

Town of Secaucus

CONSENT AGENDA – 11/10/20

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE.

ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

- 1) A resolution on behalf of the Town of Secaucus authorizing an extension of current Tow Operator Licenses and the accepting of license applications pursuant to Chapter 115A
- 2) A resolution on behalf of the Town of Secaucus authorizing a fair and open solicitation process of professional service contracts
- 3) A resolution authorizing a proprietary contract with DRS Imaging Services, LLC for document image conversion services through the Union County Cooperative
- 4) A resolution on behalf of the Town of Secaucus authorizing the award of a non-fair and open contract to Impressive Printing for general printing services
- 5) Resolution appointing Michael Landi and Richard Vaughan to the Replacement Regular Part-Time Positions of Park Attendants in the Park Patrol Department, contingent upon the successful completion of background, criminal checks and drug screenings, both effective on November 10, 2020, both at the hourly rate of \$14.50
- 6) Resolution appointing Gianna Marin to the Seasonal Part-Time Position in the Recreational Soccer Program, starting September 12 through November 14 at the hourly rate of \$10.30
- 7) Resolution rehiring Arushi Singh to the Regular Part-Time Clerk Position in the Administrative Department, effective November 10, 2020 at the hourly rate of \$11.00

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - NOVEMBER 10, 2020
CAUCUS/EXECUTIVE SESSION 4:30 PM
MEETING TO COMMENCE 7:00 PM

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

ORDINANCES FOR PUBLIC HEARING

Ordinance No. 2020-19: An ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Addition of a handicapped parking spot on Centre Avenue and the deletion of a handicapped parking spot on Fischer Avenue)

Ordinance No. 2020-20: An ordinance amending Chapter 117 of the Code of the Town of Secaucus entitled "Street and Road Openings" updating hydrant and hydrant valve replacement

Ordinance No. 2020-21: An ordinance of the Code of the Town of Secaucus establishing Chapter 74 as Regulations and Policies for Emergency Responder Radio Coverage In-Building

Ordinance No. 2020-22: An ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update qualifications and procedures for appointments

Ordinance No. 2020-23: An ordinance updating Chapter 91 of the Code of the Town of Secaucus entitled Recycling in its entirety

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2020-19

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by adding the following location:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Centre Avenue	South	On the south side of Centre Avenue, beginning at a point 84 feet east of the southeast corner of Centre Avenue and Fifth Street continuing east for a distance of 20 feet in front of 249 Centre Avenue

That the parking space designated for 249 Centre Avenue adopted by Ordinance is to be personalized for Placard Number P2289993.

If the license plate for the person utilizing the parking space at the above listed address changes, then the parking space designation shall be changed to the new plate with proof from the resident that it is for the same person that the person is still entitled to handicapped parking.

SECTION 2

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the

regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 3

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on October 13, 2020 and finally adopted by the Mayor and Council on November 10, 2020.

Town Clerk Mayor

Introduction 10-13-20

Motion: JC	Yes	No	Abstain	Absent
Second: MD				
Councilman Costantino				✓
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 11-10-20

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY

ORDINANCE NO. 2020-20

AN ORDINANCE AMENDING CHAPTER 117 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "STREET AND ROAD OPENINGS" UPDATING HYDRANT
AND HYDRANT VALVE REPLACEMENT

WHEREAS, the Town enacted §117-1 et seq. to address opening, excavation or blockage of any roadway within its jurisdiction through a permit process to ensure that roadways are maintained in a safe and proper manner; and

WHEREAS, this Chapter provides that permits shall not be issued for a newly constructed, reconstructed, or resurfaced streets for a five-year period except for emergencies or with Council approval, and

WHEREAS, upon the review and recommendation of the Town's Engineering Department, a provision to include hydrant and hydrant valve replacement as a permitted exception to this moratorium is being added.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. Chapter 117 entitled "Street and Road Openings, "§117-2. Permit required." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions are indicated by ~~strikethroughs~~):

§ 117-2. Permit required.

...

B. No permit shall be issued for a newly constructed, reconstructed, or resurfaced street, which street shall have been constructed, reconstructed or resurfaced for a period of five years from the date of acceptance of such work, except in cases of emergency as described in § 117-13, **hydrant and hydrant valve replacement**, or as otherwise authorized by the Mayor and Council. 90 days prior to the start of construction reconstruction or resurfacing of any street as authorized by the Town Council, the Town Engineer shall notify, in writing, all property owners of record on such street, all utility companies serving such street, the Police Chief and the Fire Chief of such construction and of the provisions of this section. Sidewalks shall be exempt from the provisions of this section.

2. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
4. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 117 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2020 and finally adopted by the Mayor and Council on _____, 2020.

Town Clerk

Mayor

Introduction 10-13-20

Motion	Yes	No	Abstain	Absent
JG				
Second: WM				
Councilman Costantino				✓
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2020-21

**AN ORDINANCE OF THE CODE OF THE TOWN OF SECAUCUS ESTABLISHING
CHAPTER 74 AS REGULATIONS AND POLICIES FOR EMERGENCY RESPONDER
RADIO COVERAGE IN-BUILDING**

WHEREAS, the Mayor and Council recognize that the safety of all residents and the public is of utmost concern and the response of first responders and their ability to communicate through radio transmissions within buildings in emergency situations is critical to safe and prompt response; and

WHEREAS, upon the review and recommendation of the Secaucus Construction Department, the Secaucus Bureau of Fire Prevention and the Secaucus Police Department, the Mayor and Council have determined that an Ordinance establishing regulations and policies for emergency responder radio coverage for first responders in local buildings is warranted in the interest of public safety.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the following shall be adopted and known as Chapter 74 "Regulations and Policies for Emergency Responder Radio Coverage In-Building":

Chapter 74 Regulations and Policies for Emergency Responder Radio Coverage In-Building"

§74-1 Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Approved RF Engineer – A Radio Frequency Engineer having the credentials and experience as listed in the Town's Technical Bulletin for Emergency Responder Radio Coverage In-Building.

