

November 24, 2020

MINUTES of the Regular Meeting of the Mayor and Board of Council of the Town of Secaucus, County of Hudson, State of New Jersey held on the 24th day of November at 7:00 P.M Secaucus Municipal Government Center, 1203 Paterson Plank Road, Secaucus, NJ in Chamber II.

Adequate notice for this meeting, as required by the Open Public Meetings Act, has been provided by the filing of the notice of Meetings with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Building, and the delivery of same to the Jersey Journal on December 26, 2019.

This body wishes to advise you that in accordance with N.J.A.C.5:23-11.1, et seq. of the Indoor Air Quality Standards and Procedures for Buildings Occupied by Public Employees, smoking anywhere in this public building is prohibited by law.

Present: Councilmembers: Michael Gonnelli
Robert Costantino
William McKeever
James Clancy
Mark Dehnert
John Gerbasio
Orietta Tringali

Pledge of Allegiance

ORDINANCES FOR INTRODUCTION

The following ordinance was read for introduction: No. 2020-24

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED
"DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

Councilman Clancy moved to accept the first reading of the foregoing ordinance, seconded by Councilwoman Tringali.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

The following ordinance was read for introduction: No. 2020-25

ORDINANCE OF THE TOWN OF SECAUCUS, I THE COUNTY OF HUDSON, STATE OF NEW JERSEY
PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUIT TO N.J.S.A.40A:4-53 (m) TO
FUND A DEFICIT IN OPERATIONS

Councilman McKeever moved to accept the first reading of the foregoing, seconded by Councilman Gerbasio.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Town Administrator, Gary Jeffas, explained briefly the need for the foregoing ordinance. He said it will help the Town meet the budget, if need be. It must be done by December 1, 2020.

Public hearing on the foregoing ordinances will be on December 14, 2020.

CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

The following resolution was read: No. 2020-284

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

WHEREAS, in accordance with the Single Audit Act, U.S. Office of Management and Budget Circular A-128, and New Jersey Office of Management and Budget Circular Letter 87-11, the Town of Secaucus, County of Hudson, is obligated to prepare a Corrective Action Plan; and

November 24, 2020

WHEREAS, the Corrective Action Plan, shall be prepared in accordance with OMB Circulars and Local Finance Notice 92-15 and submitted to the Division of Local Government Services and placed on file with the Town Clerk; and

WHEREAS, the Corrective Action Plan shall cover all findings and recommendations in the December 31, 2019 Audit Report, including State, Federal and general findings.

NOW, THEREFORE, BE IT RESOLVED, that the attached Corrective Action Plan prepared by the Chief Financial Officer, for the Town of Secaucus, has been completed in accordance with State and Federal requirements.

CORRECTIVE ACTION PLAN 2019-AUDIT

NAME OF MUNICIPALITY	TOWN OF SECAUCUS
TYPE OF AUDIT	MUNICIPAL AUDIT
DATE OF MUNICIPAL	MEETING NOVEMBER 24, 2020
CONTACT PERSON	PATRICK J. DEBLASIO, CMFO
TELEPHONE NUMBER	201-330-2020

Recommendation Number	Corrective Action Approved by the Governing Body	Completion of Implementation
-----------------------	--	------------------------------

2019-001 That the Town establish formal oversight procedures for the receipting and disbursing functions of the various departments (outside offices) of the Town.

Corrective Action: The Town will ensure funds are turned over from outside offices to the Treasurer's Office on a timely basis and that funds are deposited within 48 hours. Implementation Date: September 30, 2020.

2019-002 That the Town prior to incurring any liability or entering into any contract make budget line item transfers in a timely manner and verify that sufficient funds are available in the budget appropriations of the applicable funds fund.

Corrective Action: The Town will ensure funds are encumbered and that sufficient funds are available in the specific line items prior to the issuance of a purchase order. A full encumbrance system is now being utilized by the finance department. Implementation Date: September 30, 2020.

2019-003 That the Town enhance controls over the disbursing functions of grants to ensure that the expenditure is an allowable item to spend grant monies on.

Corrective Action: The Town has made a coordinated effort to centrally control all grant documentation in one office whereby allowable expenses can easily be identified and the grant accounting functions of each grant can be complied with. Implementation Date: September 30, 2020.

2018-004 There was an over expenditure of appropriations in the swimming pool utility operating fund.

Corrective Action: The Town's Finance Department will utilize a full encumbrance system for all funds within the Town of Secaucus. Implementation Date: September 30, 2020.

