

+TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - 12/17/2024

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

APPROVAL OF MINUTES

Resolution approving the minutes of the Regular Meetings of November 12, 2024 and November 26, 2024

ORDINANCES FOR PUBLIC HEARING

Ordinance No. 2024-27: Ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Deletion of handicapped parking spots on Blanche Street, Born Street and Centre Avenue)

Ordinance No. 2024-28: Ordinance amending Chapter 28 of the Code of the Town of Secaucus entitled "Police Department" to update the conditions for appointments

Ordinance No. 2024-29: Ordinance amending Chapter 127-58B of the Code of the Town of Secaucus entitled "Designation of Locations at or Near Private Residences" (Addition of a handicapped parking spot on Sixth Street)

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

PAYMENT OF CLAIMS

BINGO/RAFFLE APPLICATIONS

- 1) Application for an On-Premise 50/50 to be held on April 25, 2025, sponsored by Hudson Milestones
- 2) Application for an On-Premise Draw Raffle to be held on February 21, 2025, sponsored by Secaucus High School PTSA
- 3) Application for an Off-Premise 50/50 to be held on February 21, 2025, sponsored by Secaucus High School PTSA

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Town of Secaucus

CONSENT AGENDA – 12/17/24

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE.

ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

- 1) Corrective resolution authorizing partial cancellation of property taxes for totally disabled veteran
- 2) Resolution approving tax overpayment refunds for one (1) Secaucus property
- 3) A resolution on behalf of the Town of Secaucus authorizing cancellation of 2024 tax overpayments or delinquent amounts less than \$10.00
- 4) A resolution authorizing refund of redemption monies to outside lienholder
- 5) A resolution authorizing a tax refund for Block 192, Lot 2
- 6) A resolution authorizing the contract for the Born Street Pump Station to Hugerich Construction, Inc.
- 7) A resolution authorizing the contract for the provision of an Elgin Whirlwind 1 Vacuum Street Sweeper to W.E. Timmerman Co. through the Sourcewell National Cooperative es
- 8) A resolution to approve Change Order #5 to a contract with Brockwell & Carrington Contractors, Inc. for the construction of the Senior Center
- 9) A resolution to award a contract for the provision of kitchen appliances from Cook's Direct through the Sourcewell Cooperative
- 10) Resolution appointing Tess Hitt to a Regular Part-Time position of Parking Enforcement Officer, pending a successful completion of a pre-employment physical, including drug screening, effective December 2, 2024, at the hourly rate of \$17.00
- 11) Resolution appointing Kelli Ann Frey with a start date of November 11, 2024 and an hourly rate of \$16.48 and Emmanuel Barzaga with a start date of December 16, 2024 and an hourly rate of \$20.00 each to the Regular Part-Time position of One on One Counselor in the Before and Aftercare Programs, pending the successful completion of the background check and physical including drug screening
- 12) Resolution appointing Gary S. Rozmester to a Regular Part-Time Driver position in the Social Services Department, retroactive to December 12, 2024, at the hourly rate of \$15.13
- 13) Resolution transferring and reappointing Dylan Caruso and Sophia Oquendo to the Seasonal Skate Guard positions at the Ice Rink, each retroactive to December 3, 2024 and each at the hourly rate of \$13.73
- 14) Resolution granting Shaune Swift an unpaid temporary disability with continued life insurance and for pension purpose, effective November 26, 2024 through January 14, 2025

- 15) Resolution appointing Aidan Mancha to the Seasonal Part Time Intern Position in the Secaucus Municipal Court at the hourly rate of \$17.00
- 16) Resolution reappointing Mina Ghatas as a Fitness Attendant, effective December 13, 2024 and Jimmy Santana as a Custodian, effective December 6, 2024, in the Recreation Center, both at the hourly rate of \$15.13
- 17) Resolution approving the Caucus Meeting Dates for the Mayor and Council for the year 2025
- 18) Resolution approving the Regular Meeting Dates for the Mayor and Council for the year 2025
- 19) Resolution providing for the insertion of a Special Item of Revenue in the Budget pursuant to N.J.S.A. 40A:4-87 (CH. 159, P.L. 148) – public and private revenues offset by appropriation – Meals on Wheels
- 20) Resolution providing for the insertion of a Special Item of Revenue in the Budget pursuant to N.J.S.A. 40A:4-87 (CH. 159, P.L. 148) – public and private revenues offset by appropriation – Food Pantry

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, that the minutes of the Regular Meetings of November 12, 2024 and November 26, 2024 are hereby approved.

December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY

ORDINANCE NO. 2024-27

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by deleting the following locations:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Blanche Street	North	On the north side of Blanche Street, beginning at a point 170 feet west of the northwest corner of County Avenue and Blanche Street continuing for a distance of 22 feet directly in front of 10 Blanche Street
Born Street	South	On the south side of Born Street, beginning at a point 209 feet west of the southwest corner of Paterson Plank Road and Born Street continuing west for a distance of 20 feet in front of 255 Born Street

Centre Avenue

North

On the north side of Centre Avenue, beginning at a point 66 feet west of the northwest corner of Centre Avenue and Golden Avenue continuing west for a distance of 22 feet in front of 144 Centre Avenue.

SECTION 2

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 3

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

Tc31, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on November 12, 2024 and finally adopted by the Mayor and Council on December 17, 2024.

 Town Clerk Mayor

Introduction 11-12-24

Motion: JC	Yes	No	Abstain	Absent
Second: RC				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert				✓
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 12-17-24

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

**AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY**

ORDINANCE NO. 2024-28

**AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF THE TOWN OF
SECAUCUS ENTITLED "POLICE DEPARTMENT" TO UPDATE THE CONDITIONS
FOR APPOINTMENTS**

WHEREAS, the Mayor and Council, upon recommendation of the Police Chief, have determined that changes to the Ordinance entitled "Police Department" shall be made to account for the current personnel needs of the Department.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, based on the above review, as follows:

1. Chapter 28 entitled "Police Department," "§28-11 Appointment required prior to permission for course" of the Code of the Town of Secaucus is hereby amended and supplemented to read as follows: (deletions are indicated by ~~crossouts~~; additions are indicated in **bold**):

§ 28-11. Appointment required prior to permission for course.

No person shall be permitted to take the basic training course unless such person holds a probationary or temporary appointment as a police officer in the Town of Secaucus, and such appointee shall be entitled to a leave of absence with pay during the period of the basic police training course.

- A. Notwithstanding other provisions contained in this chapter, in the event that the governing body finds that it would be in the best interest of the Town of Secaucus to waive the regular process and hire one or more police officers who will be appointed to a probationary period as provided by this Article who satisfy the following conditions, then the governing body, in its discretion, may waive the requirements that such officer take a written examination and oral examination as specified in § 28-8A, and may hire the probationary officer(s). However, prior to hiring such probationary officer under these circumstances, all candidates must first complete the Police Department background investigation in accordance with the terms of this Article and satisfactorily complete the physical fitness and psychological/medical fitness evaluation for service as a police officer. The conditions which such lateral hires must satisfy are as follows:

- (1) The applicant must be serving as a law enforcement officer in any State of New Jersey, county, or municipal law enforcement department or agency or County Sheriff's office at the time of application; or
- (2) Must have at least ~~two~~ **eighteen (18) months** experience prior to an application for such lateral transfer as a law enforcement officer in any State of New Jersey, county, or municipal law enforcement department or agency, or County Sheriff's office and served in that capacity within the ~~24~~ **eighteen (18)** months preceding his or her application for lateral transfer to the Town Police Department; and

...

2. There are no other changes to this Chapter of the Code of the Town of Secaucus.
3. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
5. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on November 12, 2024 and finally adopted by the Mayor and Council on December 17, 2024.

 Town Clerk Mayor

Introduction 11-12-24

Motion: JC	Yes	No	Abstain	Absent
Second: OT				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Dehnert				✓
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 12-17-24

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

AN ORDINANCE OF
THE TOWN OF SECAUCUS, NEW JERSEY

ORDINANCE NO. 2024-29

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by adding the following location:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Sixth Street	West	On the west side of Sixth Street, beginning at a point 114 feet north of the northwest corner of Centre Avenue and Sixth Street continuing north for a distance of 18 feet in front of 759 Sixth Street

That the parking space designated for 759 Sixth Street adopted by Ordinance is to be personalized for Placard Number P2769248.

SECTION 2

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been

included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 3

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of an ordinance introduced and passed on first reading on November 26, 2024 and finally adopted by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Introduction 11-26-24

Motion: RC	Yes	No	Abstain	Absent
Second: OT				
Councilman Costantino	✓			
Councilman McKeever	✓			
Councilman Clancy	✓			
Councilman Delnert				✓
Councilman Gerbasio	✓			
Councilwoman Tringali	✓			
Mayor Gonnelli	✓			

Adoption 12-17-24

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Delnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**CORRECTIVE RESOLUTION AUTHORIZING PARTIAL CANCELLATION
OF PROPERTY TAXES FOR TOTALLY DISABLED VETERAN**

WHEREAS, this will serve to correct Resolution No. 2024-313, in which there was an error noted in the quarter indicated for the tax overpayment; and

WHEREAS, the Tax Assessor has granted a Disabled Veteran Exemption (partial) to Hector Jeremias Nieves who resides at 706 Harmon Cove Towers, more commonly known as Block 21 Lot 15 Qualifier: C0706, thereby reclassifying 67.33% of this property as tax exempt effective 9/16/2024, and

WHEREAS, the 2024 Tax Duplicate reflects taxes due on this property, which is now 67.33% exempt.

BE IT RESOLVED, that the Tax Collector is authorized to **cancel**/adjust/refund the following partial 3rd Quarter 2024 property tax overpayment(s) in the amount of \$183.20 and the Tax Collector is authorized to amend her records to reflect the real property tax exemption; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Town Tax Collector, Tax Assessor, and Chief Financial Officer; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this Resolution.

Adopted: December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of the resolution approved by the Mayor and Council on _____.

Town Clerk

Mayor

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Targallo				
Mayor Gonnelli				

RESOLUTION NO: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

RESOLUTION APPROVING TAX OVERPAYMENT REFUND(S)

WHEREAS, it has been determined by the Tax Collector that the taxpayer(s) indicated are entitled to tax overpayment refund(s) for 4th Quarter 2024 and;

WHEREAS, it is the desire of the Mayor and Council to have these overpayment(s) returned to the respective taxpayer(s) and/or their agent(s);

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that the requested overpayment refund(s) be made:

The Tax Collector is hereby authorized to make overpayment refund(s) in the amount shown to Hector Jeremias Nieves, totally disabled veteran.

BLOCK	LOT	QUALIFIER	ADDRESS	AMOUNT
21	15	C0706	706 Harmon Cove Towers	\$1,177.74

BE IT RESOLVED, that a copy of this resolution be forwarded to the Town Tax Collector, Tax Assessor, and Chief Financial Officer; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this Resolution.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of the resolution approved by the Mayor and Council on _____.

Town Clerk

Mayor

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING CANCELLATION OF 2024 TAX OVERPAYMENTS
OR DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, N.J.S.A 40A:5-17.1 allows for the cancellation of property tax overpayments or delinquent amounts in the amount of less than \$10.00 and for the cancellation of delinquencies for any charges and fees imposed by the municipality in the amount of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00 and any delinquencies of less than \$10.00 for any charges and fees imposed by the municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, to hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary; and

BE IT FURTHER RESOLVED, that the Tax Collector or their designee is hereby authorized to take any action necessary to effectuate said purpose and intent; and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of the resolution approved by the Mayor and Council on _____.

