



\$81,095.00

Total Annual
Investment



(\$12,080.00)

Total Annual Savings during
promotional period; See
Terms

Expiration

3/18/2018

ADP Sales Associate

Rich Fasman
MAS UM DM
richard.fasman@adp.com
(973) 739-3931



Sales Order
 Quote Number
 02-2018-50682.3



Company Information

Town of Secaucus
 Municipal Government Center
 Secaucus, NJ 07094
 United States

Executive Contact

Nicholas Goldsack
 Finance Director
ngoldsack@secaucus.net
 (201) 864-2124 x{3033}

Processing Fees and Considerations

Number of Employees: 500 on Town of Secaucus

	Per Processing	Count	Min	Base	Rate	Bi-Weekly	Annual
	Workforce Now Payroll Solutions	500	-	\$95.00	\$4.95	\$2,570.00	\$66,820.00
	<ul style="list-style-type: none"> • Essential Plus Payroll • Enhanced HR • Benefits Administration • Essential Time 						
	Employment and Income Verification						
	<ul style="list-style-type: none"> • Employment Verification 						

	Monthly Processing	Count	Min	Base	Rate	Monthly	Annual
	Workforce Now HCM Solutions	500	-	-	\$0.60	\$300.00	\$3,600.00
	<ul style="list-style-type: none"> • Document Cloud 						
	InTouch Bar-Code Time Clock Subscription	6	-	-	\$87.50	\$525.00	\$6,300.00
	InTouch Biometric Finger Scan Subscription	6	-	-	\$12.50	\$75.00	\$900.00
	Additional Jurisdiction (If applicable)	2+			\$8.95/month		
	International Employees Rate (if applicable)				\$3.00/month		

	Annual Processing	Count	Min	Base	Rate	Annual
	Year End Forms, W2s or 1099s	500	-	-	\$6.95	\$3,475.00

	Total Annual Investment	Total Annual
	Workforce Now Services	<u>\$81,095.00</u>

	Other Considerations	Count	Rate	Setup
	Hardware and Other Fees			
	<ul style="list-style-type: none"> • Implementation for Application Program Interface 	1	\$0.00	\$0.00

	Other Considerations	Setup
	Implementation	
	<ul style="list-style-type: none"> • Implementation for Workforce Now Payroll Solutions • Implementation for Workforce Now HCM Solutions 	\$4,350.00 \$250.00



Sales Order
 Quote Number
 02-2018-50682.3



Company Information

Town of Secaucus
 Municipal Government Center
 Secaucus, NJ 07094
 United States

Executive Contact

Nicholas Goldsack
 Finance Director
ngoldsack@secaucus.net
 (201) 864-2124 x{3033}



Other Considerations

Implementation

- Pay Check History Conversion: Includes up to 4 years from a single vendor

Setup

\$2,600.00



Total Other Considerations

Total Setup

Implementation and Setup

\$20,825.00

Implementation Discount Value

(\$13,800.00)

Estimated Total Net Implementation

\$7,025.00



Sales Order
 Quote Number
 02-2018-50682.3



Company Information

Town of Secaucus
 Municipal Government Center
 Secaucus, NJ 07094
 United States

Executive Contact

Nicholas Goldsack
 Finance Director
ngoldsack@secaucus.net
 (201) 864-2124 x{3033}

Important Project and Billing Information

Product

Billing for Payroll Processing Services, HCM and any module bundled into the single per employee per processing fee for payroll, is billed immediately following the client's first payroll processing. The billing count is based on the number of pays submitted during each processing period, therefore total billing may fluctuate.

Billing for all modules bundled under HCM Solutions will begin on the date the ADP Product or Service is available for use by the client in a production environment. The billing count is based on all unique lives in the database paid in the previous calendar month. Any non-terminated employees based outside the United States will be billed separately as International Employees.

Promotion

Promotion will be applied to months 7 and 8 from each product / control's start date (also referred to as the Promotional Period). Actual promotional value may vary based on: start date, actual number of processings & employees paid during the promotional months.

Other

Start Date: Payroll:7/9/2018 | HCM:7/9/2018 | Time:7/9/2018

ADP's Fees for Service will be debited directly out of client's bank account of their choosing seven (7) days from invoice date.

Expiration Date: 3/18/2018

Summary			
Estimated Annual Net Investment:	<u>\$81,095.00</u>	Total Net Implementation:	<u>\$7,025.00</u>
Estimated Annual Net Investment during promotional period:	<u>\$69,015.00</u>		

The ADP Services Listed on this Sales Order are provided at the prices set forth herein and in accordance with the ADP Master Services Agreement (or other similar agreement governing ADP's services), which shall include any appendix, exhibit, addendum, schedule or other similar document attached thereto or accompanying this Sales Order. By signing below you are acknowledging and agreeing to such terms and conditions and to the listed prices.