Building – Any structure purposed for one or more of the following uses: commercial, industrial, hotel/motel, multi-family with twenty (20) units or more or any structure determined by need by the Construction Official for an in-building emergency responder radio coverage system. For the purposes of this section, the term "building" shall be construed to include parking structures, elevators and stairwells.

Certificate of Occupancy - means the certificate indicating that the construction authorized by the construction permit has been completed in accordance with the

construction permit, the State Uniform Construction Code and any ordinance implementing said Code.

Owner - the owner or owners in fee of the property or a lesser estate therein, a mortgagee or vendee in possession, an assignee of rents, receiver, executor, trustee, lessee or any other person, firm or corporation, directly or indirectly in control of a building, structure, or real property and shall include any subdivision thereof of the State.

Technical Bulletin for Emergency Responder Radio Coverage In-Building – an informational sheet prepared by the Town of Secaucus' Construction Department, Bureau of Fire Prevention and Police Department, containing current information to aid in the testing, design, installation, and maintenance of in-building Emergency Responder Radio Coverage Systems (ERRCS) within the Town. A current copy shall be kept on file in the Town Clerk's Office.

§74-2 General provisions.

A. Building radio coverage.

Except as otherwise provided, no person shall maintain, own, erect or construct any building or structure or any part thereof, or cause the same to be done, which fails to support adequate radio coverage for Town emergency service workers, including but not limited to, firefighters, police officers and emergency medical technicians.

B. Riser/Raceway requirements.

(1) Any person who constructs, develops or modifies a commercial or industrial building or structure subject to this Ordinance shall provide two (2) risers or raceways on opposite sides of the structure and within the walls into which the cable needed to support a multiple antenna system could be laid.

(2) Such riser or raceway shall have a two-hour fire rating and include an opening in the roof which allows for installation or replacement of an exterior antenna and shall include access to each floor.

(3) No Temporary Certificate of Occupancy or Certificate of Occupancy shall be issued for a new building prior to receiving written certification from the Town Construction Official stating that the aforementioned system has been completed and that the building supports adequate radio coverage as defined in this section.

C. Building additions and alterations.

Except as otherwise provided, no person shall erect, change the zoning use of, construct an addition of more than 50% in gross floor area or perform an alteration to more than 50% in gross floor area to any building or structure

which exceeds 10,000 square feet in gross floor area, including any portions thereof which may be located below grade, which fails to support adequate radio coverage for Town emergency service workers.

D. Adequate coverage provisions.

For purposes of this section, radio coverage and signal strength shall be in accordance with the International Fire Code (IFC) Section 510 and the Uniform Construction Code (UCC) as appropriate, including any amendments. The adopted version of IFC 510, any approved variations and the frequency ranges which must be supported shall be established by the Town of Secaucus as being necessary for public safety purposes. Such shall be specified in the Town's Technical Bulletin for Emergency Responder Radio Coverage In-Building.

E. Additional frequencies and change of frequencies.

All building owners shall be required to modify or expand the public safety radio system at their expense in the event frequency changes are made by the Town or are required by the Federal Communications Commission (FCC) or additional frequencies are made available by the Federal Communications Commission (FCC). This is an advisory statement so that the building owner may select equipment and distribution components that are capable of such changes. Prior approval of a system on previous frequencies does not exempt this section.

F. For all Emergency Responder In-Building Radio Coverage (ERRCS) systems, the current version of the Town's Technical Bulletin for Emergency Responder Radio Coverage In-Building shall be adhered to and all requirements met by the owner or contractor to the satisfaction of the Construction Official.

§74-3 Testing procedures.

A. Initial test for new construction, changes in zoning and building alterations.
Each Building shall be tested to determine its level of first responder radio coverage, with the test described in the Town's Technical Bulletin. The proposed test plan shall be submitted by an approved RF engineer and provided in a format acceptable to the Town Construction Official, who may have the results reviewed by a third-party qualified consultant.

Once approved, the test shall be performed with written results provided to the Town Construction Official, who may have the results reviewed by a third-party qualified consultant.

Should the test determine that the Building requires the installation of a first responder radio system, the system's proposed design shall be submitted by an approved RF engineer, in a format acceptable to the Town Construction

Official, who may have the results reviewed by a third-party qualified consultant. Construction of the system shall not begin until the design is approved.

Upon completion of the installation or expansion of an in-building radio system required pursuant to this section, the building owner shall have a proposed test plan submitted by an approved RF engineer, in a format acceptable to the Town Construction Official, who may have the results reviewed by a third-party qualified consultant. Once approved, said radio system shall be tested in the manner described herein to ensure that an overall two-way coverage within the building, outside of the building and all areas located below grade, meets the current minimum reliability factor and other requirements of the current version of the Town's Technical Bulletin for Emergency Responder Radio Coverage In-Building.

Additionally, on-site testing may be performed by the Town Construction Official, the Town Fire Official, Bureau of Fire Prevention, the Secaucus Police Department or Department designees and any other first responder agencies deemed important for safety in the location utilizing current radio systems.

Testing shall be performed by an approved RF engineer and provided in a format acceptable to the Town Construction Official. It is the responsibility of the owner to have such testing performed and provide the results to the Town Construction Official, who may have the results reviewed by a third-party qualified consultant. The fee for the municipal review and any re-reviews required shall be paid out of the escrow account established in accordance with T.O. 65-1 *et seq.* The review of the initial test, proposed ERRCS design, proposed test plans, results of final system test, and annual re-tests, and review of rejected tests/designs/test plans shall be performed at no cost to the Town or any emergency service department.

A Temporary Certificate of Occupancy or Certificate of Occupancy shall not be issued to any structure if the building fails to comply with this section.

B. Annual tests.

Annual tests, consisting of a preventive maintenance inspection of all equipment and a coverage certification, shall be conducted by an approved RF engineer and provided in a format acceptable to the Town Fire Official, Bureau of Fire Prevention. Annual reports shall certify that radio coverage and signal strength is in accordance with the International Fire Code (IFC) Section 510, the Uniform Construction Code (UCC) and any other applicable regulations including the Town's Technical Bulletin for Emergency Responder Radio Coverage In-Building. It is the responsibility of the owner

to have such testing performed and provide the results to the Town Fire Official, Bureau of Fire Prevention, at no cost to the Town or any emergency service department.