Adopted: December 17, 2024

Town Clerk

Mayor

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF REDEMPTION
MONIES TO OUTSIDE LIENHOLDER**

WHEREAS, at the Municipal Tax Sale held on October 9, 2024, a lien was sold on Block 92, Lot 21.03, also known as 666 Chestnut Place in Secaucus, for 2023 delinquent property taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #24-00001, was sold to Dianne H. Clemente at 0% interest rate and a premium in the amount of \$23,700.00; and

WHEREAS, Trident Abstract Title Agency, LLC/Kelly Title Group, LLC has affected redemption of Certificate #24-00001 in the amount of \$16,786.66.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$16,786.66, payable to the lienholder, Dianne H. Clemente, P.O. Box 141, Wyckoff, NJ 07481 for the redemption of Tax Sale Certificate #24-00001.

BE IT FURTHER RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$23,700.00 (Premium) to the lienholder.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this resolution.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of the resolution approved by the Mayor and Council on _____.

Adopted: December 17, 2024

Town Clerk

Mayor

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

A RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 192, LOT 2

WHEREAS, it has been determined by the Tax Assessor that the taxpayer is entitled to a tax refund as set forth below due to an error in made when calculating the assessed value of the property; and,

WHEREAS, the overassessment of the property was calculated for the dates September 23, 2023 through December 31, 2023, and for the entire 2024 tax year; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the Tax Collector is hereby authorized to process a tax refund covering the period from September 23, 2023 to December 31, 2023 in the amount of \$818.61, and for the 2024 tax year in the amount of \$5,446.45:

BLOCK	LOT	ADDRESS	AMOUNT
192	2	284 Paulanne Terrace	\$6,265.06

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Town Tax Collector, Tax Assessor, and the Chief Financial Officer.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this Resolution.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of the resolution approved by the Mayor and Council on _____.

Adopted: December 17, 2024

Town Clerk

Mayor

Motion	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE CONTRACT FOR THE BORN STREET PUMP
STATION TO HUGERICH CONSTRUCTION, INC.**

WHEREAS, the Town of Secaucus has the need for Pump Station Retention Services for the Born Street Pump Station; and

WHEREAS, Hugerich Construction, Inc. was awarded a contract for Heavy Equipment Leasing Services on April 23, 2024, under Resolution 2024-126

WHEREAS, the Town of Secaucus received a proposal from Hugerich Construction of Secaucus, NJ for the Born Street Pump Station Retention ARE Project in an amount of Eighty-Four Thousand Seven Hundred Forty-Two Dollars and 33/100 (\$84,742.33); and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line items T-15-56-0290-0000.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, award a contract to Hugerich Construction, Inc. for the Born Street Pump Station Retention ARE Project for an amount not to exceed Eighty-Four Thousand Seven Hundred Forty-Two Dollars and 33/100 (\$84,742.33); and

BE IT FURTHER RESOLVED, that Hugerich Construction Inc. shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing, which may include but is not limited to, proof of continued insurance coverage; and

BE IT FURTHER RESOLVED, that the Mayor and/or Town Administrator is hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of as of December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

TOWN OF SECAUCUS

MUNICIPAL GOVERNMENT CENTER • SECAUCUS, NEW JERSEY 07094

REQUISITION

NO. _____

DEPARTMENT _____ PURCHASE ORDER NO. _____

DATE 11/12/24 DATE OF ORDER SEPT 2024


SUGGESTED VENDOR HUGERICH CONSTRUCTION VENDOR HUGERICH CONSTRUCTION

DELIVERY WANTED BY _____ 66 HENRY ST

SHIP TO _____ SECAUCUS, NJ 07094

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
		BORN STREET PUMP STATION		
		RETENTION ARE PROJECT		
		- CLEAR AREA OF BRUSH		
		- GRADE ENTIRE AREA 1% TO PUMP		
		- PIPE EXTENSION W/ MANHOLE		
		- MOVE SOIL + INSTALL IN RET. AREA		
		- RIP RAP / TOPSOIL / SEED / PENN		
		* STORMWATER IMPROVEMENTS *		84,742.33

I hereby certify that the articles requested are necessary to properly conduct the activities of this department.

Signed  Department Head

This is not a purchase order. Be sure to allow enough lead time when requesting equipment or supplies.

WHITE COPY - PURCHASING AGENT YELLOW COPY - RETAIN FOR YOUR FILES

RESOLUTION NO. _____

TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY

A RESOLUTION AUTHORIZING THE CONTRACT FOR THE PROVISION AN
ELGIN WHIRLWIND 1 VACUUM STREET SWEEPER TO W.E. TIMMERMAN CO.
THROUGH THE SOURCEWELL NATIONAL COOPERATIVE

WHEREAS, the Town of Secaucus' Department of Public Works has the need for an Elgin Whirlwind 1 Vacuum Street Sweeper to services the Town of Secaucus; and

WHEREAS, W.E. Timmerman Co. of Whitehouse, NJ has submitted a Quote dated October 16, 2024, that was presented to the Qualified Purchasing Agent, providing for Provision of an Elgin Whirlwind 1 Vacuum Street Sweeper for a contract price of Four Hundred Fifty-Two Thousand Seven Hundred Eighty-Four Dollars and 73/100 (\$452,784.73); and

WHEREAS, W.E. Timmerman Co. of Whitehouse, NJ is an authorized dealer of Elgin and is the sole provider of these services in the State of New Jersey; and

WHEREAS, the Elgin Sweeper that is offered will be procured through Sourcewell Cooperative under Contract No. 093021-ELG Street Sweepers; and

WHEREAS, the Town of Secaucus is a member of the Sourcewell Cooperative (formerly National Joint Powers Alliance) previously authorized by Resolution 2014-279; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line-items C-04-55-2024-2060 @ \$445,000.00, G-02-41-1500-2130 @ \$1.30 and G-02-41-1500-2140 @ \$7,783.43

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey authorize the Contract for the Provision of an Elgin Whirlwind 1 Vacuum Street Sweeper to W.E. Timmerman Co. in an amount not to exceed Four Hundred Fifty-Two Thousand Seven Hundred Eighty-Four Dollars and 73/100 (\$452,784.73); and

BE IT FURTHER RESOLVED, that W.E. Timmerman Co. shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this resolution.

Adopted: December 12, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of as of December 17, 2024.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

W.E. Timmerman Co, Inc.

PO Box 71 • Whitehouse, NJ 08888



www.timmermanequipment.com

908-534-4126 • fax 908-534-2320

October 16, 2024

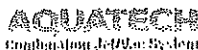
Mr. Kevin O'Connor, Superintendent
Town of Secaucus
Department of Public Works
1203 Paterson Plank Road
Secaucus, New Jersey 07094

Dear Mr. O'Connor:

For budget purposes, we are pleased to quote you for an ELGIN Whirlwind1 vacuum street sweeper mounted on a Freightliner M2 chassis equipped as follows:

Dual 36" Side Brooms
Freightliner M2 Dual Steer Conventional Cab Truck Chassis
200 HP Cummins ISB 200 6 Cylinder In-Line Diesel Engine
Single Engine equipped with a VPD to run auxiliary functions
172" Wheelbase
106" Cab-To-Axle Length
Backup alarm, electric
Camera, Rear View
Debris Hopper Volumetric Capacity 8.0 yd³ (6.0 m³)
Electronic Throttle
Fuel tank, 50 gal (189 L)
Full Load Indicator Weight actuated with in-cab warning light
Hose, hydrant fill, 16208" (5080 mm) with coupling
Hopper rear door, hydraulically opened/closed and locked/unlocked with external controls
Hydraulic oil cooler
In cab hopper dump
Individual water switches
LED clearance lights
LED sidebroom lights (ILO Standard)
LED/Stop/Tail/Rear Turn Lights
Left and Right Heated & Remote Control West Coast Mirrors
Manuals, operator and parts
Memory Sweep: Sweep resume feature
Rocker switches in central console gauges:
Tachometer, hour meter, oil pressure, voltmeter, coolant temperature,
spray water level gauge, hopper up, hopper rear door open, full load indicator

Page 1 of 3



Sidebroom work lights
 Spray Nozzles (Quick Disconnect Type):
 (7) inside each suction nozzle
 (4) at extension broom
 (3) at each side broom (36" broom)
 Water Tank Construction:
 Dual polyethylene, removable
 Water System Capacity 335 gal. (1268 L)

Chassis Accessories Included:

Front Spray Bar-Single
 LED/Stop/Tail/Rear Turn Lights
 12" Convex Mirrors (110 8")

Sweeper Accessories Included:

(2) 4 Ft. Aluminum Wandering Hose Extensions - Rear Mount
 Air Purge
 Auto Shutter Dual
 Dual Rear Led Flood Lights
 High Pressure Washdown - High Psi At Low Rpm
 Hopper Chute Spill Protection
 Hopper Deluge
 Hydrant Wrench
 Hydraulic Wandering Hose
 Lifeliner Hopper System W/Warranty
 Piranha Brooms - Dual 4 Segment
 Right & Left Hopper/Rear LED Beacons
 Right Hand Inspection Door & Step
 Stainless Steel Hopper Screen
 Sidebroom Tilt Right Hand W/Display 36"
 Whirlwind 1 Service Manual
 Hp Washdown Hose Reel
 2-3/4 Lb. Fire extinguisher
 Quick connect fill hose assembly
 Extended training/inspection 1 year (4 visits)
 Sweeper Warranty: One Year
 Cab Paint Color: White
 Sweeper Paint Color: RAL 5019 Blue

The Price of This Unit Is \$ 459,850.00
 Timmerman / Sourcewell Discount (\$ 7,065.27)
 Total Quote \$ 452,784.73

***Please Note: This unit is available for purchase by formal bid or on Sourcewell contract #093021-ELG. If purchased by formal bid, we will provide detailed bid specifications for your use.**

020071106 443,353.43

\$ 9481.30 Short

The following optional equipment is available. Please add the corresponding cost of each item to the price quoted above.

Utility Cover Lifter - Right Hand	3,100.00
Sport Hook V Chain for Manhole Lifter	INCL

If you need any additional information or have any further questions, please contact our Account Manager, Stephen R. Bumball, or me.

Thank you for your interest in our equipment.

Very truly yours,
W.E. Timmerman Co., Inc.



Nathan H. McCraney
Sales Manager

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION TO APPROVE CHANGE ORDER #5 TO A CONTRACT WITH
BROCKWELL & CARRINGTON CONTRACTORS, INC. FOR THE CONSTRUCTION
OF THE SENIOR CENTER**

WHEREAS, the Town of Secaucus has a contract with Brockwell & Carrington Contractors, Inc. for the Construction of the Senior Center, authorized under resolution 2023-100, in the amount of \$6,097,000.00; and

WHEREAS, Change Order #1 in the amount of \$16,081.00 was approved under Resolution 2023-258, Change Order #2 in the amount of \$59,158.47 was approved under Resolution 2024-28, Change Order #3 in the amount of \$3,439.62 was approved under Resolution 2024-122, and Change Order #4 in the amount of \$4,915.40 was approved under Resolution 2024-195; and

WHEREAS, it has been determined that additional work is required, including additional finishes on the 2nd floor and costs associated with return grilles for offices and storages, which resulted in five (5) change order requests; the combination of which will increase the total contract cost by Two Hundred Forty-Nine Thousand One Hundred Nine Dollars and 13/100 (\$249,109.13); and

WHEREAS, there is a need for a Change Order #5 to increase the contract with Brockwell & Carrington Contractors, Inc. in the amount of Two Hundred Forty-Nine Thousand One Hundred Nine Dollars and 13/100 (\$249,109.13), which will increase the overall contract amount to Six Million Four Hundred Twenty-Nine Thousand Seven Hundred Three Dollars and 44/100 (\$6,429,703.62), representing a 5.46% increase of the original contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line-item C-04-55-2021-3110

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey that the above statements are incorporated herein and Change Order #5 for Brockwell & Carrington Contractors, Inc. in the amount Two Hundred Forty-Nine Thousand One Hundred Nine Dollars and 13/100 (\$249,109.13) is hereby approved.