Sales Order
Quote Number
02-2018-50682.3



Company Information

Town of Secaucus
Municipal Government Center
Secaucus, NJ 07094
United States

Executive Contact

Nicholas Goldsack
Finance Director
ngoldsack@secaucus.net
(201) 864-2124 x{3033}

ADP, LLC

Client: Town of Secaucus

Signature: _____
Name: _____
Title: _____
Date: _____

Signature: _____
Name: _____
Title: _____
Date: _____

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION OF THE TOWN OF SECAUCUS REJECTING ALL
BIDS FOR THE PROFESSIONAL SERVICES OF TOWN
PLANNER AND BID SPECIFICATIONS WRITER**

WHEREAS, the Town of Secaucus advertised for the submission of bids for the Professional services of the Town Planner and Bid Specifications Writer; and

WHEREAS, one (1) sealed bid for Town Planner and two (2) sealed bids for Bid Specifications Writer were received by the Town, which bids were opened on January 17, 2018; and

WHEREAS, said bids were as follows:

Gregory Associates for 1A.21 Planner
Chasan Lamparello Mallon & Cappuzzo, PC for 1A.23 Bid Specifications Writer
Matrix New World Engineering, Land Surveying and Landscape Architecture PC for 1A.23, Bid Specifications Writer

WHEREAS, the Town Council is choosing to reject said bids, as permitted under the express terms of the bid documents that the Town had reserved its right to reject any and all bids, based upon cost and a reevaluation of projects requiring said services projected for 2018; and

WHEREAS, the Town Council believes it to be in the best interest of the Town to reject all bids and to evaluate with the Town Engineer or the Town Attorney the needs for services on a project by project basis.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the above statements are incorporated herein and that the three (3) bids identified above are hereby rejected for the professional services of Town Planner and Bid Specifications Writer; and

BE IT FURTHER RESOLVED that the Mayor and/or the Town Administrator and/or the Purchasing Agent are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: February 27, 2018

*Wason
2/14*

New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

Application for a Raffle License

Application No. RA R1487
Identification No. 451-5-31704

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Secaucus

Part A - General

- 1. Name of applying organization: PTSA Secaucus High School
- 2a. Street address of headquarters: 11 Milldridge Road - Secaucus, N.J. 07094
- b. Mailing address (if different): _____

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
March 24, 2018	9 AM-1 PM		
Fricky Tray Basket Raffle			
<i>on premise</i>			
<i>draw coffee</i>			

- 4a. Address of place where raffles will be played: Secaucus High School Dining Hall
11 Milldridge Road - Secaucus, N.J. 07094
- b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
- 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
Raffle Tickets	Party City AMC Clifton Commons 385 N.J. 3 - Clifton, N.J. 07014	Sale of tickets for raffle



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application No. RA R1488
 Identification No. 451-5-31704

Application for a Raffle License

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Secaucus

Part A - General

1. Name of applying organization: PTSA Secaucus High School
 2a. Street address of headquarters: 11 Milldrige Road - Secaucus, N.J. 07094
 b. Mailing address (if different): _____

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>March 24, 2018</u>	<u>9 AM-1 PM</u>	_____	_____
<u>On Premise 50/50</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Secaucus High School Dining Hall
11 Milldrige Road - Secaucus, N.J. 07094
 b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Raffle Tickets</u>	<u>Party City</u>	<u>Sale of tickets for raffle</u>
_____	<u>AMC Clifton Commons</u>	_____
_____	<u>385 N.J. 3 - Clifton, N.J. 07014</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Raffle License

Application No. RA R1490
 Identification No. 451835628

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Town of Secaucus

Part A - General

1. Name of applying organization: UNICO National - Secaucus
- 2a. Street address of headquarters: P.O. BOX 1182, SECAUCUS, NEW JERSEY 07094
- b. Mailing address (if different): _____
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>June 3, 2018</u>	<u>7:30 P0M</u>	_____	_____
<u>OFF PREMISE 50 / 50</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: 1285 Paterson Plank Rd, Secaucus, NJ 07094
- b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Raffle tickets</u>	<u>Impressive Printing, 313 10th St. Carlstadt, NJ 07072</u>	<u>Raffle tickets</u>
<u>Town of Secaucus</u>	<u>Town of Secaucus, 1203 Paterson Plank Rd, NJ 07094</u>	<u>Raffle tickets</u>
<u>Legalized Game of Chance</u>	<u>State of NJ - Legalized Game of chance</u>	<u>Raffle tickets</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOWN OF SECAUCUS
DEPARTMENT OF RECREATION
Facility Rental Agreement

This Rental Agreement, dated Feb. 9th, 2018 by and between the Town of Secaucus, Department of Recreation (hereinafter "Town") and the following:

Name: Sean Laro

Organization, if applicable: Buch League

Address: 1832 Harmon Cove Tower, Secaucus, NJ 07094

Phone: (201)-301-5402 Email: SL1793@yahoo.com

hereinafter referred to as "Renter". In consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. **FACILITY.** The Town agrees to rent Buchmiller Park Basketball Courts¹⁷² located in the Town of Secaucus, New Jersey (hereinafter "Facility") to Renter for the date, time period and event described below.