The following resolution was read:

No. 2020-285

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AUTHORIZING THE AWARD OF A MAINTENANCE CONTRACT FOR AUTOMATIC DOOR OPERATORS TO HOGAN SECURITY GROUP THROUGH THE HCECS COOPERATIVE

November 24, 2020

WHEREAS, Hogan Security Group was awarded a contract for the Furnishing and Installation of Automatic Door Operators under Resolution 2020-151; and

WHEREAS, the Town of Secaucus has the need for a maintenance contract to service the door operators; and

WHEREAS, Hogan Security Group located at 1589 Rood Road, Pennington, NJ 08534 has submitted a proposal #H-2014836-0 in the amount of Thirty-Four Thousand Eight Hundred Dollars 00/100 (\$34,800.00), that was presented to the qualified purchasing agent, providing for the Maintenance of the Automatic Door Operators for a three (3) year term; and

WHEREAS, the services as set forth in the Proposal submitted by Hogan Security Group will be procured through HCESC Cooperative via Contract No. 203 Mechanical & Electronic Door Locking Systems, Doors & Related Products; and

WHEREAS, the Town of Secaucus is a member of the HCECS Cooperative previously authorized by Resolution 2014-271; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line item 12-2830-00-02900.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, award the contract for the Maintenance of Automatic Door Operators to Hogan Security Group at an amount not to exceed Thirty-Four Thousand Eight Hundred Dollars 00/100 (\$34,800.00); and

BE IT FURTHER RESOLVED, that Hogan Security Group shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of the contract with Hogan Security Group for the Maintenance of Automatic Door Operators as described herein; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to take any action necessary to effectuate the spirit and purpose of this resolution.

The following resolution was read:

No. 2020-286

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING EXECUTION OF AN AGREEMENT FOR MUNICIPAL SERVICES FOR LIBERTY COURT
TOWNHOUSES AT SECAUCUS CONDOMINIUM ASSOCIATION, INC.

WHEREAS, pursuant to the Municipal Services Act, N.J.S.A. 40:67-23.2 et seq. and amendments (collectively the "Act"), qualified private communities within the Town's boundaries are entitled to receive specified municipal services; and

WHEREAS, it is necessary for the Town to enter into a Municipal Services Agreement with Liberty Court Townhouses at Secaucus Condominium Association, Inc. located within the Town of Secaucus under the Act which sets forth the municipal services that the Town will be responsible for and will reimburse for, namely the lighting of qualified streets and roadways and the removal of snow and ice from qualified roadways for the periods 2020 through 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, in the State of New Jersey, that approval is given for the Mayor, Town Administrator or his designee to execute an Agreement for Municipal Services with the qualified private community, Liberty Court Townhouses at Secaucus Condominium Association, Inc., for the period of 2020 to 2024 with reimbursement for 2019 PSE&G upon Association submittal; and

BE IT FURTHER RESOLVED, that the Mayor and/or Town Administrator or his designee is hereby authorized to take any action or execute any Agreements necessary to effectuate said purpose and intent.

The following resolution was read:

No. 2020-287

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
REFLECTING THE ADOPTION OF REVISED
SECAUCUS POLICE DEPARTMENT RULES AND REGULATIONS

November 24, 2020

WHEREAS, Chapter 28 entitled "Police Department" designates an Appropriate Authority to adopt and promulgate Rules and Regulations for the government of the Secaucus Police Department and for the discipline of its members; and

WHEREAS, the Appropriate Authority has taken steps to adopt and promulgate revised Rules and Regulations, specifically Section 3:6.2, for the Secaucus Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the Secaucus Police Department Rules and Regulations attached as "Exhibit A" have been adopted by the Appropriate Authority pursuant to § 28-3.2 and 28-3.3 and this Resolution hereby reflects such actions; and

BE IT FURTHER RESOLVED, the revised Secaucus Police Department Rules and Regulations take precedence over any other Rules and Regulations previously established or adopted and shall be deemed in effect as of this date; and

BE IT FURTHER RESOLVED, that a copy of the revised Secaucus Police Department Rules and Regulations be furnished to each member of the Secaucus Police Department, which shall be binding upon such, pursuant to § 28-3.3.

The following resolution was read:

No. 2020-288

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

WHEREAS, it has been determined by the Tax Collector that the taxpayer(s) for the properties indicated on the attached Open Balances Report totaling \$ 51,143.34, are entitled to tax overpayment refund(s) for the 4th Quarter 2020 and;

WHEREAS it is the desire of the Mayor and Council to have these overpayment(s) returned to the respective taxpayer(s) and/or their agent(s);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Secaucus that the requested overpayment refund(s) be made.

