

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - SEPTEMBER 26, 2023
MEETING TO COMMENCE 7:00 PM

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

ORDINANCES FOR INTRODUCTION

Ordinance No. 2023-26: An ordinance amending Chapter 127 of the Code of the Town of Secaucus entitled "Vehicles and Traffic" to add a loading zone location

RESOLUTIONS (CONSENT AGENDA)

PAYMENT OF CLAIMS

BINGO/RAFFLE APPLICATIONS

1) Application for an Off-Premise 50/50 Draw Raffle to be held on October 21, 2023, sponsored by the Secaucus Middle School PTO

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

1) Request by St. Peter's Prep to use the Secaucus Ice Rink on Mondays from November 20 to December 18 and from January 8 to February 19 for high school hockey practices
2) Request by Sheetal Nagpal to use Buchmuller Park on October 8 for the Diwali Mela Cultural Event

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Town of Secaucus

CONSENT AGENDA – 9/26/23

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE.

ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

- 1) A resolution to approve Change Order #1 to a contract with Brockwell & Carrington Contractors, Inc. for the construction of the Senior Center
- 2) A resolution authorizing the Town of Secaucus to enter into a Cooperative Pricing Agreement with Buyboard National Cooperative
- 3) A resolution awarding a contract for Collection Services to Penn Credit Corporation
- 4) A resolution authorizing the award of a Non-Fair and Open Contract for Landscaping Services to RAC Landscape Contractors
- 5) A resolution reappointing a member of the Local Cannabis Control Board for the Town of Secaucus in accordance with Town Ordinance 135-6(G)
- 6) Resolution transferring Alex R. Constantino to a Regular Part-Time Position of Laborer in the Public Works Department, effective September 27, 2023, at the hourly rate of \$15.00
- 7) Resolution reappointing Steven Olsen, Guy Pascarello and Cory Robinson as Seasonal Part-Time Directors in the Recreation Department, effective September 26, 2023, each with stipends of \$3,000.00
- 8) Resolution hiring James Castillo to the Regular Part-Time position of Fitness Attendant Position in the Recreation Department, effective September 21, 2023, at the hourly rate of \$14.13
- 9) Resolution hiring Matthew T. Dragone to to the Regular Part-Time position of Laborer in the Public Works Department, effective September 27, 2023, at the hourly rate of \$15.00

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2023-26

**AN ORDINANCE AMENDING CHAPTER 127 OF THE CODE OF
THE TOWN OF SECAUCUS ENTITLED “VEHICLES AND TRAFFIC”
TO ADD A LOADING ZONE LOCATION**

WHEREAS, the Mayor and Council recognize that the safety of all motorists, passengers, pedestrians, residents and visitors is of utmost importance; and

WHEREAS, the Town enacted §127-1 *et seq.* to alleviate dangerous situations on the Town’s streets, promote safe passage for motorists and vehicles, to address traffic flow, and specify penalties for violations; and

WHEREAS, updates are being undertaken to the parking provisions in §127-17 by adding an additional site to Schedule XI “Loading Zones” upon the recommendation of the Secaucus Police Traffic Division; and

WHEREAS, the update adds a location by address to meet the continuing need for safe access and passage by vehicles and trucks for the loading or unloading of cargo, products or materials from commercial vehicles in that area of the Town of Secaucus.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1. §127-33” “Schedule XI: Loading zones.” of the Code of the Town of Secaucus be, and is hereby amended and supplemented to read as follows: (additions are indicated in **bold**, deletions are indicated by ~~strikethroughs~~):

§ 127-33 Schedule XI: Loading Zones.

In accordance with the provisions of § 127-17, the following described locations are hereby designated as loading zones:

Street	Side	Location	Hours
...			
Paterson Plank Road	North	Beginning at the corner of Wilson Avenue for a distance of fifty (50) feet in an easterly direction along the front side of the structure located at 1254 Paterson Plank Road.	Monday – Friday; 12:00 p.m. to 6:00 p.m.

2. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
4. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 127 of the Code of the Town of Secaucus shall remain in full force and effect.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an Ordinance introduced and passed on first reading on _____, 2023 and finally adopted by the Mayor and Council on _____, 2023.

Town Clerk

Mayor

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION TO APPROVE CHANGE ORDER #1 TO A CONTRACT WITH
BROCKWELL & CARRINGTON CONTRACTORS, INC. FOR THE CONSTRUCTION
OF THE SENIOR CENTER**

WHEREAS, the Town of Secaucus has a contract with Brockwell & Carrington Contractors, Inc. for the Construction of the Senior Center, authorized under resolution 2023-100, in the amount of \$6,097,000.00; and

WHEREAS, it has been determined that additional work is required, included additional electrical costs, which will increase the total contract cost by Sixteen Thousand Eighty-One Dollars and 00/100 (\$16,081.00); and

WHEREAS, there is a need for a Change Order #1 to increase the contract with Brockwell & Carrington Contractors, Inc. in the amount of Sixteen Thousand Eighty-One Dollars and 00/100 (\$16,081.00), which will increase the overall contract amount to Six Million One Hundred Thirteen Thousand Eighty-One Dollars and 00/100 (\$6,113,081.00), representing a .26% increase; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line item 10-2150-55-70611-011

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey that the above statements are incorporated herein and Change Order #1 for Brockwell & Carrington Contractors, Inc. in the amount of Sixteen Thousand Eighty-One Dollars and 00/100 (\$16,081.00) is hereby approved.

Adopted: September 26, 2023

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE TOWN OF SECAUCUS TO ENTER INTO A
COOPERATIVE PRICING AGREEMENT WITH BUYBOARD NATIONAL COOPERATIVE**

WHEREAS, N.J.A.C. 5:34-7.4 authorizes contracting units to enter into Cooperative Pricing System Agreements for its administration: and

WHEREAS, BuyBoard offers voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, BuyBoard, the lead agency, duly advertises, receives proposals, and awards contract in accordance with N.J.S.A. 40A:11-4; and

WHEREAS, in accordance with N.J.S.A. 52:34-6.2, the Town has applied to the BuyBoard National Cooperative, and intends to utilize their awarded contracts for the purpose of cost savings for the purchasing of technology; and

WHEREAS, the Town shall follow the guidelines of the New Jersey Department of Community Affairs, as outlined in Local Finance Notice 2012-10; and

WHEREAS, the system identifier for BuyBoard shall appear on all documentation related to purchases made through this system.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, authorize a National Cooperative Purchasing Agreement with BuyBoard National Cooperative.

Adopted: September 26, 2023



ONE-STOP SHOP FOR PROCUREMENT

WHAT BUYBOARD® CAN DO FOR YOU

Combining the purchase power of local governments provides members—big and small—the leverage to achieve better pricing on products, equipment, and services they use every day. There is power in numbers, and BuyBoard has delivered the vast economies of scale in purchasing products and services to members since 1998.

VALUE AND CHOICE

With a wide range of contracts available, members will find almost everything needed to support their organization. The BuyBoard philosophy has always been that members know best which products they need, and the choice of vendor is their decision to make.

MEMBER GOVERNED

The Cooperative is governed by an eight-member board of directors representing members from different parts of the country. The board's only function is to govern the Cooperative and award all the contracts directly with no delegation of authority to staff.

EFFICIENCY AND COST SAVINGS

Because the competitive procurement process has been completed, members save time and resources that would have been spent preparing and conducting a formal RFP. Cost savings can be achieved through the competitive price of the product and the reduction of internal administrative time and effort.

COMPLIANCE AND TRANSPARENCY

BuyBoard contracts have already been through a competitive procurement process, saving members the time and cost of preparing RFPs and bids. In many states, a purchasing cooperative enables public entities governed by competitive bidding requirements to take advantage of proposals awarded by a cooperative.

This provides members compliance with local and state procurement requirements and a documented audit trail. Transparency in the procurement process is treated with a high degree of focus and is of paramount importance. All vendors are treated on equal terms and are on the same plane of competition.