Adopted: December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of as of December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
 Secaucus Senior Center
 101 Centre Ave, Secaucus, NJ 07094

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: August 21, 2023

CHANGE ORDER INFORMATION:
 Change Order Number: 012
 Date: October 31, 2024

OWNER: *(Name and address)*
 Town of Secaucus
 Municipal Government Center, Secaucus,
 NJ 07094

ARCHITECT: *(Name and address)*
 Clarke Caton Hintz
 100 Barrack St, Trenton, NJ 08608

CONTRACTOR: *(Name and address)*
 Brockwell & Carrington
 1 Como Ct, Towaco, NJ 07082

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Cost associated with furnish and install support plate at 2nd floor curtainwall per RFI #55. As well as cost associated with installing and furnishing a hose bib at 1st floor utility room.

The original Contract Sum was	\$ 6,097,000.00
The net change by previously authorized Change Orders	\$ 141,673.95
The Contract Sum prior to this Change Order was	\$ 6,238,673.95
The Contract Sum will be increased by this Change Order in the amount of	\$ 15,921.46
The new Contract Sum including this Change Order will be	\$ 6,254,595.41
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be unchanged	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

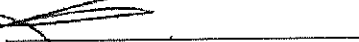
NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

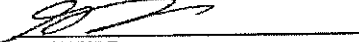
Clarke Caton Hintz
 ARCHITECT *(Firm name)*

Brockwell & Carrington
 CONTRACTOR *(Firm name)*

Town of Secaucus
 OWNER *(Firm name)*


 SIGNATURE


 SIGNATURE


 SIGNATURE

Michael L. Nelson Associate Partner
 PRINTED NAME AND TITLE

Amanda Desautels
 PRINTED NAME AND TITLE

Cary Kellas Town Administrator
 PRINTED NAME AND TITLE

October 31, 2024
 DATE

11/7/2024
 DATE

11/8/2024
 DATE



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 25

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 9/16/2024
Date Required:

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with Ceilings in Room 111 and 116

Please see attached change order from

Subcontractor

McGinley	Performed Work Subtotal		\$3,724.00
	Subcontractor OH&P	10%	\$372.40
	B&C OH&P	5%	\$204.82
	Subcontractor Performed Work Total		\$4,301.22
	Change Order Subtotal		\$4,301.22
	Bond	1%	\$43.01
	Insurance	0.05%	\$21.51
			\$64.52

Change Order Total: \$4,365.74

Sincerely,

Amanda Dassatti

Date: 9/16/2024

Project Coordinator

Construction Manager

Date: _____



MCGINLEY BUILDING SERVICES
 18 Main Road (Rt. 202)
 Montville, NJ 07045
 Phone: (973) 917-4747
 Fax: (973) 917-4748

Potential Change Order		
PROJECT: Brockwell- Secaucus Senior Center TO: Mr. RICHARD Rufo/Amanda Dassatti	PROJECT NO.: 23-0094 PCI NO.: EXT0012 Ceilings @ rooms 111 & 116.	DATE: 9/9/2024

DESCRIPTION:

1. Frame and drywall (2) 1-Hr. Fire rated drywall ceiling at storage room 116 with horizontal shaft wall assembly and 1 layer of 5/8" type-x drywall taped and finished to Level 4 finish.
2. Install grid and ACT at storage room 111.

Material	CH track & stud, 1" core board, 5/8" drywall, compound. Ceiling grid & ACT.			\$ 424.00
	Hours	Rate	Trade	
Labor	6	\$ 144.00	Foreman Carpenter	\$ 1,008.00
	10	\$ 138.00	Journeyman Carpenter	\$ 1,656.00
	4	\$ 128.00	Foreman Taper	\$ 512.00
	0	\$ 120.00	Journeyman Taper	\$
	1	\$ 104.00	Journeyman Laborer	\$ 104.00
			SUBTOTAL	\$ 3,724.00
O/P 10%			Overhead and Profit	\$ 372.40
			GRAND TOTAL	\$ 4,096.40

TOTAL REQUESTED AMOUNT: \$ 4,096.40

APPROVAL

Signed by: _____

DATE: _____



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 26

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 9/16/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with bathroom accessory changes.

Please see attached change order from

Subcontractor

FenWall	Performed Work Subtotal		\$3,155.71	
	Subcontractor OH&P	10%	\$315.57	
	B&C OH&P	5%	\$173.56	
	Subcontractor Performed Work Total			\$3,644.85
	Change Order Subtotal			\$3,644.85
	Bond	1%	\$36.45	
	Insurance	0.05%	\$18.23	
				\$54.68

Change Order Total: \$3,699.53

Sincerely,

Amanda Dassatti

Date: 9/16/2024

Project Coordinator

Construction Manager

Date: _____



FenWall
 13929 Lynmar Blvd
 Tampa, FL 33626
 (813) 343-5979

CUSTOMER QUOTE

Quote No: Q - 163945-01
 Quote Date: Monday, September 9, 2024
 Good Through: Monday, September 16, 2024
 Sales Rep: Blake Watson

Comments:

SECAUCUS SENIOR CENTER, SECAUCUS, NJ - BASED ON FULL PRINTS DATED 12/05/2022 AND DIRECTION FROM CUSTOMER DATED 06/09/2023, 04/09/2024, 06/04/2024, 07/01/2024, AND 09/09/2024.

REVISION 01

We appreciate this opportunity to serve you!
 Gdimoplon@brockwellcarrington.com

Sold To

Brockwell and Carrington Contractors,
 In
 George Dimoplon
 1 Como Court
 Towaco, NJ 07082
 USA

Ship To

Local Installer
 101 Centre Avenue
 Secaucus, NJ 07094

Ph: (973)237-1222 Fax: (973)237-1223 Ph:

Customer ID	Customer PO	Payment Terms	Job Name	Shp Via	Est Ship Date
TBD		To Be Determined	Secaucus Senior Center, Hudson City, NJ (MYLOO) (FENWALL) (DND)	FOB Tampa	

Item Qty	Part Number	Line Item Description	Key	Unit Price	Total:
1	1	Restroom Accessory Package		(\$1,015.38)	(\$1,015.38)
2	1	RRAccessoriesPkg			
3	2	Custom-Item			
SS Recess Kit - 40502 - Credit Due for the Recessed Hand Dryers in the Public Restrooms					
4	0			\$4,171.09	\$4,171.09
5	1	Restroom Accessory Package			
6	1	RRAccessoriesPkg			
Custom Restroom Accessories Package as Described Below: - Quoted rooms 206 & 207 - Picked up Hand dryers per second floor set of drawing sent. - Picked up Baby Changing Station in All Gender bathrooms.					
7	2	Custom-Item			
8	1	Custom-Item			
Xlerator XL-SB Hand Dryer					
KB310-SSWM Koala Care					
				SubTotal:	\$3,155.71
				Tax:	\$0.00
				Total Price:	\$3,155.71

READ BELOW FOR MORE IMPORTANT NOTES

FenWall's quote is based on our interpretation of the information supplied. It is the customer's responsibility to qualify the quote. FenWall is not responsible for providing materials different and/or over and above quantities quoted. Quote is based upon purchase of materials and quantities quoted above. Pricing subject to change due to plan revisions, fabrication drawings, and/or partial orders. Contact Customer Service for estimated lead times.

NOT BID PER SPECIFICATIONS. CUSTOMER MUST QUALIFY QUOTE.

The products quoted herein are not specified. Therefore it is the customer's responsibility to inquire about the differences between the project details versus the FenWall Quoted Products.

EXCLUSIONS: Freight, Crate and Handling unless otherwise noted, Glass, Door Anchors, Installation, Fasteners, Shop Drawings, and Engineering. Please price your jobs accordingly.

THE QUOTE PRICE(S) INCLUDED HEREIN ARE BASED ON RAW MATERIAL AND LABOR COSTS AS OF THE DATE OF THIS QUOTE AND ARE SUBJECT TO CHANGE. ALL QUOTES ARE SUBJECT TO BEING REQUOTED ON THE DATE OF PURCHASE, AS WELL AS BEING REQUOTED AGAIN ON THE CUSTOMER'S PROJECTED MATERIALS RELEASE DATE. IT IS THE CUSTOMER'S RESPONSIBILITY TO QUALIFY THE QUOTE. Fenwall is not responsible for any incorrect or omitted information. Pricing includes cash discount unless otherwise noted.



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 27

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 9/30/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with changes to the Kitchen Hood

Please see attached change order from

Subcontractor

Desesa	Performed Work Subtotal		\$3,010.00	
	Subcontractor OH&P	10%	\$301.00	
	B&C OH&P	5%	\$165.55	
	Subcontractor Performed Work Total			\$3,476.55
	Change Order Subtotal			\$3,476.55
	Bond	1%	\$34.77	
	Insurance	.5%	\$17.39	
				\$52.16
Change Order Total:				\$3,528.71

Sincerely,

Amanda Dassatti

Project Coordinator

Date: 9/30/2024

Date: _____

Construction Manager

DeSesa

ENGINEERING COMPANY, INC.

83 Dorsa Avenue

Livingston, NJ 07039

Phone (973) 597-0070 • Fax (973) 597-0134

Master HVACR Contractor Lic. #19HC00559300

AIR CONDITIONING & HEATING • DESIGN • INSTALLATION • SERVICE • COMPUTERIZED CONTROL SYSTEMS

September 17, 2024

Brockwell & Carrington Contractors, Inc.
1 Como Court
Towaco, NJ 07082
Att: Amanda Dassatti

Reference: Secaucus Senior Center – 100 Centre Avenue, Secaucus, NJ 07094
Change Order #4

Quote to furnish the kitchen hood in accordance with the revisions shown on Dwg. H-300 dated 08/19/2024.

Add \$3,010.00 (Three thousand ten dollars)

This quote does not include any revisions to Exhaust Fan EF-2, which has been delivered to the site. We were informed that this fan can handle the increased airflow based on the original design parameters.

This price is firm for 30 days.

Thank you,

Scott Wernli

Scott Wernli
DeSesa Engineering Co., Inc.
973-597-0070 ext. 17



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 28

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 9/26/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with installing additional sprinkler heads per bulletin #1.

Please see attached change order from

Subcontractor

Allied Fire	Performed Work Subtotal		\$1,845.68
	Subcontractor OH&P	10%	\$184.57
	B&C OH&P	5%	\$101.51
	Subcontractor Performed Work Total		\$2,131.76
Change Order Subtotal			\$2,131.76
Bond	1%	\$21.32	
Insurance	.05%	\$10.66	
			\$31.98

Change Order Total: \$2,163.74

Sincerely,

Amanda Dassatti

Date: 9/26/2024

Project Coordinator

Date: _____

Construction Manager



517 GREEN GROVE ROAD
 PO BOX 697
 NEPTUNE, NEW JERSEY 07754
 P: 732.922.8999 | F: 732.518.8668
 ALLIEDFIRESAFETY.COM



CHANGE REQUEST

To: Brockwell & Carrington
 1 Como Court
 Towaco, NJ 07082
 Ph: (973)237-1222 Fax: (973)237-1223

Number: 1
 Date: 7/18/24
 Job: 10-23-0071 Secaucus Senior Center

Description: Bulletin #1
 Reason: Design Change

Please find listed below our additional costs to replace (2) upright sprinkler heads with concealed pendent heads per the Bulletin #1 revised plans which added ceilings to the 2nd floor bathrooms. The elevation of the bathroom ceilings will not be able to be installed at 10' as noted in the bulletin due to coordination of the trades. The ceiling could be installed at 9'-6". These changes will be reflected on the as-built plans

In accordance with our contract we must have a written change order before performing any additional work. Please sign below and/or issue us a written change order in the above amount if we are to proceed with this work. Please note that permits, resubmittals, multiple remobilizations, painting, patching, phasing, premium time, delays, acceleration, ceiling damage, water damage, access panels, furniture protection and removal and/or replacement of ceilings is not included in this price.