The Tax Collector is hereby authorized to make overpayment refund(s) and/or apply these overpayments to taxpayer(s) future quarters, as appropriate, in the amount shown to the taxpayer(s), as appears on the 4th Quarter Open Balances Report (Exhibit A).

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector and Chief Financial Officer.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this resolution.

The following resolution was read:

No. 2020-289

RESOLUTION APPROVING
HUDSON COUNTY BOARD OF TAXATION REDUCTIONS

WHEREAS, the Tax Collector of the Town of Secaucus has determined that action is required as a result of the 2020 tax reductions granted by the Hudson County Board of Taxation and,

WHEREAS, the Tax Collector has certified to the foregoing as well as to the amount of the Tax Cancellations which is set forth along the blocks and lots of the taxpayers.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Secaucus that the requested Tax Reductions/Cancellations be made:

TAX REDUCTIONS GRANTED BY THE
HUDSON COUNTY BOARD OF TAXATION

BLOCK	LOT	QUALIFIER	ADDRESS	AMOUNT
141	8	C0101	255 RT 3 E #C0101	\$ 377.34
141	8	C104A	255 RT 3 E #C104A	373.60
141	8	C104B	255 RT 3 E #C104B	567.87

November 24, 2020

141	8	C104F	255 RT 3 E #C104F	261.52
141	8	C206A	255 RT 2 E #C206A	317.56

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Town Tax Collector, Tax Assessor, and Chief Financial Officer

NOW, THEREFORE BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this resolution.

The following resolution was read: No. 2020-290

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AUTHORIZING THE SALE OF ABANDONED VEHICLES BY THE SECAUCUS POLICE DEPARTMENT ON AN ONLINE AUCTION WEBSITE, WWW.GOVDEALS.COM

WHEREAS, the Town of Secaucus' Police Department has acquired certain property, namely vehicles, through impoundment and abandonment, which have not been claimed and their required waiting period has expired for the owner to claim the property; and

WHEREAS, N.J.S.A. 39:10A-1 et seq. sets forth the procedure for disposition of abandoned vehicles in the possession of a municipality and provides that when such vehicles remain unclaimed by the owner for a period of thirty (30) days, they may be sold at public auction in a public place. The public agency must give notice of the sale by certified mail, to the owner, if his/her name and address are known and to the holder of any security interest filed with the Chair and Chief Administrator of the Motor Vehicle Commission and by publication; and

WHEREAS, the Town of Secaucus intends to utilize the online auction services of GovDeals.com located at www.GovDeals.com through Sourcewell pursuant to Resolution 2019-114.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Secaucus in the County of Hudson, State of New Jersey, hereby declare that the personal property, namely the vehicles listed below, have not been claimed nor determined stolen and should be sold in accordance with the appropriate statutes of the State of New Jersey, N.J.S.A. 39:10A-1 et seq. and N.J.S.A. 40A:14-157; and

VEHICLE	QUANTITY	VIN #	MIN. BID
2002 Honda Accord	1	VIN # 1HGCG66502A177046	\$ 500.00
2002 BMW 3 Series	1	VIN # WBABS33442JY42515	\$ 500.00

BE IT FURTHER RESOLVED, by the Mayor and Council of the Town of Secaucus, in the County of Hudson, State of New Jersey, hereby authorize the Town Clerk or his designee to offer for sale to the highest bidder the abandoned vehicles listed above on an online auction website entitled www.GovDeals.com; and

BE IT FURTHER RESOLVED, the Town of Secaucus shall utilize the online auction services of GovDeals, Inc., with a website of www.GovDeals.com, pursuant to the fee schedule, terms and conditions through Sourcewell; and

BE IT FURTHER RESOLVED, that the auction for the items listed above will start online on or about December 15, 2020 and end on or about December 23, 2020, with dates certain to be set forth in the auction notice and the auction shall be in accordance with the following:

- a) The vehicles are no longer needed for public use.
- b) The sales will be online at www.GovDeals.com.
- c) The sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notices 2008-9 and 2008-21R.
- d) The vehicles as identified above shall be sold in an "as is" condition without express or implied warranties.
- e) Arrangements to see the vehicles can be made by contacting Sgt. Mark Valentino at (201) 330-2060.
- f) All bidders participating must agree to the terms and conditions contained on the online website and agree to be bound by such. A copy of said terms and conditions are available on the online website www.GovDeals.com and in the Town Clerk's Office.
- g) The Town of Secaucus reserves the right to accept or reject any bid submitted. The Town of Secaucus may choose to reject all bids pursuant to N.J.S.A. 40A:11-36 (5).
- h) Buyer is solely and fully responsible for all aspects of removal of any purchased items, including loading and transport from Town property and all costs associated with such. All items must be removed within ten (10) business

November 24, 2020

days of the close of the auction or ownership shall revert to the Town of Secaucus.