The method proposed for the annual test shall be submitted by an approved RF engineer, in a format acceptable to the Town Fire Official, Bureau of Fire Prevention, who may have the results reviewed by a third-party qualified consultant. Once approved, the said radio system shall be tested in the manner described herein to ensure that an overall two-way coverage within the building, including all areas located below grade, meets the current minimum reliability factor and the current version of the Town's Technical Bulletin for Emergency Responder Radio Coverage In-Building.

- C. **Changes to amplification systems.**
Tests shall be performed by the Owner whenever repairs or alterations are made to ERRCS systems to demonstrate that adequate radio coverage is available in all required areas of the building to the level as proven by the systems last coverage test. The Test Plan and the resultant Testing Report shall be provided in a format acceptable to the Town Fire Official, Bureau of Fire Prevention. Testing shall not commence until the Test Plan has been approved. It is the responsibility of the owner to have such testing performed and provide the results to the Town Fire Official, Bureau of Fire Prevention, at no cost to the Town or any emergency service department.

- D. **Structural changes and changes in use.**
Tests shall be conducted whenever changes in use or structural changes occur, including additions to buildings that would materially change the original field performance tests. The Test Plan and Testing Report shall be provided in a format acceptable to the Town Fire Official, Bureau of Fire Prevention. Testing shall not commence until the Test Plan has been approved. It is the responsibility of the owner to have such testing performed and provide the results to the Town Fire Official, Bureau of Fire Prevention, at no cost to the Town or any emergency service department.

§74-4 Certificate to re-broadcast Secaucus radio frequencies.

- A. **Operation only with certificate.**
No building shall operate a device which re-broadcasts any radio frequency(ies) licensed by the Federal Communication Commission (FCC) to

the Town of Secaucus without obtaining a Certificate to Re-Broadcast Secaucus Radio Frequencies from the Town of Secaucus.

- B. Term of certificate.**
The Certificate to Re-Broadcast Secaucus Radio Frequencies shall be valid for a period of one (1) year.
- C. Issuance of certificate.**
The Certificate to Re-Broadcast Secaucus Radio Frequencies shall be issued to buildings that have successfully passed their initial ERRCS system test and to buildings that have successfully passed their annual ERRCS test.
- D. Fee.**
The fee for a Certificate to Re-Broadcast Secaucus Radio Frequencies shall be One Hundred Dollars (\$100.00).

§74-5 Amplification systems required.

- A. Active amplification.**
Active amplification devices shall be of a type accepted by the Federal Communications Commission (FCC).
- B. Failed devices.**
It is incumbent upon the building owner to provide for repair services promptly, within thirty (30) days, to immediately correct issues if the amplification device has failed or is creating interference to any public safety agency. Failed systems or those removed from service due to interference shall be immediately reported to the Town Fire Official, Bureau of Fire Prevention. Any repair shall be completed within a thirty (30) day period or within a time period approved by the Town Fire Official, Bureau of Fire Prevention. The Town Fire Official, Bureau of Fire Prevention may mandate other safety measures be in place until the system is functional. The Town Fire Official, Bureau of Fire Prevention, shall conduct follow-up inspections to ensure service has been completed and the system has been restored.
- C. Follow-up inspections.**
In instances of failed devices, follow-up inspections shall be conducted by the Town Fire Official, Bureau of Fire Prevention. If deemed necessary by the Town Fire Official, in their sole discretion, on-site testing shall be performed by the Town Construction Official, the Town Fire Official, the Bureau of Fire

Prevention, the Secaucus Police Department or Department designees and any other first responder agencies deemed important for safety in the location.

§74-6 Field testing.

The Town Construction Official, the Town Fire Official, the Bureau of Fire Prevention, the Secaucus Police Department or Department designees, after providing reasonable notice to the owner or their representative, shall have the right to enter onto the property to conduct field testing to be certain the required level of radio coverage is present.

§74-7 Violations and penalties.

Any person found to be in violation of this Chapter shall, upon certification of said violation by the Town Fire Official, Bureau of Fire Prevention, be subject to fines and penalties pursuant to the Uniform Fire Code and the Uniform Construction Code. The continuation of such violation for each successive day shall constitute a separate offense. In addition, a Temporary Certificate of Occupancy or Certificate of Occupancy shall not be issued for a building if it fails to comply with this chapter.

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on October 13, 2020 and finally adopted by the Mayor and Council on November 10, 2020.

 Town Clerk Mayor

Introduction 10-13-20

Motion: OT	Yes	No	Abstain	Absent
Second: JC				
Councilman Costantino				✓
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 11-10-20

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2020-22

**AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "POLICE DEPARTMENT" TO UPDATE QUALIFICATIONS
AND PROCEDURES FOR APPOINTMENTS**

WHEREAS, the Mayor and Council have determined that changes to the Ordinance entitled "Police Department" shall be made based upon the review and recommendation of the Secaucus Police Department and Police Committee.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. Chapter 28 entitled "Police Department," "§28-8. Procedures for appointment." of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions indicated by ~~strikethroughs~~):

A.

Applications for appointment to the Police Department shall be made on a form and in a manner approved by the Town Administrator. When the Council from time to time determines to fill vacancies, applicants meeting the requirements of Section 28-7 hereof shall be provided with a written examination, with a necessary passing grade of ~~70%~~ **65%**. If successful, then a physical fitness examination shall be completed, with a passing score necessary for all events. Then, if successful, an oral examination with a passing grade of 70% is needed. Eligible Class I and Class II applicants will first be offered the opportunity to take the oral examination, if all other requirements are met. The remaining applicant classes shall be offered the opportunity to take the oral examination after Class I and Class II applicants are exhausted for appointments. In the event of a tie of the final tabulated score based on the above, the applicant with the higher written score shall receive precedence in ranking of the tied applicants. If an applicant successfully passes all the testing components described above, a Police Department background investigation shall be completed. The names of all applicants who pass the aforementioned procedures for appointment shall be brought before the Mayor and Council for consideration for appointment and ranked based upon test results and Section 28-7.1 above. Once given a conditional offer of employment, an applicant must also successfully complete a psychological and medical fitness evaluation for service as a police officer. The testing agencies and physicians shall be those designated by the Town Administrator and approved by the Mayor and Council.