Please note that we are going to require a time extension of (5) working days for the design, material acquisitions, pipe fabrication as well as field labor.

We reserve the right to increase these costs if this change order is not approved in a timely manner and we are boxed out or buried by other trades prior to our installation.

Alternate: If resubmittal of shop drawings and/or hydraulic calculations is required for the Township, NJDCA, Government, Engineer, and/or Architect, there will be an additional cost of \$3,000.00.

Work performed by us:			
Description	Quantity	Unit	Price
Field Labor - (1 Man - 8 hours)	8.00	hr	\$128.00
Engineering Labor	2.00	hr	\$200.00
Materials - (2) Pendent Sprinkler Heads (including Hangers)	2.00	each	\$75.00
Truck & Equipment Expenses	1.00	day	\$100.00
Safety & Cleanup	1.00	day	\$100.00
Consumables (7% of total Labor)	1.00	lot	\$71.68
		Subtotal:	\$1,845.68
		Overhead	10.00% \$184.57
		Profit	10.00% \$203.03
		Total:	\$2,233.28



517 GREEN GROVE ROAD
PO BOX 607
NEPTUNE, NEW JERSEY 07754
P: 732.922.5399 | F: 732.918.8568
ALLIEDFIRESAFETY.COM



CHANGE REQUEST

To: Brockwell & Carrington
1 Como Court
Towaco, NJ 07082
Ph: (973)237-1222 Fax: (973)237-1223

Number: 1
Date: 7/18/24
Job: 10-23-0071 Secaucus Senior Center

If you have any questions, please contact me at .

Submitted by:

Approved by:

Print Name

Signature

Date: _____

By signing I agree to the information and description of services as explained above as well as the General Terms and Conditions that are available on our website at <https://www.alliedfiresafety.com/Site/ServiceTerms>. A hard copy will be furnished upon request.



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 29

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 10/8/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with sprinkler head changes in Room 114 and 115 per the revised ceiling drawing.

Please see attached change order from

Subcontractor

Allied Fire

Performed Work Subtotal		\$1,845.68	
Subcontractor OH&P	10%	\$184.57	
B&C OH&P	5%	\$101.51	
Subcontractor Performed Work Total			\$2,131.76
Change Order Subtotal			\$2,131.76
Bond	1%	\$21.32	
Insurance	.05%	\$10.66	
			\$31.98

Change Order Total: \$2,163.74

Sincerely,

Amanda Dassatti

Date: 10/8/2024

Project Coordinator

Date: _____

Construction Manager



517 GREEN GROVE ROAD
 PO BOX 607
 NEPTUNE, NEW JERSEY 07754
 P: 732.922.3399 | F: 732.918.8668
 ALLIEDFIRESAFETY.COM



CHANGE REQUEST

To: Brockwell & Carrington
 1 Como Court
 Towaco, NJ 07082
 Ph: (973)237-1222 Fax: (973)237-1223

Number: 2
 Date: 10/3/24
 Job: 10-23-0071 Secaucus Senior Center

Description: Pendent heads for Rooms 114 & 115

Reason: Design Change

Please find listed below our additional costs to replace (2) upright sprinkler heads with concealed pendent heads per the Brockwells email dated 10/2/24 which states that the architect added ceilings to room #114 and #115. These changes will be reflected on the as-built plans.

In accordance with our contract we must have a written change order before performing any additional work. Please sign below and/or issue us a written change order in the above amount if we are to proceed with this work. Please note that permits, resubmittals, multiple remobilizations, painting, patching, phasing, premium time, delays, acceleration, ceiling damage, water damage, access panels, furniture protection and removal and/or replacement of ceilings is not included in this price.

Please note that we are going to require a time extension of (5) working days for the design, material acquisitions, pipe fabrication as well as field labor.

We reserve the right to increase these costs if this change order is not approved in a timely manner and we are boxed out or buried by other trades prior to our installation.

Alternate: If resubmittal of shop drawings and/or hydraulic calculations is required for the Township, NJDCA, Government, Engineer, and/or Architect, there will be an additional cost of \$3,000.00.

Work performed by us:			
Description	Quantity	Unit	Price
Field Labor - (1 man 8 hours)	8.00	hr	\$128.00
Engineering Labor	2.00	hr	\$200.00
Material - (2) Pendent sprinkler heads (including hangers)	2.00	each	\$75.00
Truck and Equipment Expenses	1.00	day	\$100.00
Safety & Cleanup	1.00	day	\$100.00
Consumables (7% of total Labor)	1.00	lot	\$71.68
			Subtotal:
			\$1,845.68
			Overhead & Profit
			10.00%
			\$184.57
			Total:
			\$2,030.25

If you have any questions, please contact me at (732)922-3399.

Submitted by: Dave Foley
 Allied Fire & Safety Equip. Co

Approved by: _____
 Print Name

 Signature

Date: _____

By signing I agree to the information and description of services as explained above as well as the General Terms and Conditions that are available on our website at <https://www.alliedfiresafety.com/Site/ServiceTerms>. A hard copy will be furnished upon request.



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Secaucus Senior Center 101 Centre Ave, Secaucus, NJ 07094	CONTRACT INFORMATION: Contract For: General Construction Date: August 21, 2023	CHANGE ORDER INFORMATION: Change Order Number: 010 Date: August 23, 2024
OWNER: (Name and address) Town of Secaucus Municipal Government Center, Secaucus, NJ 07094	ARCHITECT: (Name and address) Clarke Caton Hintz 100 Barrack St, Trenton, NJ 08608	CONTRACTOR: (Name and address) Brockwell & Carrington 1 Como Ct, Towaco, NJ 07082

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Cost associated with furnish and install support plate at 2nd floor curtainwall per RFI #55. As well as cost associated with installing and furnishing a hose bib at 1st floor utility room.

The original Contract Sum was	\$ 6,097,000.00
The net change by previously authorized Change Orders	\$ 83,594.49
The Contract Sum prior to this Change Order was	\$ 6,180,594.49
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,829.55
The new Contract Sum including this Change Order will be	\$ 6,185,424.04

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Clarke Caton Hintz
ARCHITECT (Firm name)

SIGNATURE

Michael L. Nelson Associate Partner
PRINTED NAME AND TITLE

August 23, 2024
DATE

Brockwell & Carrington
CONTRACTOR (Firm name)

SIGNATURE

Amanda Dessaliti
PRINTED NAME AND TITLE

8/26/2024
DATE

Town of Secaucus
OWNER (Firm name)

SIGNATURE

GARY J. HARRIS, TOWN ADMINISTRATOR
PRINTED NAME AND TITLE

9/20/24
DATE



AIA Document G701[®] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Secaucus Senior Center 101 Centre Ave, Secaucus, NJ 07094	CONTRACT INFORMATION: Contract For: General Construction Date: August 21, 2023	CHANGE ORDER INFORMATION: Change Order Number: 011 Date: September 30, 2024
OWNER: <i>(Name and address)</i> Town of Secaucus Municipal Government Center, Secaucus, NJ 07094	ARCHITECT: <i>(Name and address)</i> Clarke Caton Hintz 100 Barrack St, Trenton, NJ 08608	CONTRACTOR: <i>(Name and address)</i> Brockwell & Carrington 1 Como Ct, Towaco, NJ 07082

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Cost associated with furnish and install support plate at 2nd floor curtainwall per RFI #55. As well as cost associated with installing and furnishing a hose bib at 1st floor utility room.

The original Contract Sum was	\$ 6,097,000.00
The net change by previously authorized Change Orders	\$ 88,424.04
The Contract Sum prior to this Change Order was	\$ 6,185,424.04
The Contract Sum will be increased by this Change Order in the amount of	\$ 53,249.91
The new Contract Sum including this Change Order will be	\$ 6,238,673.95

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

~~NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.~~

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Clarke Caton Hintz ARCHITECT <i>(Firm name)</i>	Brockwell & Carrington CONTRACTOR <i>(Firm name)</i>	Town of Secaucus OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Michael L. Nelson Associate Partner	Amanda Dessanti	Town Administrator
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
September 30, 2024	9/30/2024	10/8/24
DATE	DATE	DATE



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 17

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 7/2/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with finishing the 2nd floor bathrooms

Please see attached change order from

Subcontractor

Fenwall	Performed Work Subtotal		\$2,138.48	
	Subcontractor OH&P	10%	\$213.85	
	B&C OH&P	5%	\$117.62	
	Subcontractor Performed Work Total			\$2,469.94
Horus Pro Painters	Performed Work Subtotal		\$1,200.00	
	Subcontractor OH&P	10%	\$120.00	
	B&C OH&P	5%	\$66.00	
	Subcontractor Performed Work Total			\$1,386.00
Kimo Tile	Performed Work Subtotal		\$27,217.39	
	Subcontractor OH&P	10%	\$2,721.74	
	B&C OH&P	5%	\$1,496.96	
	Subcontractor Performed Work Total			\$31,436.09
McGinley	Performed Work Subtotal		\$9,387.40	
	Subcontractor OH&P	10%	\$938.74	
	B&C OH&P	5%	\$516.31	
	Subcontractor Performed Work Total			\$10,842.45
	Change Order Subtotal			\$46,134.48
	Bond	1%	\$461.34	
	Insurance	.05%	\$230.67	
				\$692.01

Change Order Total: \$46,826.49

Sincerely,

Amanda Dassatti
Project Coordinator

Date: 7/2/2024

Construction Manager

Date: _____



FenWall
 13929 Lynmar Blvd
 Tampa, FL 33626
 (813) 343-5979

CUSTOMER QUOTE

Quote No: Q - 163945
 Quote Date: Monday, July 1, 2024
 Good Through: Monday, July 8, 2024
 Sales Rep: Blake Watson

Sold To

Brockwell and Carrington Contractors,
 In
 George Dimoplon
 1 Como Court
 Towaco, NJ 07082
 USA

Ship To

Local Installer
 101 Centre Avenue
 Secaucus, NJ 07094

Comments:

SECAUCUS SENIOR CENTER, SECAUCUS, NJ - BASED ON FULL PRINTS DATED 12/05/2022 AND DIRECTION FROM CUSTOMER DATED 06/09/2023, 04/09/2024, 06/04/2024, AND 07/01/2024.

CHANGE ORDER #1

We appreciate this opportunity to serve you!

Gdimoplon@brockwellcarrington.com

Ph: (973)237-1222 Fax: (973)237-1223 Ph:

Customer ID	Customer PO	Payment Terms	Job Name	Ship Via	Est Ship Date
TBD		To Be Determined	Secaucus Senior Center, Hudson City, NJ (MYLOO) (FENWALL) (DND)	FOB Tampa	

Item	Qty	Part Number	Line Item Description	Key	Unit Price	Total:
1	1		Restroom Accessory Package		\$2,138.46	\$2,138.46
2	1	RRAccessoriesPkg	Custom Restroom Accessories Package as Described Below: - Quoted rooms 206 & 207 - Picked up Hand dryers per second floor set of drawing sent.			
3	2	Custom-Item	Xlerator XL-SB Hand Dryer			
4	2	Custom-Item	SS Recess Kit - 40502			

READ BELOW FOR MORE IMPORTANT NOTES

SubTotal:	\$2,138.46
Tax:	\$0.00
Total Price:	\$2,138.46

FenWall's quote is based on our interpretation of the information supplied. It is the customer's responsibility to qualify the quote. FenWall is not responsible for providing materials different and/or over and above quantities quoted. Quote is based upon purchase of materials and quantities quoted above. Pricing subject to change due to plan revisions, fabrication drawings, and/or partial orders. Contact Customer Service for estimated lead times.