BE IT FURTHER RESOLVED, that the Town Administrator or his designee shall be authorized to execute any document related to this online auction; and

BE IT FURTHER RESOLVED, that all vehicles will be sold in an "as is" condition with no warranty, express or implied. The buyer is solely and fully responsible for the removal of the vehicle and all costs associated with such. All sales are final; and

BE IT FURTHER RESOLVED, that all vehicles are subject to the rules set forth by the auctioneer, including but not limited to, the removal of all vehicles from the location lot within ten (10) business days; and

BE IT FURTHER RESOLVED, that this Resolution shall be published in The Jersey Journal, with the final publication at least five (5) days prior to the date of the auction.

The following resolution was read:

No. 2020-291

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING THE PURCHASE OF A USED ELECTRIC VEHICLE FROM PARK AVENUE BMW

WHEREAS, the Town of Secaucus wishes to continue to utilize electric vehicles as part of their fleet as these vehicles advanced the Town's environmental initiatives and limit their carbon footprint; and

WHEREAS, Park Avenue BMW located at 204 Route 17 North, Maywood New Jersey 07607, had a Used 2018 BMW i3 94Ah Hatchback Electric Vehicle available for sale; and

WHEREAS, the total cost of the vehicle with all licensing and rebates is Nineteen Thousand Seven Hundred Thirty-One Dollars and 35/100 (\$19,731.35); and

WHEREAS, purchasing a used vehicle provides a considerable cost savings to the Town; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line item 08-3000-00-91600-020

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, to approve the purchase of a Used 2018 BMW i3 94Ah Hatchback Electric Vehicle from Park Avenue BMW, as detailed above, for the total amount of Nineteen Thousand Seven Hundred Thirty-One Dollars and 35/100 (\$19,731.35); and

BE IT FURTHER RESOLVED, that Park Avenue BMW shall provide any and all updated compliance information requested by the Town of Secaucus Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED, that the Mayor and/or the Town Administrator or their designee were hereby authorized to execute any contractual documents or take any other action necessary to effectuate the spirit and intent of this Resolution.

Financial officers
Certification attached.

The following resolution was read:

No. 2020-292

RESOLUTION AUTHORIZING THE AMENDMENT OF THE SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF NORTH BERGEN FOR HEALTH OFFICER SERVICES

WHEREAS, the State of New Jersey requires each municipality to maintain a Health Department; and

WHEREAS, the Town of Secaucus does not employ a licensed Health Officer; and

WHEREAS, the Town of Secaucus previously entered into a Shared Service Agreement with the Township of North Bergen, pursuant to Resolution 2018-354, to share the services of a Health Officer for a compensation to the Township of North Bergen in the amount of Five Thousand Dollars and 00/100 (\$5,000.00) per quarter (Twenty Thousand Dollars and 00/100 (\$20,000.00) per year); and

November 24, 2020

WHEREAS, the annual compensation fee for Health Officer Services has been amended to Ten Thousand Dollars and 00/100 (\$10,000.00) per quarter (Forty Thousand Dollars and 00/100 (\$40,000.00) per year); and

WHEREAS, the Town of Secaucus has offered to compensate the Township of North Bergen for the services in connection with the Agreement; and

WHEREAS, it is in the best interest of the Township of North Bergen and the Town of Secaucus to enter into this Agreement for the period of November 1, 2020 to October 31, 2021, with automatic one (1) year renewal periods.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, in the State of New Jersey, that the Mayor, Town Administrator or their designee is authorized to Amend the Shared Services Agreement with the Township of North Bergen for the services of the Health Officer and for compensation to the Township of North Bergen in the amount of Ten Thousand Dollars and 00/100 (\$10,000.00) per quarter, (Forty Thousand Dollars 00/100 (\$40,000.00) per year); and

BE IT FURTHER RESOLVED that the Finance Director certifies that funds for these services are available under line item 01-2010-00-58072-079; and

BE IT FURTHER RESOLVED that the Mayor, Town Administrator or their designee is hereby authorized to execute any other documents or take any necessary action to effectuate the spirit and intent of this Resolution.