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 28 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2020 and finally adopted by the Mayor and Council on _____, 2020.

Town Clerk

Mayor

Introduction 10-27-20

Motion	Yes	No	Abstain	Absent
JG				
Second: MD				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	/			
Councilman Dennert	/			
Councilman Gerbasio	/			
Councilwoman Tringali	/			
Mayor Gonnelli	/			

Adoption 11-10-20

Motion	Yes	No	Abstain	Absent
Second				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dennert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2020-23

**AN ORDINANCE UPDATING CHAPTER 91 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED RECYCLING IN ITS ENTIRETY**

WHEREAS, the Town of Secaucus' Environmental Department continuously strives to promote environmentally friendly practices and sustainable growth through a variety of Town initiatives and programs; and

WHEREAS, the Town of Secaucus' has an active and successful recycling program, recycling an estimated 50,000 tons to 80,000 tons from all sources, residential and commercial, in a year; and

WHEREAS, the Town of Secaucus' Environmental Department has recently recommended substantial updates to the Recycling Chapter of the Code of the of Secaucus to expand definitions, address dual stream recycling and disposal of different materials and set forth enforcement provisions to achieve the Town's recycling goals.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows: Chapter 91 of Code of the Town of Secaucus "Recycling" with initial adoption on July 25, 1985 under Ordinance Number 85-40, amended in its entirety March 22, 1988 under Ordinance Number 88-8 and subsequent amendments to sections, is to be repealed in its entirety and replaced with the following:

§ 91-1 Definitions.

As used in this chapter, the following words, phrases, and terms shall have the meaning indicated as follows:

ALUMINUM CANS

All disposable cans made of aluminum used for food and beverages. Specifically excluded are aluminum foils, pie tins, trays, cookware and other such aluminum products.

ANTIFREEZE

All automotive engine coolant consisting of a mixture of ethylene glycol and water or propylene glycol and water.

BATTERIES

Includes lead-acid batteries (batteries from automobiles, trucks, other vehicles and machinery and equipment); rechargeable batteries (Nickel Cadmium (Ni-Cd), Nickel Metal Hydride (Ni-MH), Lithium Ion (Li-on) and Small Sealed Lead (Pb); and Alkaline batteries.

CARTONS

Food and beverage cartons made with paper and wax (for milk, soup, juice, and broth).

COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS

All public or private establishments, including but not limited to, manufacturing, retailing and/or service establishments, food establishments in business for the purposes of consumption (on or off premises) as well as food distribution and/or processing and professional and/or non-profit or for-profit corporate entities.

COMMINGLED RECYCLING

A combining of source-separated recyclable materials, including aluminum cans, glass bottles and jars, cartons and plastics (Nos. 1, 2 and 5) for the purpose of recycling. Commingled recycling shall be empty, clean and dry.

COMPOSTING

A process by which organic materials are turned into "humus" (similar to topsoil).

CORRUGATED CARDBOARD

Cardboard containers used primarily for the packaging, boxing, and/or transportation of products of any type.

CARDBOARD AND PAPER RECYCLING

Includes cardboard containers used primarily for the packaging, boxing and/or transportation of products of any type, and mixed paper.

DESIGNATED RECYCLABLE MATERIALS

All materials designated by the Town of Secaucus and/or designated in the Hudson County District Solid Waste Management Plan to be source separated from the solid waste stream for the purpose of recycling.

DUAL-STREAM RECYCLING

A separating of commingled recycling from cardboard and paper recycling for the purpose of curbside recycling collection.

DWELLING UNIT

Any one-family, two-family or multi-family home; apartments and high rises; condominiums and/or cooperatives.

ELECTRONIC WASTE

Equipment utilizing electricity as defined at N.J.S.A. 13:1E-99.94 et seq., which currently includes televisions, facsimile machines, personal computers, computer monitors and printers.

FERROUS METAL

Includes all discarded products made of steel, or ferrous metal, cast iron components.

GLASS BOTTLES AND JARS

Transparent or translucent containers made from silica or sand, soda ash and limestone, used for the packaging or bottling of various products. Specifically excluded are dishware, broken glass, glass shards, light bulbs, window glass, ceramics and other such glass products.

HAZARDOUS WASTE

Includes all waste as defined in N.J.S.A 12:1E-38, N.J.S.A. 12:1E-51 and N.J.A.C. 7:26-8.1 et seq.

LEAVES

Foliage from plants and trees only.

METAL

All cans, other than aluminum, consisting entirely of steel, tin, or bimetel and used in the storage of food and beverages.

MIXED OFFICE PAPER

White office paper, white copy paper, white computer printout paper, white bond paper and white typing paper.

MIXED PAPER

Any combination of newspaper, high grade paper, "junk mail" and advertisements and nonwhite paper.

NEWSPAPERS

Paper of any type commonly referred to as newsprint and distributed at stated intervals usually daily or weekly, having printed thereon news and opinions and containing advertisements and other matters of public interest.

PERSON

Any individual, firm, partnership, corporation or association of persons.

PLASTIC CONTAINERS

Plastic bottles and food containers limited to plastic resin type #1 PET, plastic resin type #2 HDPE and plastic resin type #5, PP. Specifically excluded are other resin types (#3, #4, #6 and #7) and other consumer items and packages, such as film plastics, blister packaging, boxes, baskets, toys and other such products.

RECYCLING

The process by which designated materials, which would otherwise become solid waste, are separated, collected, processed and returned to the economic mainstream in the form of raw materials or products.

SCRAP METAL

All discarded products made of steel, aluminum or other materials used for any purpose, excluding food and/or beverage packing.