NOT BID PER SPECIFICATIONS. CUSTOMER MUST QUALIFY QUOTE.

The products quoted herein are not specified. Therefore it is the customer's responsibility to inquire about the differences between the project details versus the FenWall Quoted Products.

EXCLUSIONS: Freight, Crate and Handling unless otherwise noted, Glass, Door Anchors, Installation, Fasteners, Shop Drawings, and Engineering. Please price your jobs accordingly.

THE QUOTE PRICE(S) INCLUDED HEREIN ARE BASED ON RAW MATERIAL AND LABOR COSTS AS OF THE DATE OF THIS QUOTE AND ARE SUBJECT TO CHANGE. ALL QUOTES ARE SUBJECT TO BEING REQUOTED ON THE DATE OF PURCHASE, AS WELL AS BEING REQUOTED AGAIN ON THE CUSTOMER'S PROJECTED MATERIALS RELEASE DATE. IT IS THE CUSTOMER'S RESPONSIBILITY TO QUALIFY THE QUOTE. Fenwall is not responsible for any incorrect or omitted information. Pricing includes cash discount unless otherwise noted.



MCGINLEY BUILDING SERVICES
 18 Main Road (Rt. 202)
 Montville, NJ 07045
 Phone: (973) 917-4747
 Fax: (973) 917-4748

Potential Change Order		
PROJECT: Brockwell- Secaucus Senior Center / 101 Center Ave. Secaucus NJ TO: Ms. Amanda Dassatti	PROJECT NO.: 23-0094 PCI NO.: EXT0003	DATE: 6/24/2024

DESCRIPTION: Restrooms 206 & 207

- Furnish and install acoustical ceilings in (2) 2nd floor restrooms.
- Install Only toilet accessories & in-wall FR blocking.
- Install only countertop aprons (2)

Material	Hours	Rate	Trade	
			Grid, ACT, DanBack FR ply, misc. adhesive & fasteners	\$2,710.00
Labor	16	\$ 144.00	Foreman Carpenter	\$ 2,304.00
	24	\$ 138.00	Journeyman Carpenter	\$ 3,312.00
	0	\$ 128.00	Foreman Taper	\$ -
	0	\$ 120.00	Journeyman Taper	\$ -
	2	\$ 104.00	Journeyman Laborer	\$ 208.00
			SUBTOTAL	\$ 8,534.00
O/P 10%			Overhead and Profit	\$ 853.40
			GRAND TOTAL	\$ 9,387.40

Cost Code	Category	Category Name	Amount
10902	L&M	Labor and Material	\$9,387.40

TOTAL REQUESTED AMOUNT: \$9,387.40

APPROVAL

Signed by: _____

DATE: _____

From: [Anthony Segura](#)
To: [Amanda Dassatti](#)
Cc: [Richard Rufo](#)
Subject: Re: SSC - 2nd Floor Bathrooms
Date: Wednesday, June 12, 2024 7:44:29 AM

Amanda,
\$1,200.00

Protect surrounding areas
Paint walls with (1) coat of primer and (2) coats of finish paint
Includes Labor and Materials

[Get Outlook for iOS](#)

From: Anthony Segura <anthony@horuspropainters.com>
Sent: Tuesday, June 11, 2024 4:58:52 PM
To: Amanda Dassatti <adassatti@brockwellcarrington.com>
Cc: Richard Rufo <rrufo@brockwellcarrington.com>
Subject: Re: SSC - 2nd Floor Bathrooms

okay, the estimator will work on it right now, thanks.

[Get Outlook for iOS](#)



ADDITIONAL WORK / CHANGE ORDER FORM

Contractor Name: Brockwell & Carrington

Project Name: Secaucus Senior Center

Project / Job #: _____

Description of Change: Supply & Install Floor and Wall Tile per sketches provided by the Architect for Tile work to be performed on the 2nd Floor restrooms.

COR : # 1 DATE : 06/12/2024

SUMMARY OF WORK BY OWN FORCES:

Labor Rates	<u>Hours</u>	<u>Rate \$/Hour</u>	<u>Extended Cost</u>
MECHANIC	64	\$ 100.17	\$6,410.88
FINISHER	72	\$ 82.06	\$5,908.32
		\$ -	\$0.00
		\$ -	\$0.00
Tax Labor Flooring Only		0%	\$0.00

A. Total Labor: \$12,319.20

<u>Equipment/Materials</u>	<u>U/I</u>	<u>QTY</u>	<u>U/P</u>	<u>Cost</u>
Schluter In Cap	Pc	12	\$21.00	\$252.00
Schluter End Cap	Pc	4	\$21.00	\$84.00
Schluter Transitions	Pc	19	\$38.36	\$728.84
Thinset Mortar	Bg	26	\$29.00	\$754.00
Grout Epoxy	Bg	4	\$315.00	\$1,260.00
Waterproofing	Tb	2	\$486.00	\$972.00
Floor Tile	Sq	360	\$9.61	\$3,459.60
Wall Tile	Sq	675	\$9.24	\$6,237.00
Leveling Clips	Ea	2	\$214.41	\$428.82
Leveling Wedges	Ea	1	\$138.00	\$138.00
Delivery	Ea	1	\$150.00	\$150.00
Energy Surcharge Daltile	Ea / %	0.03	\$433.93	\$433.93
Taxes	Ea / %	0	\$0.00	\$0.00

B. Total Equipment/Materials: \$14,898.19

C. OH&P on Labor/Equipment/Materials ((A+B) x Markup Allowed %): 10.00% \$2,721.74

D. TOTAL WORK BY OWN FORCES = (A+B+C): \$29,939.13

Accepted By: _____ Signature: _____

CHANGE IN CONTRACT TIME (if any): Additional day & half required to do additional work stated above.



MCGINLEY BUILDING SERVICES
 18 Main Road (Rt. 202)
 Montville, NJ 07045
 Phone: (973) 917-4747
 Fax: (973) 917-4748

Potential Change Order		
PROJECT: Brockwell- Secaucus Senior Center TO: Mr. RICHARD Rufo	PROJECT NO.: 23-0094 PCI NO.: EXT0006 @ RFI-83	DATE: 7/23/2024 Rev.- 7/25/2024

DESCRIPTION: RFI-83. Add 7/8" hat channel furring at column line 5 at 2' centers.

Material				
	280 lf of 7/8" hat channel & fasteners			\$ 196.00
	Hours	Rate	Trade	
Labor	3	\$ 144.00	Foreman Carpenter	\$ 432.00
	4	\$ 138.00	Journeyman Carpenter	\$ 552.00
	0	\$ 128.00	Foreman Taper	\$ -
	0	\$ 120.00	Journeyman Taper	\$ -
	0	\$ 104.00	Journeyman Laborer	\$ -
			SUBTOTAL	\$ 1,180.00
O/P 10%			Overhead and Profit	\$ 111.80
			GRAND TOTAL	\$ 1,291.80

TOTAL REQUESTED AMOUNT: \$1,291.80

APPROVAL

Signed by: _____

DATE: _____



Brockwell & Carrington Contractors, Inc.

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R.F.I. #83

DATE: 7/10/2024

Response needed by: ASAP

TO: Clarke Caton Hintz

ATTN.: Yang Dai

SUBJECT: Exposed Columns

PROJECT: Secaucus Senior Center

Please Answer the Following Question:

In community room along the 5 line, there are 3 columns which extend past the framing which will interrupt the drywall. As discussed in the field, 2 options :

1. Butt the drywall to each side of the column and spackle , and paint the column
2. Install 7/8" furring channel the length of the wall so drywall is continuous.

Please advise

Architect Response:

2ND OPTION FOR FIRST FLOOR COMMUNITY ROOM.
PLEASE PROVIDE PRICING.

1ST OPTION FOR SECOND FLOOR.

YANG DAI - CCH 7-12-24



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Change Order # 21

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 7/29/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with RFI #85s response. Frame and drywall (2) 1-Hr. Fire rated drywall ceilings with horizontal shaft wall assembly and 1 layer of 5/8" type-x drywall taped and finished to Level-4. In rooms 114 & 115

Please see attached change order from

Subcontractor

McGinley

Performed Work Subtotal		\$4,260.00	
Subcontractor OH&P	10%	\$426.00	
B&C OH&P	5%	\$234.30	
Subcontractor Performed Work Total			\$4,920.30
Change Order Subtotal			\$4,920.30
Bond	1%	\$79.84	
Insurance	.05%	\$39.92	
			\$119.76

Change Order Total: \$5,040.06

Please note

Sincerely,

Amanda Dassatti

Date: 7/25/2024

Project Coordinator

Date:

Construction Manager



MCGINLEY BUILDING SERVICES
 18 Main Road (Rt. 202)
 Montville, NJ 07045
 Phone: (973) 917-4747
 Fax: (973) 917-4748

Potential Change Order		
PROJECT: Brockwell- Secaucus Senior Center TO: Mr. RICHARD Rufo	PROJECT NO.: 23-0094 PCI NO.: EXT0007 RFI-85	DATE: 7/23/2024 Rev: 729/2024

DESCRIPTION: RFI-85. Frame and drywall (2) 1-Hr. Fire rated drywall ceilings with horizontal shaft wall assembly and 1 layer of 5/8" type-x drywall taped and finished to Level-4. In rooms 114 & 115.

Material				
CH track & stud, 1" core board, 5/8" drywall, compound.				\$ 396.00
	Hours	Rate	Trade	
Labor	7	\$ 144.00	Foreman Carpenter	\$ 1,008.00
	14	\$ 138.00	Journeyman Carpenter	\$ 1,932.00
	6	\$ 128.00	Foreman Taper	\$ 768.00
	0	\$ 120.00	Journeyman Taper	\$
	1.5	\$ 104.00	Journeyman Laborer	\$ 156.00
			SUBTOTAL	\$ 4,260.00
O/P 10%			Overhead and Profit	\$ 426.00
			GRAND TOTAL	\$ 4,686.00

TOTAL REQUESTED AMOUNT: \$ 4,686.00

Cost Code Category Category Name

10902	L&M	Labor and Material
-------	-----	--------------------

TOTAL REQUESTED AMOUNT: \$ 4,686.00

APPROVAL

Signed by: _____

DATE: _____



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

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R.F.I. #85

DATE: 7/10/2024

Response needed by: ASAP

TO: Clarke Caton Hintz

ATTN.: Yang Dai

SUBJECT: Ceiling in Room 115 and 114

PROJECT: Secaucus Senior Center

Please Answer the Following Question:

Rooms 114 & 115 do not indicate a ceiling, there is a duct shaft above, the shaft has to be enclosed. Please advise

Architect Response:

PROVIDE 1HR RATED HORIZONTAL ASSEMBLY AT STORAGE 114, JANITOR CLOSET 115, SEE RELATED FLOOR PLAN SKETCH IN RFI #84 RESPONSE. HAVE CEILING HEIGHT AT 9' ABOVE FINISH FLOOR.