Financial officers
Certification attached.

The following resolution was read:

No. 2020-293

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Kevin O'Connor Superintendent Public Works that the below person is hereby appointed to the regular full time Laborer/Driver position, pending the completion of a background check, and physical including a drug screening. This replacement position is in the Road, Repair & Maintenance Department (#50000) effective November 23, 2020:

Dececco, Luigi #5193 \$35,000.00 / annum

The following resolution was read:

No. 2020-294

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
FOR APPROVAL OF CHANGE ORDER #1 TO A CONTRACT WITH MATERA GARDEN AND NURSERY CENTER
FOR NURSERY AND GARDEN SUPPLIES AND EQUIPMENT

WHEREAS, the Town of Secaucus has a contract with Matera Garden and Nursery Center for nursery and garden supplies, as well as power equipment and parts for the proper maintenance of such, under resolution 2020-81 for an amount not to exceed Eighty Thousand Dollars and 00/100 (\$80,000.00); and

WHEREAS, the it has been determined that additional supplies are needed, which will increase the total contract by Thirty-Five Thousand One Hundred Three Dollars and 15/100 (\$35,103.15); and

WHEREAS, there is a need for a Change Order #1 to increase the contract with Matera Garden and Nursery Center in the amount of Thirty-Five Thousand One Hundred Three Dollars and 15/100 (\$35,103.15) which will increase the overall contract amount to One Hundred Fifteen Thousand One Hundred Three Dollars and 15/100 (\$115,103.15)

WHEREAS, the Chief Financial Officer certifies that there are sufficient funds under account 01-2010-00-31502-036 for said contract.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, that the above statements are incorporated herein and Change Order #1 for Matera Nursery Garden and Nursery Center in the amount of Thirty Five Thousand One Hundred Three Dollars 15/100 and (\$35,103.15) is hereby approved.

Financial officers
Certification attached.

November 24, 2020

The following resolution was read: No. 2020-295

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero, Superintendent of Recreation, the below additional staff are hereby appointed and re-appointed to various seasonal part time positions at the Ice Rink (#83000) retro to November 21, 2020 as follows:

MAINTENANCE		
Andriani	Noah	\$11.00 / Hour

CLERICAL		
Andriani	Caroline	\$10.30 / Hour
Pantoliano (new)	Danny	\$10.30 / Hour

The following resolution was read: No. 2020-296

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of the interview panel composed of Judge Karen Boylan, Mary Martell, Court Administrator, Selma Clark, Asst. Division Manager, Gus Schlaier, Court Director and Sandra Lopez, Director Human Resources, the below person is hereby promoted to the replacement position of Deputy Court Administrator of the Secaucus Municipal Court retroactive to November 9, 2020 as follows:

Hitchcock, Elisa \$58,500.00 / annum

The following resolution was read: No. 2020-297

RESOLUTION APPROVING THE CERTIFICATION OF THE CHIEF FINANCIAL OFFICER AS TO THE DEFICIT IN OPERATIONS OF THE TOWN OF SECAUCUS, NEW JERSEY PURSUANT TO N.J.S.A. 40A: 4-53(m), AND APPROVING THE SUBMISSION OF AN APPLICATION TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES IN CONNECTION WITH THE PROPOSED FUNDING OF SUCH DEFICIT THROUGH A SPECIAL EMERGENCY APPROPRIATION OF THE TOWN

WHEREAS, the Governor of the State of New Jersey (the "State") has heretofore declared a public health emergency and a state of emergency in response to the outbreak of the coronavirus disease 2019 as announced by the World Health Organization ("COVID-19"); and

WHEREAS, N.J.S.A. 40A:4-53(m) provides that a municipality may, subject to the approval of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director"), adopt an ordinance providing for a special emergency appropriation for the funding of a deficit in operations of the Town attributable to COVID-19; and

WHEREAS, the Town of Secaucus (the "Town") has experienced COVID-19 related revenue loss during the budget year 2020, and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, the Town must, prior to December 1, make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of budget year 2020, and

WHEREAS, the Chief Financial Officer of the Town has prepared and executed a certification in the form prescribed by the Director, a copy of which has been presented to this meeting (the "Certification"), certifying that the deficit balance anticipated to be reported on the Town's "Results of Operations" schedule of the annual financial statement for the current fiscal year is an aggregate amount equal to \$2,100,000.00; and

November 24, 2020

WHEREAS, the Town has introduced, or expects to introduce, an ordinance authorizing a special emergency appropriation in the amount of set forth above to provide for the funding of such deficit balance (the "Ordinance"); and

WHEREAS, the Town Council now wishes to approve the Certification, together with the Town's application to the Director seeking approval of the adoption of the Ordinance;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SECAUCUS, COUNTY OF HUDSON, NEW JERSEY (by a majority of the full governing body) as follows:

SECTION 1. The Town Council has reviewed, and hereby approves, the Certification as prepared and executed by the Chief Financial Officer and presented to this meeting.