2. **DATE and TERM.** The Facility will be used by the Renter for the following Rental Period(s):

Starting June 29, 2018, from 6 am/pm to 11 am/pm

Ending August 24, 2018, from 6 am/pm to 11 am/pm

_____, 20____, from _____ am/pm to _____ am/pm

3. **EVENT.** Renter will use the Facility for the following event: (Please describe the type of event, name of entertainment/vendors, expected number of persons, etc.)

Mens Basketball Summer League. Games will take place in the evening every Friday from 6/29-8/24/18.

4. **RENT.** Renter agrees to pay the Town of Secaucus, Department of Recreation the following for the Facility rental:

Total Rental Fee for Facility: \$ 900

Security Deposit Amount: \$ _____ Due at Agreement Signing

Final Payment / Balance: \$ _____ Due by: 6/29/18

The security deposit may be paid in the form of a personal check, certified bank check, cashier's check or money order. All final payments must be in the form of a certified bank check, cashier's check or money order; No personal check will be accepted for final payment. Renter will be assessed twenty dollars (\$20.00) for any returned checks.

5. **OBLIGATIONS OF RENTER.** The Renter has reviewed the Policies for Facility Rental and agrees to all terms set forth. The renter also understands that they are bound by and shall abide by any applicable federal, state or local laws, regulations and ordinances.

At the end of the rental term, Renter will return the Facility to a neat, orderly and clean condition. Renter will be responsible for, and liable to, the Town for all damages, repairs or extraordinary cleaning

to the Facility required as a result of Renter and/or Renter's guests, agents, employees, participants, vendors/performers, invitees or attendees.

6. **OCCUPANCY.** Occupancy of the Facility will be limited to _____ persons. All occupancy limits must be complied with throughout the rental period.

7. **SMOKING.** Smoking is prohibited at all Facilities.

8. **INSURANCE.** Renter agrees to procure and maintain at their sole cost and expense any insurance required by the Town of Secaucus prior to the Event. The Town reserves the right to request a Certificate of Insurance in which the Town of Secaucus is listed as an additional insured prior to the Event.

9. **RETURN OF SECURITY DEPOSIT.** Within three days following the Event, the Town will inspect the Facility. If Renter and guests have not caused any damage to the Facility, the Town will return the security deposit to the Renter by first class mail within thirty (30) days. If Renter and/or guests have caused damage to the Facility, the Town may retain all or a portion of the security deposit. If the Town retains any of the security deposit, it will give written notice to Renter specifying the amount retained and the reasons therefore. The Town's remedies for damage shall not be limited to retention of the security deposit and the Town may pursue any additional remedies authorized by law to recover its damages or losses.

10. **INDEMNIFICATION AND HOLD HARMLESS.** Renter agrees to indemnify and hold the Town, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause, direct or indirect, arising out of or during the use and occupancy of the Facility by Renter and Renter's guests, the Town and its officers, agents, and employees, participants, vendors/performers, invitees or attendees. This Waiver of Claim includes the use of any equipment, building, or part of building, facilities and services, and grounds which is owned or leased by the Town which is being used on a rental, concession, contract, or gratis basis, and the risk of all current conditions existing in the facility, building, grounds and the area surrounding such is assumed by the Renter. Renter shall be responsible to provide or reimburse the Town for the cost of legal defense for any actions arising out of the Renter's use of the Facility.

Renter shall ensure that all guests, attendees and participants sign any required information sheets and releases required by the Recreation Department, or rental privileges may be revoked. Renter agrees that they are fully responsible for the actions and behavior of all guests, attendees and participants.

11. **ASSIGNMENT.** This Rental Agreement is not assignable to any other person or entity.

12. **CANCELLATION.** The security deposit will not be refunded if notice of cancellation is received less than ten (10) days before the Event, unless the Facility is subsequently rented for the same date and time period. The Town has no obligation to seek out or pursue a substitute Renter. Any notice of cancellation by the Renter must be provided in writing.

In the event that the Town is unable to fulfill its obligation due to damage or destruction of the Facility, acts or regulations of public authorities, civil tumult, strike, power outage or any unforeseen occurrence rendering the Facility not useable; the Town shall not be held legally responsible for any damages arising from the cancellation of the Facility rental listed herein. However, the Town will agree to refund any security deposit already submitted to the Town by the Renter if the Facility rental cannot occur for one of the reasons above, or partially refund a pro-rated amount of the security deposit and/or fee based on the length of the rental if such occurs during the Facility rental period.

13. **RIGHT OF ENTRY AND TERMINATION.** The Town, its officers, agents, and employees shall have the right to enter the Facility at all times during the Event to confirm Renter's conformance to this Agreement. If the Town determines, in its sole judgment, that Renter has breached a term of this

Agreement, the Town shall have the right to immediately terminate this Rental Agreement prior to the expiration of its term and prior to the conclusion of the Event without any refund to Renter.

I have read the above Agreement, and fully understand and agree to all the terms as set forth.

By: [Signature] Date 2/9/18
(Signature of renter)

Contact Person and Number on Day of Event
in case of emergency, closure, etc.

Father Phone: (201) 679-7419