REQUEST FOR QUOTES (RFQ) APPLICATION

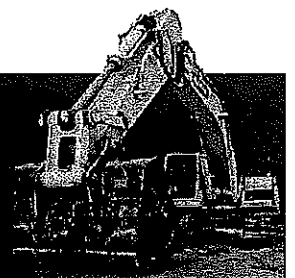
BuyBoard's RFQ functionality allows members to request pricing on volume needs from multiple vendors. This convenient and efficient process can be finalized in a matter of days, versus weeks or months, for a typical formal bid/proposal.

SUPPORT OF PUBLIC EDUCATION AND LOCAL GOVERNMENTS

BuyBoard was created to support and serve public schools, municipalities, counties, and all types of local government agencies and nonprofits. That support and service is evidenced in the list of organizations that sponsor the BuyBoard and in turn support their respective membership. Purchasing through the BuyBoard means your agency is helping to support the statewide organizations that support you.



Contact David Ricketts to see how the
BuyBoard can help you save money!
david.ricketts@buyboard.com | (913) 424-5758



Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AWARDING A CONTRACT FOR COLLECTION SERVICES
TO PENN CREDIT CORPORATION**

WHEREAS, the Secaucus Municipal Court has determined the continued need for Collection Services; and

WHEREAS, Penn Credit Corporation was awarded the contract for this service in previous years; and

WHEREAS, in accordance with N.J.S.A. 40A:11-1, when the price of any contract does not exceed in a contract year the total sum of \$17,500.00, the contract may be awarded without public advertising for bids; and

WHEREAS, Penn Credit Corporation, located in Harrisburg, PA, is State of New Jersey approved under the Small Business Set Aside Act.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, award the contract for Collection Services to Penn Credit Corporation as detailed above for a one (1) year term beginning September 26, 2023; and

BE IT FURTHER RESOLVED, that the Resolution shall constitute the requisite contract in this matter and be kept on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that Penn Credit Corporation shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this resolution.

Adopted: September 26, 2023

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR LANDSCAPING SERVICES TO RAC LANDSCAPE CONTRACTORS**

WHEREAS, the Town of Secaucus has the ongoing need for Landscape Services to service Town owned properties; and

WHEREAS, the Town of Secaucus' Department of Public Works obtained three (3) quotes for each landscaping project; and

WHEREAS, RAC Landscape Contracts submitted the lowest quote for the contracts awarded to them; and

WHEREAS, in accordance with N.J.S.A. 40A:11-6.1, spending with RAC Landscape Contractors has reached the limit requiring a resolution; and

WHEREAS, that the Finance Director certifies that funds are available for these services under line item 01-2010-00-51802-036.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, authorize the award a Non-Fair and Open contract for Landscaping Services to RAC Landscape Contractors at a not to exceed amount of Twenty-Six Thousand One Hundred Eighty-Five Thousand Dollars and 00/100 (\$26,185.00) for the term of January 1 2024-December 31, 2024; and

BE IT FURTHER RESOLVED, that RAC Landscape Contractors has submitted a Pay to Play disclosure form which certifies that RAC Landscape Contractors has not made any reportable contributions to a political or candidate committee in the Town of Secaucus in the previous year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, in compliance with necessary regulations and measure of the State of New Jersey under N.J.S.A. 19-44A-20.27; and

BE IT FURTHER RESOLVED, that RAC Landscape Contractors shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this resolution.

