

AGENDA FOR REORGANIZATION MEETING - 1/2/2018

- 1) Flag Salute
- 2) Opening Statement
- 3) Letter from Town Clerk
- 4) Swearing in of Governing Body Members
- 5) Roll Call
- 6) Resolution approving the minutes of the Regular Meetings of October 24, 2017, November 28, 2017 and December 20, 2017
- 7) Resolution authorizing Councilman William McKeever to serve as Acting Mayor for any absence of Mayor Michael Gonnelli during the year 2018
- 8) Resolution designating Official Newspaper
- 9) Resolution adopting official Rules and Regulations
- 10) Resolution designating the official depositories for the funds of the Town of Secaucus in the year 2018
- 11) Resolution authorizing Mayor Michael Gonnelli and/or the Town Administrator to sign all contracts on behalf of the Town of Secaucus
- 12) Resolution designating Nicholas Goldsack as the Public Agency Compliance Officer (P.A.C.O.) for the Town of Secaucus for the year 2018
- 13) Resolution authorizing the Chief Financial Officer to issue relevant manual payments and report them to the Governing Body on a monthly basis
- 14) Adjournment



Town of Secaucus

Municipal Government Center
Secaucus, N.J. 07094

Tel: 201-330-2000
Town Web: www.secaucusnj.org

January 2, 2018

Honorable Mayor Michael Gonnelli and Councilmembers
Town of Secaucus
Secaucus, NJ 07094

Dear Mayor and Councilmembers:

I hereby report that the following candidates were elected to their respective offices at the General Election held on November 7, 2017 for four year terms commencing on January 1, 2018 and ending on December 31, 2021:

Michael Gonnelli
Robert Costantino
John Gerbasio
Mark Dehnert
William McKeever

Mayor
Councilman, First Ward
Councilman, First Ward
Councilman, Second Ward
Councilman, Third Ward

Sincerely,

Michael Marra
Town Clerk

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, that the minutes of the Regular Meetings of October 24, 2017, November 28, 2017 and December 20, 2017 are hereby approved.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Second: | | | | |
| Councilman Costantino | | | | |
| Councilman McKeever | | | | |
| Councilman Clancy | | | | |
| Councilman Dehnert | | | | |
| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that Councilman William McKeever is hereby authorized to serve as Acting Mayor for any absence of Mayor Michael Gonnelli, during the year 2018.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Second: | | | | |
| Councilman Costantino | | | | |
| Councilman McKeever | | | | |
| Councilman Clancy | | | | |
| Councilman Dehnert | | | | |
| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

TOWN OF SECAUCUS
COUNTY OF HUDSON

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that the Jersey Journal, a newspaper published and circulated in the County of Hudson, State of New Jersey, is designated as the official newspaper of the Town of Secaucus, in the County of Hudson, New Jersey.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Second: | | | | |
| Councilman Costantino | | | | |
| Councilman McKeever | | | | |
| Councilman Clancy | | | | |
| Councilman Dehnert | | | | |
| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the attached Rules and Regulations which are available for public inspection in the Office of the Town Clerk for the year 2017 are hereby approved.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Second: | | | | |
| Councilman Costantino | | | | |
| Councilman McKeever | | | | |
| Councilman Clancy | | | | |
| Councilman Dehnert | | | | |
| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

RULES AND REGULATIONS

1. At the hour appointed for the meeting, the members present will be called to order by the Mayor, who shall immediately proceed to have the Town Clerk call the roll and note the absentees.

2. In the absence of the Mayor and the Senior Council Member, the members of the Council may appoint one of its members as chairperson.

3. The order of business shall be as follows:

1. Roll Call
2. Opening Statement - Open Public Meetings Law Statement
3. Approval of Minutes

4. Receipt Open and Reading of Bids - the Mayor and Council have the option of opening bids during a public meeting of the Mayor and Council or during the regular business day in the presence of the Purchasing Agent, Town Clerk, Town Administrator and Town Attorney.

5. Ordinances - Introduction and Hearing
6. Consent Agenda
 - Resolutions
 - Payment of Claims
7. Bingo & Raffle Applications
8. Communications Requiring Action by Mayor & Council
9. Committee Reports
10. Unfinished Business
11. New Business
12. Remarks of Citizens
13. Adjournment

4. The order in which the roll call and votes shall take place shall be as follows: The Mayor shall be called last. The Council Members shall be called in order of seniority. In the case of Council Members with the same seniority, the first member to be called will be determined by the alphabetical order of the surnames.