SECTION 2. The Town Council hereby approves the preparation and submission, on behalf of the Town, of an application seeking approval of the adoption of the Ordinance and containing such other information and materials as may be required by the Director. The Town's Chief Financial Officer, Town Clerk, Auditor and Bond Counsel, are hereby authorized and directed to take all actions necessary or useful and convenient in connection with the preparation and submission of said application, and to represent the Town in all matters relating thereto.

SECTION 3. A copy of this resolution as adopted shall be filed with the Director.

SECTION 4. This resolution shall take effect immediately.

The following resolution was read:

No. 2020-298

RESOLUTION OF THE TOWN OF SECAUCUS, IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A: 4-53(m) TO FUND A DEFICIT IN OPERATIONS AND AUTHORIZING THE ISSUANCE OF SPECIAL EMERGENCY NOTES PURSUANT TO N.J.S.A. 40A:4-55

WHEREAS, the Governor of the State of New Jersey (the "State") has heretofore declared a public health emergency and a state of emergency in response to the outbreak of the coronavirus disease 2019 as announced by the World Health Organization ("COVID-19"); and

WHEREAS, N.J.S.A. 40A:4-53(m) provides that a municipality may, subject to the approval of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director"), adopt an ordinance providing for a special emergency appropriation for the funding of a deficit in operations of the Town attributable to COVID-19; and

WHEREAS, the Town of Secaucus (the "Town") has experienced COVID-19 related revenue loss during the budget year 2020, and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, the Town must, prior to December 1, make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of budget year 2020, and

WHEREAS, the Chief Financial Officer of the Town has prepared and executed a certification in the form prescribed by the Director, a copy of which has been presented to this meeting (the "Certification"), certifying that the deficit balance anticipated to be reported on the Town's "Results of Operations" schedule of the annual financial statement for the current fiscal year is an aggregate amount equal to \$2,100,000.00; and

WHEREAS, the Town Council, by resolution adopted on November 24, 2020 (by a majority of the fully governing body), approved the Certification and the submission of the application to the Director in accordance with N.J.S.A. 40A: 4-53(m); and

WHEREAS, the Town Council has made a special emergency appropriation in accordance with N.J.S.A. 40A:4-53(m) through the adoption of an ordinance which was introduced on November 24, 2020 and which is anticipated to be finally adopted on December 14, 2020, authorizing such special emergency appropriation in the amount of set forth above to provide for the funding of such deficit balance (the "Ordinance"); and

November 24, 2020

WHEREAS, the Town now seeks to authorize the issuance of Special Emergency Notes in the amount of \$2,100,000.00.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-55 as follows:

1. The Town has determined and does hereby authorize a special emergency appropriation in an amount equal to \$2,100,000.00 in accordance with N.J.S.A. 40A:4-53(m)

2. Special emergency notes (the "Notes"), in an amount not to exceed \$2,100,000.00 are hereby authorized, pursuant to N.J.S.A. 40A:4-55 to provide for such Special Emergency Appropriation.

3. Such Notes may be renewed from time to time in accordance with N.J.S.A. 40A:4-55, but shall not be issued for a period to exceed one year. At least 1/5 of all such Notes, and the renewals thereof, shall mature and be paid in each year beginning in 2022 so that all Notes and renewals shall have matured and be paid no later than the last day of the sixth year following the date of this resolution.

4. Such Notes shall be executed by the Mayor and the Chief Financial Officer of the Town and the official seal shall be thereunto affixed and attested to by the Clerk of the Town.

5. All Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Town. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. It is hereby delegated to the Chief Financial Officer of the Town the authority to determine all matters in connection with the Notes issued, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. The Chief Financial Officer is also hereby authorized to sell part or all of the Notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this resolution is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the Notes so sold, the price obtained and the name of the purchaser.