Adopted: September 26, 2023

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

VENDOR HISTORY

09/12/23

Reso 9,26.23

Vendor Code	Amount	Check #	PO #	Account	PO Date	Pd Date	Type Invoice or Description
R A C LANDSCAPE CONTRACTORS							
2015	1,200.00	0	001-2010-00-31502-057		09/11/23	//	R 3DAY RENTAL
2015	850.00	0	001-2010-00-31502-057		09/11/23	//	R EXCABATOR RENTAL
2015	3,135.00	0	001-2010-00-51802-036		09/11/23	//	R FERTILIZER VARIOUS
2015	4,125.00	70157	8365901-2030-00-51802-036		12/07/22	04/25/23	Q 12222 12/2/22 - WINTER
2015	475.00	71363	8542801-2010-00-31502-057		04/11/23	05/24/23	Q 33123 3/31/23 - RENTAL OF
2015	4,125.00	71363	8573701-2010-00-51802-036		04/25/23	05/24/23	Q 41923 4/19/23 - FERTILIZER AT
2015	2,600.00	71654	8594001-2010-00-31502-057		05/10/23	06/28/23	Q 5223 5/2/23 - EXCAVATOR RENTAL
2015	350.00	71654	8623901-2010-00-31502-057		06/02/23	06/28/23	Q 51023 5/10/23 - RENTAL OF
2015	4,225.00	71654	8624001-2010-00-51802-036		06/02/23	06/28/23	Q 52323 5/23/23 - SPRAYING WEED
2015	4,225.00	71938	8636701-2010-00-51802-036		06/12/23	07/26/23	Q 53123 5/31/23 - 2ND APPLICATION
R A C LANDSCAPE CONTRACTORS TOTALS:						25,310.00	

GRAND TOTAL:

~~25,310.00~~

21,185.00

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION RE-APPOINTING A MEMBER OF THE
LOCAL CANNABIS CONTROL BOARD FOR THE TOWN OF SECAUCUS
IN ACCORDANCE WITH TOWN ORDINANCE 135-6(G)**

WHEREAS, in accordance with N.J.S.A. 24:6I-31 et seq., the Town of Secaucus adopted changes to Town Ordinance provision 135-6(G) on May 10, 2022, per Ordinance No. 2022-9, permitting cannabis establishments as a conditional use/special exception with the Light Industrial Zone A; and

WHEREAS, said Ordinance, pursuant to subsection 1(l), permits the Mayor and Council to create and appoint a “Local Cannabis Control Board” comprised of three (3) persons to review and approve applications for the operation of cannabis establishments within the Town of Secaucus; and

WHEREAS, the Mayor and Council created and established a “Local Cannabis Control Board” for the Town of Secaucus on September 13, 2022 pursuant to **Resolution No. 2022-303** and appointed Keri Ann Eglentowicz, Esq. to an initial term of one (1) year in accordance with Town Ordinance 135-6(G)(1)(l).

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, hereby reappoint Keri Ann Eglentowicz, Esq. for a term of three (3) years starting September 14, 2023 and ending on September 13, 2026; and

BE IT FURTHER RESOLVED, that the Mayor and Town Council, Town Administrator or their designee is hereby authorized to take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: September 26, 2023

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Tringali				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

RESOLUTION: _____

TOWN OF SECAUCUS

**COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Kevin O'Connor, the Superintendent of Public Works, the below person is hereby transferred to a regular part-time position of Laborer in the Public Works Department (#50000), effective September 27, 2023 as follows:

Constantino, Alex R.

\$15.00 /Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____
TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent Recreation that the below person (s) are hereby re-appointed to the seasonal part time position(s) in the Recreation Winter Sports Program (#81076) effective September 26, 2023 as follows:

<u>Directors</u>	<u>Stipend</u>
Steven Olsen - Wrestling	\$3,000.00
Guy Pascarello - Travel Basketball	\$3,000.00
Cory Robinson- Hockey	\$3,000.00

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendation of Mike Pero, Superintendent Recreation, the below person is hereby hired to regular part time Fitness Attendant position at the Recreation Center Department (#85000) retroactive September 21, 2023 as follows:

Castillo, James

\$14.13 / Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

TOWN OF SECAUCUS

**COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Kevin O'Connor, the Superintendent of Public Works, the below person is hereby hired to a regular part-time position of Laborer in the Public Works Department (#50000), effective September 27, 2023 as follows:

Dragone, Matthew T.

\$15.00 /Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on September 26, 2023.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				