SOLID WASTE

All garbage and rubbish that is collected for disposal, as defined in N.J.S.A. 13:1E-38, N.J.S.A. 13:1E-51 and N.J.A.C. 7:26-8.1, et seq., and amendments thereto.

SOURCE SEPARATION

The process by which recyclable materials are separated at the point of generation by the generator thereof from solid waste for the purposes of recycling.

TIRES

Rubber wheels used on motorized transport or equipment whether bias-ply, cross ply or radial.

WHITE GOODS

Includes household or commercial appliances made of steel or any other form of metal, including refrigerators, freezers, washing machines, dryers, furnaces, stoves, ranges, hot water heaters, air conditioners, trash compactors, dishwashers, and other household or commercial appliances.

YARD WASTE

Grass clippings, hedge trimmings, Christmas trees, twigs, sticks, branches and/or shrubbery.

USED MOTOR OIL

All waste crank case oils used with internal combustion engines, generators, turbines, etc.



§ 91-2 Purpose; persons responsible.

- A. It is the purpose of this chapter to establish a mandatory program for the source separation of the following designated recyclable materials to be source-separated from the solid waste generated within the Town of Secaucus for the purpose of recycling.
- B. The following are designated recyclable materials to be source-separated from solid waste:
 - Aluminum cans, antifreeze, batteries, brush/tree parts, cartons, concrete/asphalt and masonry/paving materials, corrugated cardboard, electronic waste, glass bottles and jars, leaves, metal, mixed paper and mixed office paper, plastic containers, used motor oil and used motor oil filters, whites goods, yard waste, and untreated wood.

This above list reflects the most recent list of designated recyclable materials, which may be amended as markets develop for other materials or as required by the State of New Jersey or the County of Hudson.

All owners, lessees, or occupants of dwelling units, and all owners, lessees, and occupants of business, commercial and/or industrial establishments, and all owners, lessees, and occupants of private, public and governmental institutions and facilities, shall comply with all the provisions and obligations set forth in this chapter.

The owner of any property shall be responsible to inform all occupants of their property of the provisions of this chapter and the designated collection regulations.

For multifamily dwelling units, the owner or management is responsible for maintaining the recycling system, including collection of commingled recycling and cardboard and paper recycling. Violations and penalties will be directed to property owners or management in instances where the violator is not easily identifiable. The owner or management shall issue notification and collection rules to new tenants when they arrive and every six months thereafter.



§ 91-3 Compliance.

- A. It shall be unlawful for all persons who are owners, lessees, or occupants of dwelling units, and all owners, lessees, and occupants of business, commercial and/or industrial establishments, and all owners, lessees, and occupants of private, public and governmental institutions and facilities within the Town of Secaucus, to fail to separate designated

recyclable materials listed in § 91-2 from solid waste and to recycle said materials in the following manner:

- (1) Regular curbside collection of designated recyclable materials by the Town of Secaucus includes commingled recycling and cardboard and paper recycling.
 - a) Commingled recycling shall be separated from cardboard and paper recycling, as dual-stream recycling.
 - b) Under no circumstances shall commingled recycling and/or cardboard and paper recycling be placed in plastic bags of any type.
 - c) Containers or receptacles shall be placed at designated collection or pick-up site(s) on day(s) to be determined by the Town of Secaucus or its authorized agent, in accordance with all applicable regulations.
- (2) All other designated recyclable materials shall be recycled in accordance with Recycling Instructions published by the Town of Secaucus the County of Hudson or in accordance with applicable state and federal regulations, including but not limited to, antifreeze, batteries, brush/tree parts, concrete/asphalt and masonry/paving materials, electronic waste, leaves, metal, used motor oil and used motor oil filters, whites goods, yard waste, and untreated wood.

B. Cardboard and paper recycling.

- (1) Cardboard shall be flattened and have any other attached materials such as Styrofoam or plastic removed. Cardboard and paper recycling shall be tied securely in bundles with twine, rope, cord or other such binding to facilitate handling or kept in an enclosed bin or container to ensure that it will not be windblown or distributed onto the public thoroughfare.
- (2) Bundles or open collection containers containing cardboard, newspapers, mixed paper or mixed office paper should not be exposed to moisture or rainfall and kept contained in covered storage if such is likely to occur.
- (3) If bundled, bundles should not exceed a weight of 30 pounds each or a height of more than 12 inches each.

C. Commingled recycling.

- (1) Glass containers, aluminum cans, plastics, and cartons used for the storage of food and/or beverages shall be clean, empty, and dry.
- (2) Occupants of dwelling units shall place all commingled recyclables in containers or receptacles provided by the Town of Secaucus, building or complex management or self-supplied.
- (3) Notwithstanding the foregoing, any owners, lessees, or occupants of a dwelling unit, may utilize glass food and beverage containers and/or aluminum cans for the disposal of non-hazardous liquid wastes and place same with other regular solid waste.

D. Liquid and Hazardous Waste Exclusions.

- (1) No liquids of any type shall be placed with collected recyclable materials.
- (2) No chemicals, liquid paints, pesticides, herbicides, reactive polishes or cleansers, cleaning or automotive products, propane tanks or other Hazardous Wastes shall be placed with collected recyclable materials or with designated collected solid waste for collection.

E. Non-residential establishment compliance requirements.

- (1) The arrangement for collection of designated recyclables hereunder shall be the responsibility of the commercial, institutional or industrial property owner or their designee. All commercial, institutional or industrial properties which provide outdoor litter receptacles and disposal service for their contents shall also provide receptacles for commingled recycling and cardboard and paper recycling, for those materials commonly deposited, in the location of the litter receptacle, and shall provide for separate recycling service for their contents. The property owner or their designee is responsible for setting up and maintaining the recycling system, including collection of commingled recycling and cardboard and paper recycling, and placement at curbside for collection on the designated collection day(s) and time(s) only. Violations and penalty notices may be directed to the property owner, representative or management.
- (2) Every business, institution or industrial facility shall report on an annual basis to the Town's Recycling Coordinator, on such forms as may be prescribed, on recycling activities at its premises, including the amount of recycled material collected and recycled, by material type, and the vendor(s) providing recycling service.
- (3) All food service establishments shall, in addition to compliance with all other recycling requirements, be required to recycle grease created in the processing of food or food products, and maintain such records as may be prescribed, for inspection by any code enforcement officer.