6. One (1) certified copy of this resolution will be filed with the Director.

7. This resolution is subject to the Director's approval and shall take effect at the time and manner provided by law.

The following resolution was read:

No. 2020-299

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING THE EXECUTION OF A CONTRACT WITH MUNIDEX FOR AN ONLINE TAX PAYMENT PORTAL

WHEREAS, the Town of Secaucus has previously adopted Town Ordinance Chapter 28A to offer and permit property owners to pay by credit card or other electronic method in accordance with N.J.S.A. 40A:5-43, N.J.S.A. 40A:5-46 and N.J.A.C. 5:30-9.1 in the interest of convenience, efficiency and management of tax payments; and

WHEREAS, upon the recommendation of the Tax Collector, the Town of Secaucus wishes to utilize the services of Munidex, Inc. or Rochelle Park, New Jersey for the provision of a Tax Payment Portal for online payments via ACH or credit card and to allow property owners to access tax balances, history, assessed value and other information online.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that authorization is provided for the execution of a contract with Munidex, Inc. of Rochelle Park, New Jersey for the provision of a Tax Payment Portal for the Town of Secaucus at a per payment service fee to the taxpayer of 3.5% for credit or debit cards and \$2.95 for ACH payments; and

BE IT FURTHER RESOLVED that the Tax Collector or their designee is hereby authorized to take any action necessary to effectuate said purpose and intent.

November 24, 2020

The following resolution was read:

No. 2020-300

RESOLUTION AUTHORIZING THE SUSPENSION OF STREET SWEEPING ENFORCEMENT FROM DECEMBER 14, 2020, THROUGH MARCH 14, 2021, IN THE TOWN OF SECAUCUS

WHEREAS, the Mayor and Town Council have determined that the enforcement of street sweeping in the Town of Secaucus should be suspended from December 14, 2020 through March 14, 2021 for parking convenience of the residents and public during the winter weather months.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the enforcement of street sweeping in the Town of Secaucus shall be suspended from December 14, 2020 through March 14, 2021; and

BE IT FURTHER RESOLVED that all other parking signs and winter weather advisories pertaining to parking shall remain in effect and be enforced; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Secaucus Police Department.

The following resolution was read:

No. 2020-301

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Dennis Miller, Secaucus Police Chief, that the below person is hereby appointed to the regular full time Administrative Clerk position, pending the completion of a background check, and physical including a drug screening. This position is in the Records Bureau Department (#031002) effective November 24, 2020:

Petruzzelli, Jennifer #4591 \$35,000.00 / annum

The following resolution was read:

No. 2020-302

RESOLUTION AUTHORIZING THE SUSPENSION OF THE PARKING METERS FROM DECEMBER 1, 2020 THROUGH JANUARY 2, 2021 IN THE TOWN OF SECAUCUS

WHEREAS, the Mayor and Town Council have determined that the parking meters in the Town of Secaucus should be suspended from December 1, 2020 through January 2, 2021 to allow greater convenience for holiday shoppers.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the parking meters in the Town of Secaucus shall be suspended from December 1, 2020 through January 2, 2021; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Secaucus Police Department.

Councilman Clancy moved to approve the resolutions in the Consent Agenda, seconded by Councilwoman Tringali.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried.

PAYMENT OF CLAIMS

Councilman Gerbasio moved that the following Salary Vouchers and Claims Fund Register be approved, seconded by Councilman Clancy.

Town of Secaucus Payroll Acct. w/ending 11/13/20	\$ 976,804.64
Adm. & Exec	19964.77
Mayor & Council	18,240.30
Municipal Clerk	7,570.93
Community Shuttle Bus	2,824.71
Legal Dept.	7,289.31
Municipal Court	21,446.67
Engineering	9,185.75
Pub. Bldgs. & Grds.	54,779.36
Off. Of Inspect.	12,665.53
Planning Board	000.00