5. No motion shall be stated from the Chair, unless moved by one member, and seconded by another.

6. When a question is before the meeting, no motion shall be received except:

- 1st: To adjourn
- 2nd: To lay on the table
- 3rd: Ordering the previous question
- 4th: To postpone for a specific time
- 5th: To commit or amend
- 6th: To postpone indefinitely

All of these motions to have preference in the foregoing order. More than two amendments shall not be appended to a single question at the same time, the last amendment being denominated as an amendment to an amendment.

7. If the mover of a question accepts an amendment and no one objects thereto, it shall become part of the original motion without further form.

8. Prior to the vote on any questions, with the exception of Privileged Motions as defined in Robert's Rules of Order Revised, the chair shall ask if there are any questions or discussion regarding the motion. During this period, the Council Members may solicit any additional information or make a clarification of their feelings on the motion. Further discussion of the motion during roll call shall be restricted.

9. When a Member is about to speak in debate or communicate any matter to the Board, he/she shall respectfully address the Mayor and shall avoid all passionate language, personal or unparliamentary words. Every member of the Council shall have the privilege of speaking twice on any question but not again without permission of the Mayor.

10. Any citizen shall have the privilege of addressing the chair under Remarks of Citizens. A citizen shall have the privilege of speaking twice on the same subject but not again without permission of the Chair. However, no citizen shall speak more than five minutes on the same subject without permission of the Mayor. A citizen who has held the floor for five minutes or more shall yield the floor to any citizen who, having not been previously heard, requests permission to address the Chair. The Mayor shall

have the right to determine when any citizen has abused the privilege under "Remarks of Citizens" and shall order such person to relinquish the floor.

11. If any member transgresses the rules, the Mayor and Council Members so called to order shall immediately sit down. The Mayor and Board of Council, if appealed to by the transgressor, shall decide the case by a majority vote, but without debate. If the appeal shall be in favor of the appealing member, then he shall be at liberty to proceed; if otherwise, he shall not be permitted to proceed. If the case requires it, the member who transgresses the rules shall, by a majority vote of the Mayor and Board of Council, be liable to censure of the Council, ejection, or be brought to the bar upon charges.

12. Any member may appeal from the Mayor's decision on a question of order, when without debate the Council Members shall demand it. Said question of order shall be decided by a majority vote of the Mayor and Board of Council.

13. The ayes and nays when taken shall be recorded in the minutes.

14. Minutes of meetings of the Mayor and Board of Council shall be approved no later than every two months.

15. Robert's Rules of Order Revised shall, in all cases, when not in conflict with the Statutes and Laws of New Jersey, or the Rules of the Town Council, be considered and held as standard authority regulating the parliamentary procedure of the Town Council.

16. Consent Agenda - all matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

TOWN OF SECAUCUS

COUNTY OF HUDSON

RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, in the County of Hudson and the State of New Jersey that the following banking institutions are hereby designated as official depositories for the funds of the Town of Secaucus in the year 2018.

Capital One Bank
TD Bank NA

BE IT FURTHER RESOLVED, that this resolution shall take effect on January 1, 2018.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Second: | | | | |
| Councilman Costantino | | | | |
| Councilman McKeever | | | | |
| Councilman Clancy | | | | |
| Councilman Dehnert | | | | |
| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, That Mayor Michael Gonnelli and/or the Town Administrator are hereby authorized to sign all contracts on behalf of the Town of Secaucus.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Second: | | | | |
| Councilman Costantino | | | | |
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| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that Nicholas Goldsack is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Town of Secaucus.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
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| Councilman Gerbasio | | | | |
| Councilwoman Tringali | | | | |
| Mayor Gonnelli | | | | |

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

WHEREAS, it is occasionally necessary for manual checks to be written for the purposes of insurance, postage, lease agreements, permit and license fees, payroll fees, office supplies, contingency expenses in the immediate interest of health, safety and welfare, replenishment of petty cash and other essential town expenses; and

WHEREAS, it is desirable that the Chief Financial Officer notify the Governing Body of all manual checks written in the form of a report included with the monthly bill list.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Secaucus hereby authorize the Chief Financial Officer to issue relevant manual payments and report them to the governing body on a monthly basis.

January 2, 2018

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on January 2, 2018.

Town Clerk

Mayor

| Motion: | Yes | No | Abstain | Absent |
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| Mayor Gonnelli | | | | |