YANG DAI - CCH 7-12-24

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Change Order

PROJECT: <i>(Name and address)</i> Secaucus Senior Center 101 Centre Ave, Secaucus, NJ 07094	CONTRACT INFORMATION: Contract For: General Construction Date: August 21, 2023	CHANGE ORDER INFORMATION: Change Order Number: 013 Date: November 5, 2024
OWNER: <i>(Name and address)</i> Town of Secaucus Municipal Government Center, Secaucus, NJ 07094	ARCHITECT: <i>(Name and address)</i> Clarke Caton Hintz 100 Barrack St, Trenton, NJ 08608	CONTRACTOR: <i>(Name and address)</i> Brockwell & Carrington 1 Como Ct, Towaco, NJ 07082

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

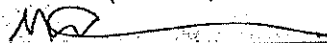
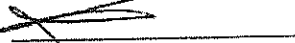
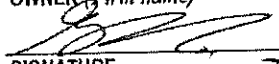
Cost associated with furnish and install support plate at 2nd floor curtainwall per RFI #55. As well as cost associated with installing and furnishing a hose bib at 1st floor utility room.

The original Contract Sum was	\$ 6,097,000.00
The net change by previously authorized Change Orders	\$ 157,595.41
The Contract Sum prior to this Change Order was	\$ 6,254,595.41
The Contract Sum will be increased by this Change Order in the amount of	\$ 49,388.77
The new Contract Sum including this Change Order will be	\$ 6,303,984.18

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Clarke Caton Hintz ARCHITECT <i>(Firm name)</i>	Brockwell & Carrington CONTRACTOR <i>(Firm name)</i>	Town of Secaucus OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
Michael L. Nelson Associate Partner PRINTED NAME AND TITLE	Armonde Dossatti PRINTED NAME AND TITLE	Garry P. Has, Admin. Director TOWN PRINTED NAME AND TITLE
November 5, 2024 DATE	11/7/2024 DATE	11/8/2024 DATE



Brockwell & Carrington Contractors, Inc.

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Change Order # 13 R-2

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 10/25/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs Associated with IT and Communications

Please see attached change order from

Subcontractor

Positive Electric	Performed Work Subtotal		\$42,128.90
	Subcontractor OH&P	10%	\$4,212.89
	B&C OH&P	5%	\$2,317.09
	Subcontractor Performed Work Total		\$48,658.88
Change Order Subtotal			\$48,658.88
Bond	1%	\$486.59	
Insurance	.05%	\$243.30	
			\$729.89

Change Order Total: \$49,388.77

Sincerely,

Amanda Dassatti

Date: 10/25/2024

Project Coordinator

Date: _____

Construction Manager



Positive Electric Co.
241 Cedar Knolls Road
Unit A
Cedar Knolls, NJ 07927

Change Order

Secaucus Senior Center - 24011
101 Centre Ave
Secaucus, NJ 07094

Change Order No. 2

Date: 10/25/2024
Sent By: Glenn Roberts
glenn@positive-electric.co
Positive Electric Co.

Respond By:
Sent To: Amanda Dassatti
adassatti@brockwellcarrington.com
Brockwell & Carrington Contrac

Change Reason: Owner Change
Scope: Not In Scope

Title: First floor IT

Description: Price based on scope, Drawings, Site visit.
Price includes alternate Rack and Wire
management as per City official.

DOOR ACCESS WIRE ONLY:
3 locations- 18/6 to card reader, 18/4 to
hinge
1 location- cat6 to card reader, 18/4 to hinge
2 locations- cat 6 to card reader, 2 18/4 to
each hinge

CCTV
15 locations for cameras RJ45 Male on field
end

TV
3 locations for general TV- 2 cat 6, 1 RG6 to
second floor IT
3 locations Community room TV- 2 cat 6 to
second floor, 1 RG6 to second floor, 1 cat6
to Audio plate

WAP
4 locations- cat 6 with RJ45 Male in field

DATA
14 locations- 2 Cat 6

SPEAKER
6 locations for Speakers Daisy chained on
two Direct lines to AWP

Rack/Wire Managment/ UPS
ICC Rack- H2-CMSR1984
ICC Vertical cable managers-
H2-CMSCM82
PDU- TC-PDUMV2036
6' Ladder rack with Wall plate

Price includes:
Testing, Terminating, All Cover plates and
jacks, wire management, patch panels.

Price excludes:
Install of door access equipment, Install of
speakers, Install of TV
Any hardware (Speakers, WAP, HDMI,
Cameras, Ect.)

Schedule Impact:

Scope of Work

Item	Quantity	Unit Of Measure	Unit Price	Price Subtotal
Labor install	1		\$30,415.00	\$30,415.00
Material	1		\$9,337.90	\$9,337.90
Labor test and label	1		\$2,376.00	\$2,376.00
				Price Subtotal: \$42,128.90
				Overhead:
				Total Price: \$42,128.90

Review and Response

Approved Rejected Requested Revisions Other

Glenn Roberts
Positive Electric Co.

Amanda Dassatti
Brockwell & Carrington Contrac



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Secaucus Senior Center 101 Centre Ave, Secaucus, NJ 07094	CONTRACT INFORMATION: Contract For: General Construction Date: August 21, 2023	CHANGE ORDER INFORMATION: Change Order Number: 014 Date: December 2, 2024
OWNER: <i>(Name and address)</i> Town of Secaucus Municipal Government Center, Secaucus, NJ 07094	ARCHITECT: <i>(Name and address)</i> Clarke Caton Hintz 100 Barrack St, Trenton, NJ 08608	CONTRACTOR: <i>(Name and address)</i> Brockwell & Carrington 1 Como Ct, Towaco, NJ 07082

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Cost associated with change order request #23 Revised return grille at community room, change order request #24 Costs associated with additional finishes at 2nd floor and change order request #30 Costs associated with return grilles at offices and storages.

The original Contract Sum was	\$ 6,097,000.00
The net change by previously authorized Change Orders	\$ 206,984.18
The Contract Sum prior to this Change Order was	\$ 6,303,984.18
The Contract Sum will be increased by this Change Order in the amount of	\$ 125,719.44
The new Contract Sum including this Change Order will be	\$ 6,429,703.62
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be unchanged	

~~NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directives until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.~~

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Clarke Caton Hintz ARCHITECT <i>(Firm name)</i>	Brockwell & Carrington CONTRACTOR <i>(Firm name)</i>	Town of Secaucus OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Michael L. Nelson Associate Partner PRINTED NAME AND TITLE	Anthony Desseth Project Comm PRINTED NAME AND TITLE	Aary Jeffas, Town Administrator PRINTED NAME AND TITLE
December 2, 2024 DATE	12/2/2024 DATE	12/3/24 DATE



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 23

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 8/13/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with providing the following sheet metal work in order to use the first floor ceiling for plenum return air instead of the wall-mounted grilles shown near Col. C & 3.5:

Please see attached change order from

Subcontractor

Desesa	Performed Work Subtotal		\$8,828.00
	Subcontractor OH&P	10%	\$882.80
	B&C OH&P	5%	\$485.54
	Subcontractor Performed Work Total		\$10,196.34
	Change Order Subtotal		\$10,196.34
	Bond	1%	\$101.96
	Insurance	0.05%	\$50.96
			\$152.94
Change Order Total:			\$10,349.28

Sincerely,

Amanda Dassatti

Date: 8/13/2024

Project Coordinator

Date:

Construction Manager

DeSesa

ENGINEERING COMPANY, INC.
83 Dorsa Avenue
Livingston, NJ 07039
Phone (973) 597-0070 • Fax (973) 597-0134
Master HVACR Contractor Lic. #19HC00559300

AIR CONDITIONING & HEATING • DESIGN • INSTALLATION • SERVICE • COMPUTERIZED CONTROL SYSTEMS

August 5, 2024

Brockwell & Carrington Contractors, Inc.
1 Como Court
Towaco, NJ 07082
Att: Amanda Dassatti

Reference: Secaucus Senior Center – 100 Centre Avenue, Secaucus, NJ 07094
Change Order #3

Quote to provide the following sheet metal work in order to use the first floor ceiling for plenum return air instead of the wall-mounted grilles shown near Col. C & 3.5:

1. Remove the 50" x 32" elbow and duct through the wall, provide a wire mesh screen for the opening on the bottom of the main duct for return air.
2. Cut a 44" x 18" opening on the west side of the 50" x 20" duct (above the location of the deleted grille), provide a wire mesh screen for the opening for return air.
3. Remove the 24" x 20" elbow and duct through wall back to the bottom of the main duct and provide a wire mesh screen for the 29" x 20" duct opening on the bottom of the main duct for return air.
4. Furnish and install (8) 2x2 lay-in return grilles in the first floor corridor ceiling grid.

Add \$8,828.00 (Eight thousand eight hundred twenty-eight dollars)

Includes revised drawing.

Wall openings will be required above the ceiling so the return air has a path back to the return duct.

The wall openings must be provided by others.

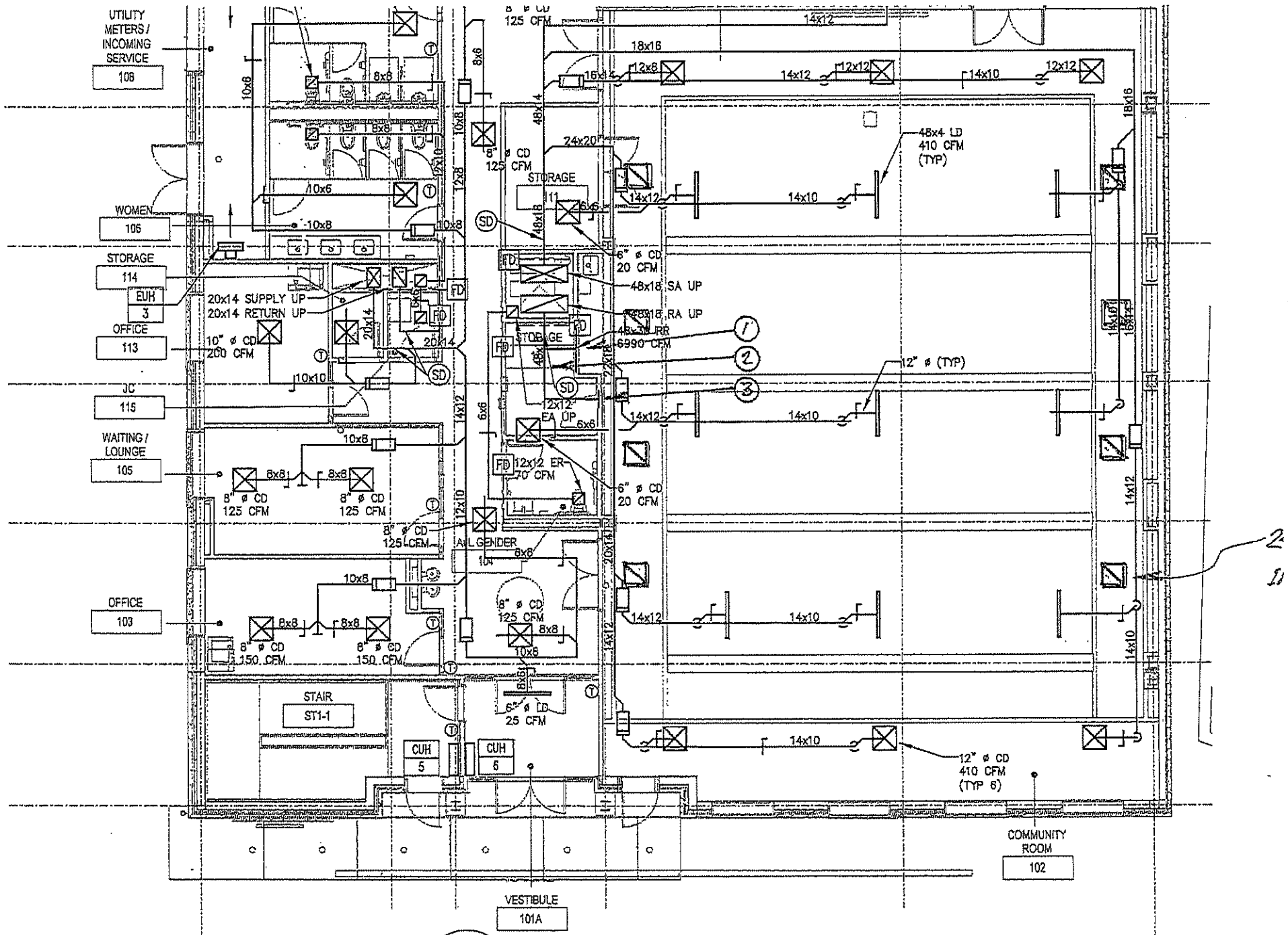
The engineer must confirm that plenum return is acceptable.