§ 91-4 Collection by authorized persons.

- A. The Town of Secaucus may use municipal personnel to collect the recyclable materials set forth herein at designated curbside and/or collection or pick-up site(s) and shall dispose of or sell said recyclable materials, if a market exists therefor, pursuant to N.J.S.A. 40A:11-1, et seq. and amendments thereto.
- B. The Town of Secaucus may elect to enter into agreements with qualified persons, partnerships, or corporations for the purpose of authorizing them to collect all said recyclable materials, or any portion thereof, at curbside or collection or pick-up site(s).
- C. The Recycling Coordinator(s) shall, upon receipt of a completed and approved application, issue approvals to any person, civic, fraternal, non-profit, or for-profit organization, authorizing a drop-off collection point for the aggregation of certain specific recyclable materials. Issuance of an approval shall not, however, authorize said person, civic, fraternal, non-profit, or for-profit organization to pick-up or collect said specific recyclable materials from any curbside, or from any designated municipal collection or pick up site(s) in the Town of Secaucus.
- D. Nothing herein shall prohibit the Town from using its own personnel to collect leaves and yard waste, commingled recycling, cardboard and paper recycling, or such other designated

recyclable materials, or contract out the cost of said collection, as may be determined to be in the best interests of the municipality.

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§ 91-5 Collection by unauthorized persons prohibited.

- A. Designated recyclable materials, as defined herein, shall be the property of the Town of Secaucus once placed at the designated collection or pick-up site(s) authorized by the Town of Secaucus or its designated agent.
- B. No unauthorized person shall pick up or cause to be picked-up said recyclable materials. Each such unauthorized collection will be illegal and in violation of this chapter and shall constitute a separate and distinct offense, punishable as hereinafter provided.

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§ 91-6 Direct disposal of recyclable materials by owners.

Notwithstanding the provisions of this chapter, any owner, lessee, or occupant of a dwelling unit, public or private institution, or commercial or industrial establishment, may donate or sell recyclable materials as defined herein, to any person, partnership, or corporation, whether or not operating for profit. However, said person, partnership, or corporation shall not pick-up said recyclable materials at curbside or at any collection or pick-up site(s) designated by the Town or its designated agent.

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§ 91-7 Collection.

- A. The Recycling Coordinator(s) of the Town of Secaucus shall establish the collection or pick-up site(s) and the day(s) of collection for the designated recyclable materials defined herein. Said information shall be kept on file with the Superintendent of the Department of Public Works.
- B. Labeling of containers: Owners, lessees, or occupants of dwelling units, and all owners, lessees, and occupants of business, commercial and/or industrial establishments, and all owners, lessees and occupants of private, public and governmental institutions and facilities shall provide separate and clearly marked containers for solid waste and the various types of recyclables, as appropriate.

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§ 91-8 Verification of private recycling tonnage.

- A. Any owner, lessee or occupant of any dwelling unit, public or private institution and commercial or industrial establishment, actively participating in a recycling program within the Town of Secaucus, which is not operated by the Town of Secaucus or its authorized agent, shall submit biannual documentation in accordance with the requirements of the State of New Jersey, which verifies the tonnage of materials recycled.
- B. Such biannual documentation of tonnage shall be submitted to the Recycling Coordinator(s) no later than twenty (20) days following July 31 and December 31 of each year. Failure to provide this information may cause the program to be terminated at the option of the Town Recycling Coordinator(s).

§ 91-9 Prohibition of the Collection of Solid Waste Mixed with Recyclable Materials.

- A. Solid waste collectors shall not collect solid waste that is mixed with, or contains visible signs of, designated recyclable materials. It is also not permitted for solid waste collectors to remove for disposal those bags or containers of solid waste which visibly display a warning notice sticker or some other device indicating that the load of solid waste contains designated recyclable materials.
- B. It shall be the responsibility of the owner, lessee or occupant to properly segregate the uncollected solid waste for proper disposal or recycling. Allowing such unseparated solid waste and recyclables to accumulate will be considered a violation of this article and the local sanitary code.
- C. Once placed in the designated collection or pick-up site(s) authorized by the Town of Secaucus or its designated agent, no person, other than those authorized by the municipality, shall tamper with, collect, remove, or otherwise handle designated recyclable materials.



§ 91-10 Enforcement.

Members of the Secaucus Police Department, the Secaucus Health Department, the Secaucus Environmental Department, the Recycling Coordinator(s), the Property Maintenance Officer(s), and the Superintendent of the Department of Public Works are hereby designated to enforce this chapter and amendments thereto. The respective enforcing official may, in their discretion, post warning notice tags, mail notices of violation, or issue summons for any offense, after sight or sound inspection. An inspection may consist of sorting through containers and opening of solid waste bags to detect, by sound or sight, the presence of any recyclable material.



§ 91-11 Penalties.

- A. Unless another penalty is expressly provided in this Chapter, any person violating or failing to comply with any provision of this chapter, or any regulations promulgated hereto, shall upon conviction thereof be punishable by a fine of not less than \$50 nor more than \$1,000, at the discretion of the Municipal Court Judge. The continuation of such violation, and each violation or the continuation of such violation, shall constitute a separate and distinct offense, punishable as provided for herein.

- B. The following fines for various sections of Chapter 91 of the Code of the Town of Secaucus entitled "Recycling" shall be as follows:

Section	Description	Penalty
§91-3(A)	Mandated recyclable items observed with solid waste	\$54
§91-3 (A)(1)(a)	Failure to separate cardboard and paper recycling from commingled recycling	\$54

§91-3 (A)(1)(a)	Failure to separate cardboard and paper recycling from commingled recycling	\$54
§91-3 (A)(1)(b)	Use of prohibited plastic bags for placement of recyclables	\$54
§91-3 (A)(1)(c)	Violation of recycling schedule or designated location	\$54
§91-3 (B)(1)	Cardboard recyclables violation: contaminated; not contained in containers or receptacles; exposed to moisture	\$54
§91-3 (C)	Comingled recyclables violation: contaminated; not contained in containers or receptacles	\$54

Fines levied and collected pursuant to the provisions of this Ordinance shall be immediately deposited into the Municipal Recycling Fund. Monies in the Municipal Recycling Trust Fund shall be used for the expenses of the municipal recycling program.

