

SUMMER JOB PROGRAMS

SEASONAL PART TIME – SECAUCUS RESIDENTS ONLY



The online application is now available for Secaucus high school and college students to apply for various seasonal part time summer jobs. Apply online at: [2023 Summer Job Application \(cognitofirms.com\)](https://cognitofirms.com)

Paper applications will not be accepted.

Summer Camp programs operate from July 3rd to August 11th, 2023, Monday -Friday

Counselors for:

- Day Camp: 7:45am-4:30pm
- Extended Camp: 3:00 pm-6:00 pm
- One to One Aide for children with disabilities

Requirements:

- **Applicants must be 16 years old by May 1st to be eligible to apply.**
- Participate in recreation, sports, and supervise children on field trips.
- Be a role model to campers in attitude and behavior through appropriate appearance, words, and action.
- Applications must 18 or older for one-to-one Aides.

Counselors for:

- Arts & Craft
- Game On
- Monday -Friday 8:30-2:30 (45-minute break between sessions) 2 sessions per day

Requirements:

- **Applicants must be 15 years old by May 1st to be eligible to apply.**
- Enjoy working with children.
- Lead by example maintaining a positive attitude and fun atmosphere while overseeing assigned group.

If you are hired for the first time or looking to return, you must be available to work the entire six (6) weeks the programs operate. Apply online at: [2023 Summer Job Application \(cognitofirms.com\)](https://cognitofirms.com)

Applications for the **Summer Camp Programs** will be accepted from April 6th – May 5th. All applications will be reviewed, and applicants **selected** will be notified via email through ADP on-boarding by mid-May. Please provide correct email address to ensure proper enrollment. Applicants hired under the age of 18 require working papers (which will be provided through ADP on-boarding) and applicants over the age of 18 will be subject to a background check.

*All Coordinators and Counselors hired must attend a mandatory orientation and training prior to the start of the Summer Camp Programs. **Time and date TBD in June 2023.**

Swim Club:

Lifeguards

- **Applicants must be 15 years old by May 1st, 2023, or older to apply.**
- Must have lifeguard training, certified in CPR/AED, and First Aid Training.
- Maintain the safety of patrons in and around the pool.
- Perform rescues in the event of drowning or swimming accidents.
- Walking and sitting post.
- Perform various maintenance duties as directed to maintain and ensure that the grounds are clean.
- Cleaning and skimming of all swimming pools when needed.
- Maintain all lifeguard equipment.

Applications will be accepted until **May 5th, 2023**. All applications will be reviewed, and candidates selected for hire will be notified in mid-May. Applicants hired under the age of 18 require working papers (which will be provided) and applicants over the age of 18 will be subject to a background check. Apply online at:

The Town of Secaucus is an Equal Opportunity Employer