This price is firm for 30 days.

Thank you,

Scott Wernli

Scott Wernli
DeSesa Engineering Co., Inc.
973-597-0070 ext. 17



2 FIRST FLOOR PLAN - HVAC DUCTWORK



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 24

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 8/26/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with additional finishes at the 2nd floor

Please see attached change order from

Subcontractor

Positive Electric	Performed Work Subtotal		\$36,692.40	
	Subcontractor OH&P	10%	\$3,669.24	
	B&C OH&P	5%	\$2,018.08	
	Subcontractor Performed Work Total			\$42,379.72
Ostrelcher Flooring	Performed Work Subtotal		\$42,651.00	
	Subcontractor OH&P	10%	\$4,265.10	
	B&C OH&P	5%	\$2,345.81	
	Subcontractor Performed Work Total			\$49,261.91
Horus Pro	Performed Work Subtotal		\$16,000.00	
	Subcontractor OH&P	10%	\$1,600.00	
	B&C OH&P	5%	\$880.00	
	Subcontractor Performed Work Total			\$18,480.00
Change Order Subtotal				\$110,121.63
Bond	1%	\$1,101.22		
Insurance	0.05%	\$550.61		
				\$1,651.83

Change Order Total: \$111,773.46

Please note

Sincerely,

Amanda Dassatti

Date: 8/26/2024

Project Coordinator

Date:

Construction Manager

July 30, 2024

Ostreicher Floors
158 Ross St Brooklyn, NY 11211
Phone: 718-387-3483 Fax: 718-384-7008

Attn: Mr. Michael B. Dassatti II

Re: - Secaucus Senior Center Construction Secaucus, NJ

Change Order # 1 -Bulletin#1 - 2nd floor LVT-2 in Room # 201

Herewith is our proposal to install LVT-1, in Room # 201 as per the cost analysis listed below,

DESCRIPTION OF WORK	QTY	UNIT	UNIT PRICE	TOTAL
<u>Wage Rate</u>			\$89.68	
<u>Insurance</u>			\$3.17	
			\$92.85	
<u>Installation:</u>				
12 Man X 8 hrs	96	hrs	\$92.85	\$8,914
<u>Materials:</u>				
LVT-2	6,500	SF	\$4.50	\$29,250
Vinyl Base	500	LF	\$3.00	\$1,500
Vinyl Glue	8	2 GL	\$235.89	\$1,887
Delivery	1		\$1,100.00	\$1,100
Sub Total				\$42,651
15% OH&P				\$6,398
Grand Total				\$49,048

Sincerely;
Pinky Ostreicher

From: [Anthony Segura](#)
To: [Amanda Dassatti](#)
Cc: [Michael Dassatti II](#); [Richard Rufo](#); [George Dimoplou](#)
Subject: Re: SSC - 2nd floor Finishes
Date: Monday, July 22, 2024 9:45:58 AM

Amanda

\$16,000

Protect surrounding areas and finishes.

Paint exposed ceilings and MEP's with (1) coat of Dryfall.

Paint walls with (1) coat of primer and (2) coats of finish paint.

Paint doors/frames with (1) coat of primer and (2) coats of finish paint.

Includes Union Labor.

Includes materials.

From: Anthony Segura <anthony@horuspropainters.com>

Sent: Wednesday, July 17, 2024 7:55 AM

To: Amanda Dassatti <adassatti@brockwellcarrington.com>

Cc: Michael Dassatti II <md2@brockwellcarrington.com>; Richard Rufo
<rrufo@brockwellcarrington.com>; George Dimoplou <gdimoplou@brockwellcarrington.com>



Positive Electric Co.
241 Cedar Knolls Road
Unit A
Cedar Knolls, NJ 07927

Request For Change

Secaucus Senior Center - 24011
101 Centre Ave
Secaucus, NJ 07094

RFC No. 1

Date: 07/18/2024
Sent By: Glenn Roberts
glenn@positive-electric.co

Respond By:
Sent To: Brockwell & Carrington Contrac
gdimoplon@brockwellcarrington.com

Change Reason: Owner Change

Scope: Out Of Scope

Title: 2nd floor Finishes

Description: Supply and install 14 new F type fixtures
Supply and install 19 new Duplex receptacle
Supply and install 19 new Low voltage sleeves in wall only
Rework switching to be separate systems

Schedule Impact:

Total Price: \$36,692.40

Review and Response

Approved Rejected Request Formal Change Order Other

Glenn Roberts
Positive Electric Co.

Brockwell & Carrington Contrac



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

Change Order # 30

Michael Nelson
Clarke Caton Hintz
100 Barack Street
Trenton, NJ 08608

Date Submitted: 10/25/2024
Date Required: ASAP

Dear Michael Nelson
Please see the following costs

SUBJECT: Secaucus Senior Center

Scope: Costs associated with RFI #98's response

Please see attached change order from

Subcontractor

Desesa	Performed Work Subtotal		\$1,964.00
	Subcontractor OH&P	10%	\$196.40
	B&C OH&P	5%	\$108.02
	Subcontractor Performed Work Total		\$2,268.42
McGinley	Performed Work Subtotal		\$1,104.00
	Subcontractor OH&P	10%	\$110.40
	B&C OH&P	5%	\$60.72
	Subcontractor Performed Work Total		\$1,275.12
Change Order Subtotal			\$3,543.54
Bond	1%	\$35.44	
Insurance	.05%	\$17.72	
			\$53.16

Change Order Total: \$3,596.70

Sincerely,

Amanda Dassatti

Date: 10/25/2024

Project Coordinator

Date:

Construction Manager



MCGINLEY BUILDING SERVICES
 18 Main Road (Rt. 202)
 Montville, NJ 07045
 Phone: (973) 917-4747
 Fax: (973) 917-4748

Potential Change Order		
PROJECT: Brockwell- Secaucus Senior Center TO: Amanda Dassaffi	PROJECT NO.: 23-0094 PCI NO.: EXT0020 RFI # 98 Return air grills	DATE: 10/24/2024

DESCRIPTION:

- Cut approximately (8) openings above ceiling between framing to allow for air transfer as per sizes and locations noted on RFI #98. (Note: Return grills installed by others if required)

Material				
	Screws, shims, adhesives, & caulk			\$ 200.00
	Hours	Rate	Trade	
Labor	0	\$ 144.00	Foreman Carpenter	\$
	8	\$ 138.00	Journeyman Carpenter	\$ 1,104.00
		\$ 128.00	Foreman Taper	\$
	0	\$ 120.00	Journeyman Taper	\$
	0	\$ 104.00	Journeyman Laborer	\$
			SUBTOTAL	\$ 1,104.00
O/P 10%			Overhead and Profit	\$ 110.40
			GRAND TOTAL	\$ 1,214.40

TOTAL REQUESTED AMOUNT: \$ 1,214.40

APPROVAL

Signed by: _____

DATE: _____

DeSesa

ENGINEERING COMPANY, INC.
83 Dorsa Avenue
Livingston, NJ 07039
Phone (973) 597-0070 • Fax (973) 597-0134
Master HVACR Contractor Lic. #19HC00559300

AIR CONDITIONING & HEATING • DESIGN • INSTALLATION • SERVICE • COMPUTERIZED CONTROL SYSTEMS

October 22, 2024

Brockwell & Carrington Contractors, Inc.
1 Como Court
Towaco, NJ 07082
Att: Amanda Dassatti

Reference: Secaucus Senior Center – 101 Centre Avenue, Secaucus, NJ 07094
Change Order #5

Quote to provide return grilles and sheet metal work as shown on Kelter & Gilligo Dwg. SKH-101024-1.

Add \$1,964.00 (One thousand nine hundred sixty-four dollars)

Breakdown:
Labor \$1,348.62
Material \$615.48

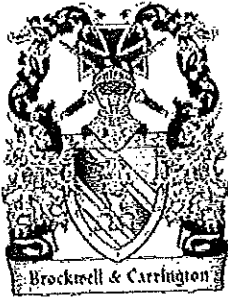
Excludes fire dampers and fire/smoke dampers unless shown on the drawing.
The grilles have about a 2-week lead time.
Architectural openings must be provided by others.

This price is firm for 30 days.

Thank you,

Scott Wernli

Scott Wernli
DeSesa Engineering Co., Inc.
973-597-0070 ext. 17



Brockwell & Carrington Contractors, Inc.