§ 91-12 Repealer.

All ordinances or parts of ordinances inconsistent herewith are repealed as to such inconsistencies.

§ 91-13 Severability.

If any section, subsection, sentence, clause, phrase or portion of this chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

§ 91-14 Effective Date.

This chapter shall take effect upon passage and publication as provided by law and shall be applicable to any new applications or renewal applications.

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.

IT IS FURTHER ORDAINED that the remainder of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on October 27, 2020 and finally adopted by the Mayor and Council on November 10, 2020.

Town Clerk Mayor

Introduction 10-27-20

Motion:	Yes	No	Abstain	Absent
<i>RC</i>				
Second:				
<i>MD</i>				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert	✓			
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 11-10-20

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AUTHORIZING AN
EXTENSION OF CURRENT TOW OPERATOR LICENSES AND THE ACCEPTING
OF LICENSE APPLICATIONS PURSUANT TO CHAPTER 115A**

WHEREAS, the Town of Secaucus undertook a full revision of the Towing Ordinance Chapter 115A during 2018 in order to update provisions, set requirements for official towers and provide for license periods as set forth in Ordinance 2018-32 and Resolution 2018-262; and

WHEREAS, the Town deemed two Tow Operators, John's Main of North Bergen, New Jersey and Tumino's Towing of North Bergen, New Jersey, qualified to perform work for the Town of Secaucus in accordance with T.O. Chapter 115A for a two (2) year license period beginning January 1, 2019, with said period to expire on December 31, 2020; and

WHEREAS, the Town would like to begin the application process for the next two (2) year licensing period; and

WHEREAS, the Mayor and Council understand that due to the current state of emergency (COVID-19) and the resources needed to evaluate the applications for the next license period, more time is needed for such and will extend the current tow operator licenses for a sixty (60) day period as the application process proceeds.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the above statements are incorporated herein and authorization is provided to publish Notice of Availability and Acceptance of Tow Operator Applications on November 12, 2020, and begin the tow operator application and licensing process in accordance with Chapter 115A of the Code of the Town of Secaucus for the next licensing period of March 1, 2021 through February 28, 2023; and

BE IT FURTHER RESOLVED that the following tow operators' licenses for the Town of Secaucus, set to expire on December 31, 2020, shall be extended for a period of sixty (60) days until February 28, 2021:

John's Main Towing
1445 Union Turnpike
North Bergen, New Jersey 07047

Tumino's Towing
5419 Tonnelle Blvd.
North Bergen, New Jersey 07047

BE IT FURTHER RESOLVED that the two (2) tow operators on the current rotation schedule be continued without change and in accordance with the current Ordinance provisions until the new license period herein discussed is effectuated; and

BE IT FURTHER RESOLVED that the Mayor, Town Administrator or their designee are hereby authorized to execute any documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: November 10, 2020

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING A FAIR AND OPEN SOLICITATION PROCESS
OF PROFESSIONAL SERVICES CONTRACTS**

WHEREAS, the Town of Secaucus is desirous of obtaining expert professional services to serve the Town in both statutory and operationally required functions; and

WHEREAS, the Town Attorney has prepared a Fair and Open Solicitation Process for Professional and other services for the period of February 15, 2021 to February 14, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk shall be authorized to post and accept proposals for obtaining such Professional and other services as follows:

1. Professional Services – **Special General Counsel.**
2. Professional Services – **Special Attorney, Litigation.**
3. Professional Services – **Town Auditor.**
4. Professional Services – **Tax Appeal Attorney.**
5. Professional Services – **Labor Attorney.**
6. Professional Services – **Consulting Engineer.**
7. Professional Services – **Town Surveyor.**
8. Professional Services – **Bond Counsel.**
9. Professional Services – **Special Bond Counsel.**
10. Professional Services – **Risk Management Consultant.**
11. Professional Services – **Special Counsel/Federal Regulatory Specialist.**
12. Professional Services – **Real Property Appraiser.**
13. Professional Services – **Alcoholic Beverage Control Board Counsel.**
14. Professional Services – **Public Relations Specialist/Local-State Grant Writer.**
15. Professional Services – **Municipal Prosecutor.**
16. Professional Services – **Substitute Municipal Prosecutor.**
17. Professional Services – **Planning Board Attorney.**
18. Professional Services – **Zoning Board of Adjustment Attorney.**

19. Professional Services – **Municipal Public Defender.**
20. Professional Services – **Substitute Municipal Public Defender.**
21. Professional Services – **Architect.**
22. Professional Services – **Planner.**
23. Professional Services – **Town Veterinarian.**
24. Professional Services – **Bid Specifications Writer.**
25. Professional Services – **Environmental Consultant.**
26. Professional Services – **Information Technology Consultant.**

Adopted: November 10, 2020

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on November 10, 2020.