November 24, 2020

Bd. Of Adjustments	000.00	
Comm. & Security Adm	6,205.41	
Environmental	2,970.85	
Construction	26,659.23	
Treasurer	19,419.63	
Tax Assessor	7,310.48	
Tax Collector	7,159.62	
Police Dept.	470,626.67	
School Cross Grds.	2,352.847	
Office of Emergency Man.	000.00	
Unif. Fire Safety Off.	000.00	
Rd. Repair & Maint.	153,396.42	
Sewer System	000.00	
Recycling Coord.	6,235.53	
Bd.of Health	5,323.65	
Mosquito	000.00	
Social Services	22,229.18	
Fire Dept. Incentives	000	
Pks. & Play Grds.	000.00	
Retiress Health	000.00	
Eyeglasses except police	-19,208.32	
Supv. Of Play Act.	48,502.59	
Rec. Activities	15,305.54	
Social Security	46,347.99	
Pool Social Security	000.00	
Pool Oper.	000.00	
Grant Fund (OEM)	00.00	
CDBG	00.00	
Town of Secaucus Tax Escrow Acct. weekending 11/13/2020		\$77,614.67
Town of Secaucus Payroll Acct. w/ending 11/27/2020		\$ 951,693.59
Adm. & Exec	20,293.11	
Mayor & Council	1,955.78	
Municipal Clerk	7,111.73	
Community Shuttle Bus	2,621.83	
Legal Dept.	7,214.31	
Municipal Court	20,680.27	
Engineering	9,049.90	
Pub. Bldgs. & Grds.	55,247.54	
Off. Of Inspect.	11,419.94	
Planning Board	000.00	
Bd. Of Adjustments	000.00	
Comm. & Security Adm	6,725.05	
Environmental	2,895.85	
Construction	25,459.17	
Treasurer	19,060.30	
Tax Assessor	7,310.48	
Tax Collector	6,870.37	
Police Dept.	449,257.63	
School Cross Grds.	27.07	
Office of Emergency Man.	000.00	
Road Repair/Maintenance	151,473.54	
Unif. Fire Safety Off.	00.00	
Sewer System	00.00	
Recycling Coord.	6,296.50	
Bd.of Health	4,788.65	
Mosquito Control	00.00	
Social Services	22,780.96	
Fire Department	000.00	
SHBP Waiver	000.00	
Eyeglass/except police	000.00	
Eyeglasses except Police	9,221.66	
Supv. Of Play Act.	45,455.91	
Rec. Activities	14,469.48	
Rec. Activities Parttime	000.00	
Social Security	44,009.56	
Pool Social Security	000.00	
Pool Oper	000.00	
Town of Secaucus Tax Escrow Acct. weekending 11/27/2020		\$89,474.77
Total Amount Claims	Check No. 63059-63327	\$1,811,765.20
Recreation Acct	1078-1082	\$249,715.19
Recreation On-Line	None	

November 24, 2020

Note: Current and Trust Account checks are now part of the Total amount of Claims.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSTAIN: Gonnelli on Secaucus Fire Department only
ABSENT: None Motion carried.

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

Letter received from Washington Hook and Ladder Fire Department accepting Daniel Youn as a new member.

Councilman Gerbasio moved to approve the foregoing communications, seconded by Councilman Clancy.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali
NAYS: None
ABSTAIN: Gonnelli
ABSENT: None Motion carried

Request by Jess Farawell to use Kane Stadium and Shetik Field for adult sports on November 28 and 29, 2020.

Request by Gopi Krishna and Ramesh Selvaraij to use Humboldt Recreation Center for Badminton on Fridays and Sundays from December 4-27, 2020 from 8:00pm-10:00pm.

Councilman Clancy moved to approve the foregoing communications, seconded by Councilman Gerbasio.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried

COMMITTEE REPORTS

Councilman Gerbasio gave updates from the Police Department.

Councilman Clancy stated that they Mayor and Council are very grateful to the Volunteer Fire Department.

Mayor Gonnelli announced that there is a new Battalion Chief Marciano.
Councilwoman Tringali stated that the food pantry is still in need for food donations. She also stated that the Toy drive is still being conducted.

Councilman McKeever gave details on an upcoming Blood Drive.

NEW BUSINESS

Councilwoman Tringali reported that the Town received a check for \$10,000 for the food pantry.

Mayor Gonnelli reported that there also have been many donations for the toy drive. He noted that there are 450 families in need this year.

Councilman McKeever spoke about a Holiday Lights contest. He also spoke about the turkey give away at the Hospital.

Councilman Gerbasio gave details about suspending meter parking for the month of December throughout the Town. He also announced that Street Sweeping will be suspended from December 14, 2020 thru March 14, 2021.

Councilman Clancy gave details on the tree lighting as well as Santa on the fire truck. He noted that the tree lighting will be virtual only.

Mayor Gonnelli announced that the Town received a \$400,000 grant to do work on Front Street from the center of Town to Ninth Street.

Councilman Gerbasio wished all a Happy Thanksgiving.

All members also wished all Happy Thanksgiving.

Mayor Gonnelli joined in wishing all a Happy Thanksgiving.

November 24, 2020

REMARKS OF CITIZENS

None

Councilman Clancy moved to adjourn the meeting 7:20 pm seconded by Councilwoman Tringali.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried

Michael Marra, Town Clerk