General Contractors • Construction Management • Construction Consulting

Specializing in Commercial, Industrial and Institutional

R.F.I. #98

DATE: 10/3/2024 **Response needed by:** ASAP

TO: Clarke Caton Hintz

ATTN.: Yang Dai

SUBJECT: Return Grilles

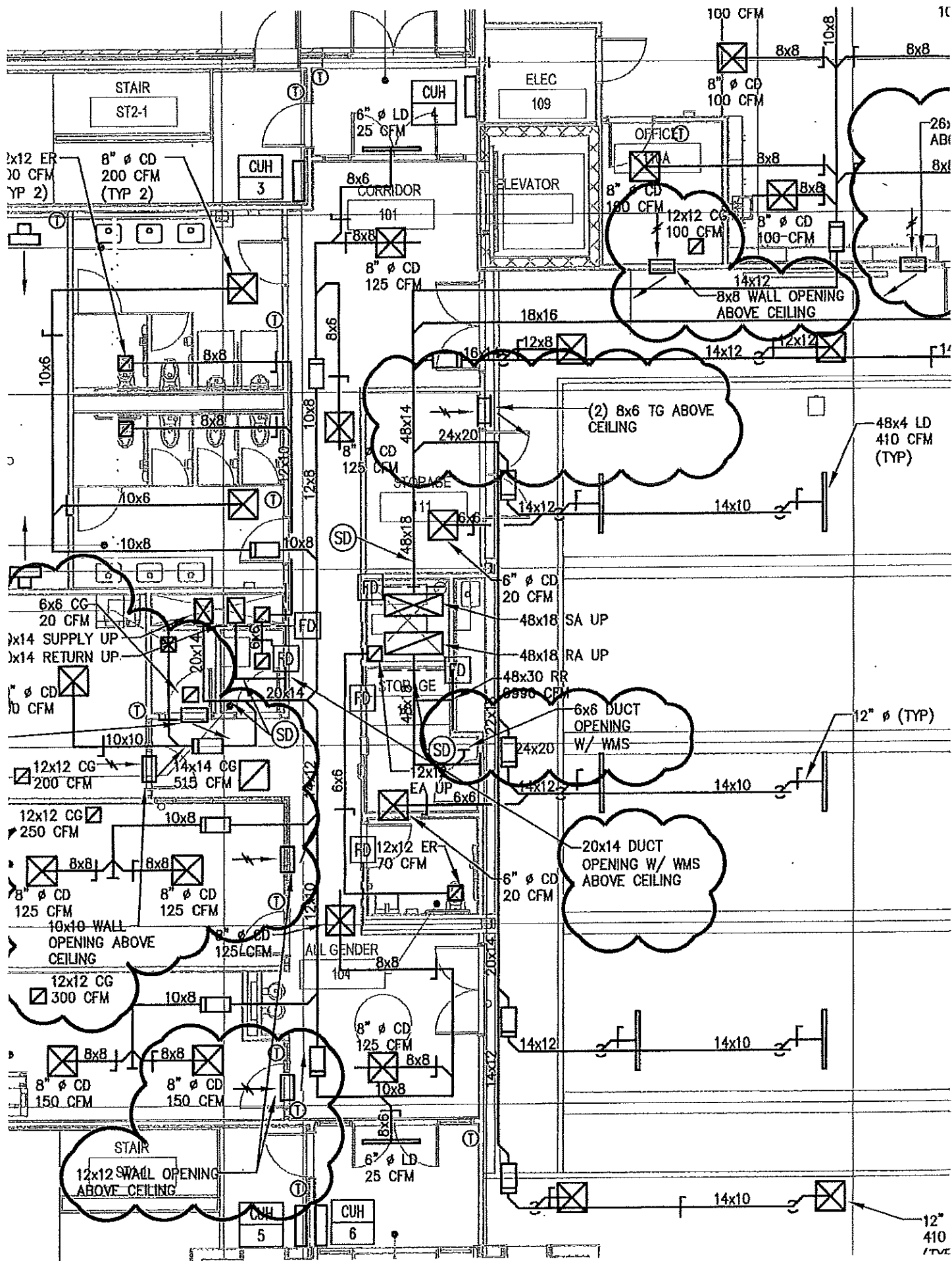
PROJECT: Secaucus Senior Center

Please Answer the Following Question:

The drawing shows no return grilles or return air path for Rooms 103, 105, 110A, 111, 113, and some other spaces. How should the return air get back to the rooftop unit?

Architect Response:

Provide return grilles, door undercuts, duct and wall openings above ceiling as required per SKH-101024-1 below. Return is not needed for Vestibule 101A and 101B. Contractor to coordinate linear supply location in vestibule with Architect.



RESOLUTION NO. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION TO AWARD A CONTRACT FOR THE PROVISION OF KITCHEN
APPLIANCES FROM COOK'S DIRECT THROUGH THE SOURCEWELL
COOPERATIVE**

WHEREAS, the Town of Secaucus' Department of Social Services has the need to purchase Kitchen Appliances to Furnish the newly constructed Community/Senior Center, a building frequently used by Secaucus residents; and

WHEREAS, Cook's Direct of Woodridge, IL provided a quote for Kitchen Appliances in the amount of Forty Thousand Three Hundred Thirty-Six Dollars and 72/100 (\$40,336.72); and

WHEREAS, the Kitchen Appliances that are offered will be procured through Sourcewell Cooperative under Contract No. 063022-COK Food Service Equipment, Small Wares, and Supplies; and

WHEREAS, the Town of Secaucus is a member of the Sourcewell Cooperative (formerly National Joint Powers Alliance) previously authorized by Resolution 2014-279; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line-item G-02-41-2800-2060.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, authorize the Award of a Contract for the Provision of Kitchen Appliances from Cook's Direct in an amount not to exceed Forty Thousand Three Hundred Thirty-Six Dollars and 72/100 (\$40,336.72); and

BE IT FURTHER RESOLVED, that Cook's Direct shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this Resolution.

Adopted: December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Ciancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Town Council of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of the Police Chief that the below person is hereby appointed to a regular part-time position of Parking Enforcement Officer in the Police Department (#31002), pending a successful completion of a pre-employment physical, including drug screening, effective December 2, 2024, as follows:

Hitt, Tess

\$17.00/Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of as of December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

TOWN OF SECAUCUS

**COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent of Recreations, that pending the successful completion of the background check and physical including drug screening, the below persons are hereby appointed to the regular part time position of One to One Counselor in the Before and Aftercare Programs Department (#81082).

Frey, Kelli Ann (Start Date: 11/11/2024) \$16.48/Hour
Barzaga, Emmanuel (Start Date: 12/16/2024) \$20.00/Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of as of December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

TOWN OF SECAUCUS

**COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Lisa Snedeker, Director Senior and Social Services that the below person is hereby appointed to the **regular part-time Driver** position in the Social Services Department (#74000), retroactive December 12, 2024, as follows:

Rozmester, Gary S.

\$15.13 / hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent of Recreation that the following people are hereby transferred and reappointed, to the seasonal Skate Guard positions at the Ice Rink (#83000), retroactive December 3, 2024, as follows:

Skate Guard

Cutola, Dylan (#6578)

\$13.73/Hour

Oquendo, Sophia (#6469)

\$13.73/Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, that the below full-time employee is hereby granted an unpaid Temporary Disability with continued life insurance and for pension purpose, effective November 26, 2024, as follows:

Swift, Shaune

through 1/14/2025

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

A RESOLUTION APPROVING CAUCUS MEETING DATES

BE IT RESOLVED, that the attached dates for the Caucus Meetings of the Mayor and Council of the Town of Secaucus for the year 2025 are hereby approved.

Adopted: December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

	Mayor			
Town Clerk	Yes	No	Abstain	Absent
Motion:				
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

TOWN OF SECAUCUS
MAYOR AND COUNCIL
ANNUAL NOTICE OF CAUCUS MEETINGS

In accordance with the provisions of Chapter 231, Public Laws 1975, Annual Notice of the schedule of the Regular Meetings of the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey for the year 2025 is hereby given.

The location of said regular meetings is Council Chamber II, second floor of the Municipal Government Center, 1203 Paterson Plank Road, Secaucus, New Jersey and the dates and times are as follows:

<u>Date</u>	<u>Day</u>	<u>Time</u>
January 7, 2025	Tuesday	5:00 PM
January 28, 2025	Tuesday	5:00 PM
February 11, 2025	Tuesday	5:00 PM
February 25, 2025	Tuesday	5:00 PM
March 11, 2025	Tuesday	5:00 PM
March 25, 2025	Tuesday	5:00 PM
April 8, 2025	Tuesday	5:00 PM
April 22, 2025	Tuesday	5:00 PM
May 13, 2025	Tuesday	5:00 PM
May 28, 2025	Wednesday	5:00 PM
June 24, 2025	Tuesday	5:00 PM
July 22, 2025	Tuesday	5:00 PM
August 26, 2025	Tuesday	5:00 PM
September 9, 2025	Tuesday	5:00 PM
September 23, 2025	Tuesday	5:00 PM
October 15, 2025	Wednesday	5:00 PM
October 28, 2025	Tuesday	5:00 PM
November 12, 2025*	Wednesday	5:00 PM
November 25, 2025	Tuesday	5:00 PM
December 16, 2025	Tuesday	5:00 PM

*The first Caucus Meeting in November is being held on a Wednesday due to the Veteran's Day Holiday.

Michael Gonnelli, Mayor

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

A RESOLUTION APPROVING REGUALR MEETING DATES

BE IT RESOLVED, that the attached dates for Regular Meetings of the Mayor and Council of the Town of Secaucus for the year 2025 are hereby approved.

Adopted: December 17, 2024

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

TOWN OF SECAUCUS
MAYOR AND COUNCIL
ANNUAL NOTICE OF REGULAR MEETINGS

In accordance with the provisions of Chapter 231, Public Laws 1975, Annual Notice of the schedule of the Regular Meetings of the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey for the year 2025 is hereby given.

The location of said regular meetings is Council Chamber I, first floor of the Municipal Government Center, 1203 Paterson Plank Road, Secaucus, New Jersey and the dates and times are as follows:

<u>Date</u>	<u>Day</u>	<u>Time</u>
January 7, 2025	Tuesday	7:00 PM
January 28, 2025	Tuesday	7:00 PM
February 11, 2025	Tuesday	7:00 PM
February 25, 2025	Tuesday	7:00 PM
March 11, 2025	Tuesday	7:00 PM
March 25, 2025	Tuesday	7:00 PM
April 8, 2025	Tuesday	7:00 PM
April 22, 2025	Tuesday	7:00 PM
May 13 2025	Tuesday	7:00 PM
May 28 2025	Wednesday	7:00 PM
June 24, 2025	Tuesday	7:00 PM
July 22, 2025	Tuesday	7:00 PM
August 26, 2025	Tuesday	7:00 PM
September 9, 2025	Tuesday	7:00 PM
September 23, 2025	Tuesday	7:00 PM
October 15, 2025	Wednesday	7:00 PM
October 28, 2025	Tuesday	7:00 PM
November 12, 2025*	Wednesday	7:00 PM
November 25, 2025	Tuesday	7:00 PM
December 16, 2025	Tuesday	7:00 PM

*The first Regular Meeting in November is being held on a Wednesday due to the Veteran's Day Holiday.

Michael Gonnelli, Mayor

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the below persons are hereby appointed to the seasonal part time Intern positions in the department as follows:

Mancha, Aidan (Court)

\$17.00 /Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

RESOLUTION: _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero, Superintendent of Recreation that the following people are hereby reappointed to the part-time regular positions at the Recreation Center (#85000), retroactive as follows:

Fitness Attendant

Ghatas, Mina (Start Date: 12/13/2024) \$15.13/Hour

Custodian

Santana, Jimmy (Start Date: (12/06/2024) \$15.13/Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

	Mayor			
Town Clerk	Yes	No	Abstain	Absent
Motion:				
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION PROVIDING FOR THE INSERTION
OF A SPECIAL ITEM OF REVENUE IN THE BUDGET
PURSUANT TO N.J.S.A. 40A:4-87 (CH. 159, P.L. 148) –
PUBLIC AND PRIVATE REVENUES OFFSET BY
APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue to the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Town has received a Hudson County Department of Aging and Veterans Affairs through Division of Aging Services, in the amount of \$40,191.00; and

WHEREAS, this Grant requires a 25% local cash match

NOW, THEREFORE, BE IT RESOLVED, that the Town of Secaucus in the County of Hudson, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following items in the 2024 Budget of the Town of Secaucus:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of the Division of Local Government Services:
County, State and Federal Revenues Off-set with Appropriations:
Meals on Wheels \$40,191.00

General Appropriations:

(A) Operations – Excluded from CAPS
County, State and Federal Programs Off-set by Revenues:
CDBG – Food Pantry\$40,191.00

Local Match – Source: Social Services O/E.....\$10,047.75

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION PROVIDING FOR THE INSERTION
OF A SPECIAL ITEM OF REVENUE IN THE BUDGET
PURSUANT TO N.J.S.A. 40A:4-87 (CH. 159, P.L. 148) –
PUBLIC AND PRIVATE REVENUES OFFSET BY
APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue to the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Town has received a Hudson County Community Development (CDBG) Grant award through the US department of Housing and Urban Development (HUD) in the amount of \$15,000.00; and

WHEREAS, this Grant does not require a local cash match

NOW, THEREFORE, BE IT RESOLVED, that the Town of Secaucus in the County of Hudson, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following items in the 2024 Budget of the Town of Secaucus:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of the Division of Local Government Services:
County, State and Federal Revenues Off-set with Appropriations:
CDBG – Food Pantry \$15,000.00

General Appropriations:

(A) Operations – Excluded from CAPS
County, State and Federal Programs Off-set by Revenues:
CDBG – Food Pantry \$15,000.00

Local Match – Source:

None

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on December 17, 2024.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilman Dehnert				
Councilman Gerbasio				
Councilwoman Tringali				
Mayor Gonnelli				