Town Clerk

Mayor

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING A PROPRIETARY CONTRACT WITH DRS
IMAGING SERVICES, LLC FOR DOCUMENT IMAGE CONVERSION SERVICES
THROUGH THE UNION COUNTY COOPERATIVE**

WHEREAS, the Town of Secaucus' Construction Department has the continued need for Document Image Services and Retrieval Management; and

WHEREAS, N.J.A.C. 5:34-9.1(A)(1)(ii) identifies Proprietary as "Specialized in Nature" and "The good or service is patented and the patented feature is essential for operational performance"; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (DD) exempts from public bidding "the provision or performance of goods or services for the support of maintenance of PROPRIETARY COMPUTER HARDWARE AND SOFTWARE"; and

WHEREAS, DRS Imaging Services, LLC of 43 Fadem Road, Springfield, NJ 07081 had previously installed and trained personnel on the software developed exclusively for the Secaucus Construction Departments' usage; and

WHEREAS, a proposal was received by the Secaucus Construction Department from DRS Imaging Services, LLC for their continued services in the amount of Thirty-Three Thousand Eighty-Five Dollars and 50/100 (\$33,085.50); and

WHEREAS, the anticipated contract term for this contract is one (1) year, to begin on November 10, 2020; and

WHEREAS, the services as set forth in the Proposal submitted by DRS Imaging Services, LLC will be procured through the Union County Cooperative under Contract UCCP-28-2015; and

WHEREAS, the Town of Secaucus is a member of the Union County Cooperative previously authorized by Resolution 2020-126.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, award the contract for Document Image Services and Retrieval Management to DRS Imaging Services, LLC at an amount not to exceed Thirty-Three Thousand Eighty-Five Dollars and 50/100 (\$33,085.50); and

BE IT FURTHER RESOLVED, the Finance Director certifies that funds are available for these services under line item 01-2010-00-11322-069; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to take any action necessary to effectuate the spirit and purpose of this resolution; and

BE IT FURTHER RESOLVED, that DRS Imaging Services, LLC shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of the service contract with DRS Imaging Services, LLC for Document Image Services and Retrieval Management as described herein.

DATE: November 10, 2020

I, Sheetal Nagpal, Treasurer of the Town of Secaucus,
do hereby certify that funds are available in accordance
with the Local Budget Law NJSA 40A:4-1 in
Account Number:

01-2010-00-11322069

Amount \$ 33,085.50 Date 11/19/2020

Sheetal Nagpal
Sheetal Nagpal

DRS Imaging Services LLC
 43 Fadem Road
 Springfield, NJ 07081 US
 dphelan@drs imaging.com
 www.drs imaging.com

Estimate

ADDRESS
Secaucus Ms. Foula Ballas Building Department 1203 Paterson Plank Rd Secaucus, NJ 07094

SHIP TO
Secaucus Ms. Foula Ballas Building Department 1203 Paterson Plank Rd Secaucus, NJ 07094

ESTIMATE #	DATE
1011	11/02/2020

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Building Department 40 Boxes of Permits			
Prep	Document Preparation	4,800	0.40	1,920.00T
Scanning	Scanning of Documents	96,000	0.095	9,120.00T
Index	Indexing	269,250	0.006	1,615.50T
	Building Department Drawings from Permit Boxes & 40 Rolls			
Scanning	Scanning of Drawings	8,400	1.60	13,440.00T
Index	Indexing	465,000	0.006	2,790.00T
	Misc			
Software	Software	1	4,200.00	4,200.00T

SUBTOTAL	33,085.50
TAX	0.00
TOTAL	\$33,085.50

Accepted By

Accepted Date

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
TO IMPRESSIVE PRINTING FOR GENERAL PRINTING SERVICES**

WHEREAS, the Town of Secaucus has a continuing need for general printing services for the Town; and

WHEREAS, Impressive Printing of 313 10th Street, Carlstadt, NJ 07092 has submitted a proposal for the required printing services.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, authorize the award a Non-Fair and Open contract to Impressive Printing for general printing services for a one (1) year period, in the amount not to exceed One Hundred Twenty-Five Thousand Dollars and 00/100 (\$126,000.00); and

BE IT FURTHER RESOLVED, that Impressive Printing has submitted a Pay to Play disclosure form which certifies that Impressive Printing has not made any reportable contributions to a political or candidate committee in the Town of Secaucus in the previous year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, in compliance with necessary regulations and measure of the State of New Jersey under N.J.S.A. 19:44A-20.27; and

BE IT FURTHER RESOLVED, that Impressive Printing shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of the contract; and

BE IT FURTHER RESOLVED, that the Finance Director certifies that funds are available for these services under line item 01-2010-00-11012-065; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to take any action necessary to effectuate the spirit and purpose of this resolution.

Adopted: November 10, 2020

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on November 10, 2020.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Ciancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

I, Sheetal Nagpal, Treasurer of the Town of Secaucus, do hereby certify that funds are available in accordance with the Local Budget Law NJSA 40A:4-1 in

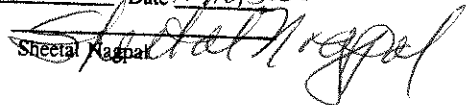
Account Number:

01-2020-00-11012065

Amount \$ 126,000.00

Date 11/10/2020

Sheetal Nagpal



IMPRESSIVE •Printing

Town of Secaucus

ATTN: Purchasing

October 14, 2020

To all

Enclosed you will find a transaction detail report from October 14, 2019 to October 14, 2020, and a sales journal history report.

We have submitted these reports in the past as it is much easier to see the cost for each item and its description

The total amount for the past year in printing to date is \$126,312.06

Our prices have stayed the same through the years and we are prepared to keep the prices the same.

We enjoy working with our hometown of Secaucus.

And as always, our prices include EVERYTHING.

Sincerely

A handwritten signature in black ink, appearing to read 'Robert Egan', with a long horizontal flourish extending to the right.

Robert Egan
President / Owner

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Town Council of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent Recreations that the below listed persons are hereby appointed to the replacement regular part time position of Park Attendants in the Park Patrol Department (#76000). The positions are contingent on the successful completion of background, criminal checks and drug screen effective November 10, 2020 as follows:

Landi, Michael (start date 11/5/20)	\$14.50 / hour
Vaughan, Richard (start date 11/5/20)	\$14.50 / hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on November 10, 2020.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____
TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent Recreation that the below person is hereby appointed to the seasonal part time position in the Recreation Soccer Program (#81076) starting September 12th through November 14th, 2020 as follows:

Marin, Gianna

\$10.30 / Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on November 10, 2020

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of the Town Administrator and Director Human Resources, the below person is hereby rehired to a regular part time Clerk position in the Administration Department (#01000) effective November 10, 2020 as follows:

Singh, Arushi #5160 (start 11/9/20) \$11.00 / Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on November 10, 2020.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				